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Y. P. Mei

Informal Report

to Committee on Reopening Yenching University

I left Chungking finally on July 7th, after receiving the \$300,000 subsidy from the Ministry of Education. Arriving at Chengtu I found Dr. Han Ching-lien hard at work, in a one-room office kindly assigned us by the West China Union University, trying to look after the two dozen odd students already in Chengtu, and making provisional plans for the future. Mr. Hsiung Te-yuan turned up from Chungking 3 days later, and generously agreed temporarily to fill the crying need of a business manager. The three of us went at it for a number of days before more reinforcements came, and now we boast a staff of 15. You might recognise personal friends among the following list of 'pioneers.'

Miss Grace Boynton,	Dept. of Western Languages
Miss Chou Li-chiu,	Dept. of Sociology, and Social Work from Peking
Dr. Han Ching-lien	'28 Acting Dean of Studies
Dr. Y. P. Mei	Director of office for Reopening Yenching University
Mr. Hsiung Te-yuan	'38 Business Manager (Temporary)
Mrs. Wu	Matron in charge of servants and cooks
Mr. Tu Ying-kua	'34 Acting Registrar
Miss Lo Hsiu-chen	'40 History Assistant from Peiping
Miss Chou Ssu-mei	'40 Acting Librarian (Graduate of Boone Library 2 - years course)
Hsu Chen-yi	Accountant
Ralph Lapwood	Department of Mathematics
Mrs. Y. P. Mei	Acting Dean of Women and Department of Home Economics
Yu Wen-hua	'39 Assistant Business Manager (Temporary)
Wu Chi-yu	'27 Acting Dean of College of Public Affairs, Department of Pol. Sci. from Peiping
Chao Jen-chun	Prof. of Economics
Yen Hua-tao	Business Manager

CA RE FOR STUDENTS IN CHENG TU

The Chengtu office was set up in the spring mainly for the purpose of looking after our students as they arrive from Peiping. They began arriving in April, by ones and twos and far between. Altogether over 45 have reported themselves, and 34 are now with us. The others are away for summer work, visiting relatives, transferring to other colleges, and getting married. Most of these will be here when school opens, in the fall, and so will a considerable number of students who had come "over" before last December and who are now scattered all over the country.

Luan Ju-tien, the boy who returned from Loyang to Peiping to spread the news about reopening of the University in the spring has safely arrived and is now in Chengtu. A second boy Wu-Pao-chen has gone back from Loyang to give more detailed information and to do some more stirring-up.

The students on our hands require quite a little attention. All of them have had a hard journey and a number are suspected of TB. One has fallen down with dysentery, and all are constantly threatened with malaria. They have to be provided with study courses and 3 summer courses are being conducted. Self-help work has been found for the majority of them. Relief in one way or another has to be administered besides providing them with room and board.

We are glad to see that the Student body gets better organized as it gets larger. The Student Self-government is taking definite steps to serve the University as well as taking care of its members. For instance, the students suggested that a reading room is one of the most urgent needs of the University. We told them we have plans for a reading room and funds for books but no one to take the time to go through the books shops and stands and select the books to be bought. They answered the call very energetically. And the little book collection is growing phenomenally every day. Then during the days of registration and supervision for entrance examination the team that worked so hard was indeed a mixed one of faculty and students. Because of the small numbers, faculty and girl students have their meals served in one dining hall and under the Univ. management. The average is \$180 per person per month. The boys have their meals in their dormitory and manage themselves. The Univ. had to support them and told them to do what is reasonable. It looks as though they will average no more than \$130. We have to step in and tell them to increase the weekly allowance for meat. What a wonderfully fine bunch of young people to work with!

HOUSING AND SITE FOR YENTA IN CHENG TU

In preparing for reopening the University in Chengtu we have early decided not to go to the expense and trouble of putting up new buildings. That eliminates Hua His Pa campus as the crowding from four-growing institutions is already rather serious. So we are indeed fortunate to have secured the use of buildings of the Hua Mei Girls Middle School (23 Shensi Kai) and the Chi Hua Primary School (27 Shensi Kai) both of the Methodist Mission. The Middle School administration building provides a small auditorium, all the necessary University, college, and departmental offices, and 6 sizable classrooms. The dormitory at the back will provide adequately for 80 college women

Using double-decker beds, and will leave some space for unmarried women of the faculty, Chi Hua School has two small two-story buildings which will be used by 7 or 8 faculty families, and a long courtyard behind Hua Mei can be used for the same purpose. Thus we hope to be able to house all our faculty, though it will be on a war time scale of two large rooms per family.

The men students will, we hope, be housed in the Confucius Temple of Hua Yang Hsien, which has been offered to the University as a gesture of welcome by the Provincial Governor General Chang Chun. It is small as Confucian Temples go, but has been well kept, and can house 300-350 students using double-deck beds, with room left over for a few bachelor faculty members. However as occupation of public property goes, there are still relations yet to be straightened up about it.

For Hua Mei buildings we pay \$1,500 rent per month, and for Chi Hua \$500. The Temple is supposed to be free, but in fact a not inconsiderable informal rent will be required.

Thus we hope that all our housing needs will be met. We expect that all offices will be situated in the Hua Mei administration building, and most of our classes. Some classes will need to be held on the Hua Hsi Pa campus.

FACULTY

Our line up of staff up to date is as follows:-

College of Arts

Dept. of Chinese	K. Ma Miss Tseng Hsien-k'ai Hou E (?) Chang Chang-kung (?)
Dept. of Western languages	Miss Grace Boynton Miss P. Piercy Miss Lo Hsiu-chen Miss Audrey Donnathorn Mrs. Helen Chiang (European)
Dept. of History	Cheng Te-kun Wang I-tung Wang Cheng-tsu
Dept. of Journalism	Chiang Ying-en Hu Cheng-chih Chang Ch'in-nan
Other Courses	Y. P. Mei Shih Yu-Chung

College of Natural Sciences

Dept. of Home Economics	Mrs. V. K. Nyi Mei Mrs. Yayen Han-fang
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Miss Yang Ming-hsien
Miss Jung Hsiao-yun

Dept. of Maths. E. R. Lapwood

Supervisor of Studies in Physics
Wu Kuo-chang (WCUU)

Supervisor of Studies in Chemistry
Paul Chang (WCUU)

Supervisor of Studies in Biology
Liu Chen-chao (WCUU)

College of Public Affairs

Dept of Political Science
Wu Chi-yu
Miss Chen Fang-chih
Hu Tse-wei
Ho Chi-hung

Dept of Economics
Chao Jen-tsun
Cheng Lin-chuang
Miss Jao Yu-su
Hsiung Te-yuan
J. B. Tayler

Dept of Sociology
Li An-chai (WCUU)
Miss Chou Li-chiu
Lin Yu-hua
Lin Liang-t'ung
Chang Shih-wen

Administrative Staff

Acting Dean of Women's College	V. K. Mei
Director of Studies	Han Ching-lien
Registrar	T'u Ying-kuang
Librarian	Chou Ssu-mei
Dir. of Physical Education	Miss Lu Hui-Ch'ing
Treasurer	Miss E. Priest
Accountant	Hsu Chen-yi
Chaplain	Hu Jen-an
Assistant Proctor	Fu Chieg-shou
Matron	Mrs. Wu

It will not be easy to stick fast to our high Yenching standards for the different academic ranks, and high salary scale, for all the Universities around us have lower standards and scale, and the Government regulations are less strict than Yenching's. We have moreover set up a principle that none of our full-time staff shall carry any outside job, and intend to enforce it, which means that we must arrange our salaries and subsidies at a living rate, in contrast to the policies of the other Universities. This will all be difficult to carry out.

ADMISSION EXAMINATIONS

We held admission examinations in Chungking and Chengtu on the 15th and 16th of August, having determined to admit 70 to 80 freshmen and 50 to 60 transfer students, if there are sufficient number of, the required standard. We expect an equal number of our old students to arrive by the time term begins, bringing up the total enrolment to 250 to 300.

During the 3 days of registration 1781 students signed for examination in Chengtu and about 1100 in Chungking. This makes a higher total than for any other non-Government University, and the proportion we shall take out of the total registered will be lower than the corresponding ratio for any University in China. We feel much cause for gratification in this demonstration of the esteem in which Yenching is evidently held in free China.

Our resources were greatly taxed by the magnitude of the enrolment, but we mobilised all our faculty and students and friends and went through with the exams. We experienced one unfortunate incident- the suspected leakage of a question in Mathematics - of a kind which has become quite the regular thing in examination here in Chengtu for all the Universities this year. But as we were prepared for such an event we extended the examination by two hours and were able to finish in two days as planned. This experience helped to educate us in local problems.

The marking of Chengtu papers is now finished, and we are starting to mark the Chungking sets. In all preparations for examinations, supervision, and marking papers, we have had splendid work from faculty and alumni, and especially from students, who showed remarkable spirit.

FINANCE

Preparation for the opening of the University consists of much dirty detail - buying coal and furniture, haggling with merchants and fixing salaries with staff and servants, directing repairs to buildings, collecting books, and science equipment, and countless details which take time and energy and contribute in the end to a well-finished job. We have in the process of all these activities already found that market prices have advanced beyond the amount we budgeted for in the Spring. Although we have been able to save on certain items such as outlay for use of bldgs, we fear that in the end when all is ready we shall have well spent the original total estimate of 750,000 dollars allowed for setting up.

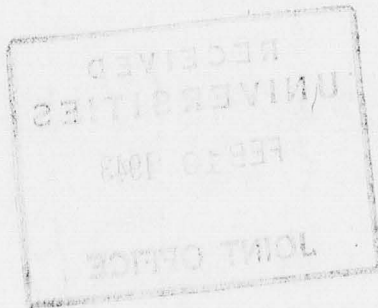
The making of a budget for the coming year is extremely difficult, but we are now preparing one, in the hope that we can hit the mark fairly nearly for the first six months at any rate.

ORGANISATION

We held our first University Assembly' in the Courtyard of the Confucius Temple on August the 20th, with about 10 faculty members

and 35 students present. We have also organized an interim committee to help with the problems that continually emerge - the Faculty Advisory Committee on reopening Yenching University. This Committee is composed of all faculty of rank of or above Lecturer who have so far arrived. It will act until the regular establishment of the University makes it possible to elect Committees in a proper way.

Both this Committee and the Chengtu Executive Comm. of the Committee on Reopening Yenching University feel that their temporary status and responsibility should be resolved as soon as possible, by the completion of the steps necessary to secure legal recognition for the university. It was therefore resolved at the meeting of the Faculty Advisory Committee on August 24th that I should make the trip to Chungking at the earliest possible date to work out with you the problems of setting up a regular and legal Board of Directors, having a chancellor elected, and completing registration with the Ministry of Education in order that the University may begin courses with clear position. For this purpose I intend to come to Chungking on September 2nd, and hope to arrive back in Chengtu with all negotiations completed before the end of the month or preferably in 3 weeks' time.



Y. P. Mei
29 Shen Si Kai Chengtu
August 25, 1942.

YENCHING UNIVERSITY
Memo on Reopening of University in Free China

Soon after the declaration of war between America and Japan, the Japanese took over Yenching University in Peking. As far as could be ascertained, the foreign members of the faculty were interned and the Chinese faculty and students were sent away. Communications have been cut between Chungking and Peking and attempts have failed to get in touch with President Stuart. According to the statement made to the press by a member of the faculty who has recently come through the enemy lines and is presumably headed for Szechuan, Dr. Stuart is confined in the Legation Quarters and all the administrative officers of the University have been "arrested". We are inclined to interpret the "arrest" to mean an examination by the Japanese military. It is believed that groups of teachers and students are coming to free China but no definite word about this has yet been received.

News has just reached us about the Japanese reorganizing the "Chinese Church" in the occupied territory and the reopening of the Christian Universities in Shanghai with Japanese "cooperation". This is naturally sobering with respect to the possible future of Yenching in Peking.

The Chungking Yenching Alumni Association held an emergency meeting shortly after December 8 and there was a record attendance. Sentiments were very strong and a vote was taken for reopening the alma mater in free China. During the subsequent weeks, faculty members and alumni committee met several times for discussion. Similar expressions and requests were received from alumni groups of several cities. Finally, the matter was presented to Dr. H. H. Kung, Chairman of the Board of Directors and Chancellor of the University. In spite of his indisposition and great pressure of state affairs, he called a meeting of the members and former members of the Yenching Board of Directors who are in Chungking on February 8. The Emergency Board at this meeting took action to proceed with the matter of reopening Yenching in free China, appointed a committee for this purpose and set up an Office on Preparations. (A copy of the minutes of this meeting is appended to the memo.) Pending ratification of the Emergency Board by the New York Trustees, properly authorized procedure is now completed for going ahead with the proposal. The following is a summary of the several discussions on the matter by various groups, which underlie the decisions of the Board and may perhaps be regarded as guiding principles in developing the project:

I. PURPOSE; The purpose of resumption of operation of Yenching in free China seems to be fourfold, namely:

- (1) to maintain a continuous and unbroken record of the University,
- (2) to clarify the position of the University with regard to the Japanese regime,
- (3) to forestall the possibility of a bogus "Yenching University" being operated in Peking, and
- (4) to enable faculty members and students who are expected to be arriving in free China to continue their University life under the spirit and ideals of Yenching.

II. SCOPE: Of the three Yenching undergraduate Colleges of Arts and Letters, Natural Sciences and Public Affairs, that of Natural Sciences seems to be out of

the question under the present difficult circumstances. It is therefore proposed to limit the proposed program to a combined college of Arts and Letters and Public Affairs. Departments and courses will probably be reorganized and combined, and the tutorial system already in force in Yenching in connection with the Modern Greats course emphasized.

If circumstances should not warrant the operation of a college, a research institute in social sciences and Chinese studies will be considered.

III. FACULTY: In order to preserve the educational spirit and standard of the University, the faculty shall be composed of members according to the following preferential order:

- (1) members of the present faculty who will come out to free China,
- (2) former members of the faculty who are now in free China,
- (3) alumni of the University whose further study and experience qualify them for appointment on the faculty, and
- (4) a limited number of outstanding scholars to be invited to join the faculty for specific needs and purposes.

In view of probable financial stringency, it is felt that while a certain number of full-time members of the faculty and staff will be necessary for the proper conduct of the University, a considerable amount of voluntary part-time service from the alumni and friends of the University will be expected.

IV STUDENTS: In principle, the student body should be limited to Yenching students who will reach free China. Exceptional cases will be admitted only as they fulfill the following qualifications:

- (1) exceptionally high academic standard and sound character and
- (2) readiness to continue their studies in Peking when it becomes feasible to move the University back to its original campus.

V EDUCATIONAL POLICY: Besides maintaining the generally high academic standard that characterizes Yenching, the following points shall be specially emphasized:

- (1) character building and development of spirit of service and
- (2) understanding of the present epoch in China's history and of China's role in the New World Order.

VI FINANCE: The financial problem is probably the key to the whole undertaking, especially in view of the present soaring cost in China. As yet, there is hardly any assured income for the project, but several sources with varied amounts are either probable or possible, pending cultivation and negotiation. Among these, the following might be listed:

- (1) Subsidy from the Ministry of Education:- \$70,000 for 1941. An equal or even larger amount may be expected for 1942.

- (2) Grant from the British Indemnity Board:- \$90,000 annually.
- (3) Grant from the China Foundation:- The definite amount of this grant is not known and all of it is hitherto earmarked for natural science work.
- (4) Rockefeller Foundation:- The Rockefeller Foundation has been supporting certain phases of natural science work and social sciences including education, especially those which have to do with rural reconstruction. Amounts involved are not known, but Dr. Balfour, the Rockefeller Foundation representative in China, is generally favourably inclined towards projects in free China.
- (5) Harvard-Yenching Foundation:- This Foundation has been supporting a substantial portion of the work related to Chinese Studies in the College of Arts and Letters, such as Chinese and History. Professor Ku Chieh-kang of the Harvard-Yenching Institute is in free China. The attitude of Dr. Stelle, representative of Harvard-Yenching Foundation in China, is generally favourable and encouraging.
- (6) Board of Trustees in New York:- The major portion of the University budget has hitherto been supplied by its Board of Trustees in New York. Definite figures for the amounts involved are not available, but even a portion of the usual amount from this source would go a long way towards supporting the new project. Mr. D. W. Edwards, for years treasurer of the Board of Directors, is corresponding with Mr. Garside and believes the proposal will be given serious consideration.
- (7) Other Sources:
 - (a) Contribution from alumni and friends:- An opportunity should be offered for a concrete expression of support for the University in her distress.
 - (b) The National Relief Commission:- A good part of the support and travel expenses of the students and part of that of the faculty may be derived from the National Relief Commission.
 - (c) The International Student Relief Committee.

VII LOCATION AND SITE: The alternatives are Chungking and Chengtu and decision lies with the Committee on the Reopening of the University. There is a joint invitation from the Presidents of the four Universities now on the West China Union University campus for Yenching to join and share their facilities.

VIII IMMEDIATE STEPS: While preparations are being made and financial resources explored for the reopening of the University, it is understood that realization of the project will depend on the number of teachers and students that will actually be able to come out as well as the development of the world war. In the meantime, the following immediate steps should be taken as they may be regarded as obligations of all Yenching constituencies:-

- (1) Transmit the news of the reopening of the University to teachers and students in North China so as to encourage them to come out.

- (2) Organize reception of teachers and students as soon as they get to free China and all along the way. Financial subsidy should be administered in a comprehensive way while local assistance may be expected of alumni groups.
- (3) Place teachers and students as they arrive, presumably in the four Christian institutions in Chengtu during the Spring.
- (4) Set up an office of Dean of Yenching Students in Chengtu when the number of students justifies such a measure.
- (5) Raise enough funds for the following items:
 - (a) LC\$20,000 for initial expenses (furniture etc.) for the office and possibly a student hostel.
 - (b) LC\$90,000 to meet the office budget for a period of six months.
 - (c) LC\$200,000 for travel and relief subsidy to teachers and students on the basis of 140 persons at LC\$1,500 per person.

While other agencies might be approached for support for the University program itself, these preliminary expenses have to be carried by Yenching constituencies themselves. A cable has been sent to the Board of Trustees in New York requesting a portion of the above listed sums. It is planned to raise the balance among alumni and friends locally.

Y. P. Mei
Chungking, February 14, 1942

(Not for Publication)

YENCHING UNIVERSITY
SECOND MEMO ON REOPENING OF UNIVERSITY IN FREE CHINA
JUNE 4, 1942

OCCUPATION OF YENCHING BY THE JAPANESE

December 8, 1941 was a Monday. While the University was in its 8-9 o'clock class in the morning, Japanese gendarmes and special service men appeared on the scene. Sentinels were stationed at all the University and compound gates and meetings were ordered of students, Chinese faculty, and foreign faculty separately. Announcements were made at these gatherings to the effect that hostilities had broken out between Japan and the U.S.A. and Great Britain, that Yenching was to be taken over, and that detailed instructions as to the future of faculty and students would soon arrive from Tokyo. While the University buildings were being sealed up, arrests were made of some eight Chinese faculty members and twenty students. On December 9th, students were ordered to leave the University between 10:00 A.M. and 3:00 P.M. The tension and confusion on the campus during those couple of days were beyond description.

President J. L. Stuart was spending that week-end in Tientsin, helping the local alumni to raise a \$100,000 scholarship aid fund. He was immediately put under arrest, transferred to Peking, and put in the American Legation barracks. Early in February, when the other inmates of the barracks were taken out to Tientsin, President Stuart was transferred to the Ying Compound, residence of the Director of the P.U.M.C. There were also Dr. Houghton and two other American doctors kept in the same compound. So President Stuart has been in good company, but practically without any facility of communication. He was allowed to visit the University once and have lunch with some of the members of the University internment camp, all under close watch of the Japanese special service men. He has also been frequently examined by the Japanese authorities.

Regarding the Anglo-American group, late in March Professor Lucius Porter wrote the following on a postcard to Miss Grace Boynton of Chengtu:

"There are seven households of us here in South Compound and three in East Compound. (The three are Dr. Loehr, who has his married sister, her husband and their two children with him, Mr. Jowett Murray, a British professor in the School of Religion, who has two children, and Mr. Walter Davis.) Two persons live in Haitien. (Miss Burt and Dr. Brown.) Three families in Chengfu. (The Ridges, the young Stanleys, and Mr. E. K. Smith and his daughter Dorothea.) We are forty-two adults and four children. Dr. de Vargas and his family have moved to Peking where he is helping in the Swiss office caring for alien interests. We are all well and busy. We are organized as a communal group with financial, housing, supplies, medical and executive committees, with due time for relaxation. Morale is high. President Stuart resides by order in Peking in the Ying Compound with three Rockefeller associates. Thirteen Chinese colleagues have been away from us in the city since the 'accident'."

An attempt was made to radio the gist of this message from Chungking to America about a month ago. It is hoped that it has been received by some people and circulated to all friends and relatives in all countries.

As to the Chinese faculty, two batches of arrests have been made and the following list is as far as we can make out:

First Batch

Professor C. W. Luh, Chairman of Graduate School and Professor of Psychology.
Dean T. C. Chao, Dean of School of Religion.
Professor Chang Tung-sun, Professor of Philosophy.
Dean Gideon Chen, Dean of College of Public Affairs.
Chao Cheng-hsin, Chairman of Department of Sociology.
Liu Ho-hsuan, Chairman of Department of Journalism.
Lin Chia-tung, Director of Studies.
Tai Ai-chen, Registrar. (x)

Second Batch

Professor William Hung, Professor of History and Director of Yenching Office
of Harvard-Yenching Institute of Chinese Studies.
Dean Henry H. C. Chou, Dean of College of Arts and Letters.
Professor Teng Chih-cheng, Professor of History.
Professor Yuan Wen-pu, Professor of Economics. (x)
Stephen I. O. Tsai, Controller.
Hsiao Cheng-yi, Assistant to the President. (x)
Shen Shou-chuan, Director of Nanking-Yenching Agricultural Experimentation
Station. (x)

(x indicates those who have been released.)

These Chinese colleagues have been kept in military prisons and, because of their uncompromising attitude, tasted the Japanese third degree. While we all sympathize with them and their families for this suffering and tribulation, it should be pointed out that the effect of the patriotic and righteous stand that they have taken with imminent danger to themselves in full sight on the student body, scattered as it is, and the general public is nothing short of being electric. There is one report that the whole group have been released recently. It has not been possible to verify the news, but we all hope that this might be true. All students arrested since last December have been released probably.

There was a time when certain factions in the Japanese regime planned to keep Yenching open under their supervision and to their own end. This was even more true of the P.U.M.C. But in both cases, that is a matter of the past and the Japanese have closed both institutions for good.

MOVEMENTS OF FACULTY AND STUDENTS

As indicated in the last section, all foreign faculty of American or British nationality are kept in internment. The only exception are Mr. and Mrs. Michael Lindsay, tutor in the Modern Greats course, and Mr. and Mrs. William Band, professor of physics. It is reported that these people got the news of the fighting on the Pacific over the radio, and left the University within an hour of the arrival of the Japanese. Presumably they have hiked into the Western Hills which are right adjacent to the Chinese guerrilla areas that extend all over Shansi and Shensi. Mr. Lindsay made his trip to Chungking some two years ago by the same route, and seemed to have gathered a good impression of the "8th Route Army". Nobody has heard about these people since. We used to be curious, but now we begin to worry a little.

During the early months of this year, the Chinese faculty were not free to move from their university residences, while the students shared in the general feeling that Japan would be finished in three to six months. By spring time, the

Japanese authorities started urging faculty and students to join the bogus universities in Peking. While a good many of the students were compelled to register, it did not dampen the general desire for migrating over into free China. Even though they had no way of knowing about the preparations on this side for reopening the University, the gloomy prospects of life under Japanese control was enough to start some of them on the risky and hard journey of coming over. The routes are mainly two: namely the northern route via Loyang and Sian and the southern route via Kinkua and Hengyang, etc. They have to travel in small groups of two or three in bands of merchants. Up to now, some 20 people have arrived at Chengtu, 40-50 are reported this side of the enemy lines along both routes, and a large number are still in occupied territory waiting for word from these pioneers. Almost 100 people are gathered in Shanghai all ready to come over, but the recent military pressure on Chekiang has blocked the southern route and will probably delay the arrival of this group for some time. The first groups arriving at Loyang were overjoyed by the reception preparations that have been arranged from this side and by the news of probable reopening of their alma mater in free China. One of the boys volunteered to go back to Peking and spread the news. It is hoped that much larger numbers will turn up when this boy has had time to do his job. Our estimate is that unless the war operations in the several areas should get too serious there will be 150-200 students and 20-30 faculty and staff members gathered here by the end of this summer.

The four faculty members reported this side of the Japanese lines up to now happen to be all Yenching alumni and they are listed as follows:

Miss Chou Li-chiu (M.A., New York School of Social Work), Department of Social Work.
Mr. Wu Chi-yu (Ph.D., Princeton University), Department of Political Science.
Miss Lu Hui-ching (M.A., Wellesley College), Physical Education Director for Women's College.
Miss Chen Fong-chih (Ph.D., Bryn Mawr College), Department of Political Science.

LATEST ON REOPENING THE UNIVERSITY IN FREE CHINA

Drs. Y. P. Mei and Han Ching-lien were sent to Chengtu by the Committee on Reopening to look into the possibilities and problems for reopening Yenching in Chengtu on or near the West China Union University campus (Hua Hsi Pa). All four Christian colleges already on that campus were most cordial to these Yenching representatives and promised to help in every way possible. Arrangements were made with the W.C.U.U. for the latter to extend its academic hospitality to Yenching students and teachers that would arrive in the spring. Up to the time of writing this report, one Yenching faculty member is already teaching in the W.C.U.U. Department of Sociology, and some twenty odd students are making that institution their academic home for this semester.

On the basis of the report and observations on Hua Hsi Pa, the Committee on Reopening made a number of decisions which are summarized as follows:

Buildings:

There is a hope of Yenching being allowed to use a number of the rooms in the big new W.C.U.U. hospital building for office and classroom purposes. In return the Yenching Committee will be ready to make a substantial contribution to enable the completion of the building.

Governor Chang of Szechuen considers it an honor to have Yenching come to Chengtu, and promised to make available the premises of a school at the present occupied by some military organizations. Further negotiations and a good deal of

repairs will be necessary. But, with the use of this school, the major problem of dormitory space for men students and a University center will be solved.

Arrangements are also being made to rent a vacant Methodist girl school to be used as women's dormitory.

If all these negotiations are successful, most of the time, trouble, and high cost for putting up new buildings will be saved.

Books and Equipment:

The W.C.U.U. Library has been considerably strengthened by the guest institutions, notably Nanking University. It is hoped that Yenching faculty and students may be allowed to enjoy the usual library privileges, but efforts will also be made to build up a working reference reading room for our own group to facilitate their studies and to relieve the increasing congestion on the general library.

Science equipment makes a problem much more difficult to solve. There is a science building on the campus put up by the A.B.C.C.C. for the common needs of all the institutions. Presumably, Yenching will be allowed equal privileges in this building. Science apparatus are at the present unobtainable. It is hoped that some arrangement might be worked out by which Yenching might be allowed to use the apparatus of the other institutions, such as in the early morning or evening hours. The worst comes with chemicals. Probably the only feasible arrangement will be for Yenching to secure guest-student privileges for its more advanced chemistry students with the other institutions.

Colleges and Departments:

It is difficult to say yet which colleges and how many departments will be included in reopening Yenching, as we have decided to organize the new institution around the faculty and students who have come out from North China as the center. But the decision to operate at Hua Hsi Pa enables us to do much more with natural science work than we at first thought was possible.

Faculty and Students:

Besides the faculty and students who will arrive from North China and form the core of the new institution, the present plan also envisages limited supplementation of both faculty and students. A freshman class of moderate size will be admitted in order to keep up the continuity of the University. However, the total of the new students shall not exceed that of the old.

Budget and Finance:

Miss Priest of Ginling College kindly spent two long sessions with us, working out a tentative budget for annual expenses and initial expenses on the basis of a hypothetical student body of 250-300 and faculty and staff of 40-50. In round figures, the budget for annual expenses amounts to a total of US\$40,000 and that for initial expenses approximately an equal amount. These were all worked out on the basis of current costs of last April and with very little margin. After the approval of the budget by the Committee on Reopening, a cable request was sent early in May for "66620 gold minimum or 79620 adequate against rising cost". This will still leave some half million National Currency Dollars to be raised locally. Requests have been sent to the Ministry of Education, the China Foundation, and the

British Indemnity Board of Directors for subsidies. All that can be said about these local prospects at this time is that they are good.

It is specially encouraging to report that we have already secured a three-year grant of NC\$100,000 from the Ta Kung Pao, which is the paper that received the Missouri Journalism Medal for 1941. This sum is the major portion of a journalism scholarship fund in memory of Mr. Chang Chi-luan, the deceased editor of the paper. We are happy to receive this money for it helps to rebuild our journalism department, and even more for the recognition that such a gesture brings the University.

Y. P. Mei
Chungking.

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YENCHING UNIVERSITY IN CHENGDU

Personnel

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Directory of Board of Directors *Managem.*
1942-1944

- Dr. H. H. Kung (Chairman)
Vice-President of the Executive Yuan.
- Mr. C. H. Fei (First Vice-Chairman)
Personnel Director of Central Trust.
- Mr. D. W. Edwards (Second Vice-Chairman and Chairman of
Finance Committee)
Field Director of United China Relief.
- Mr. H. C. Chang (Secretary)
Director of Bureau of Research, Ministry of Social Welfare.
- Governor Chang Chun
Governor of Szechwen Province
- Dr. Y. T. Tsur
Formerly Chancellor of Yenching University.
- Dr. Shuhsi Hsu
Ministry of Foreign Affairs and formerly Professor of
Political Science, Yenching University.
- Mrs. Chen Wang Min Yi
- Mr. C. H. Hsia
Secretary of the Executive Yuan
- Dr. Kao Feng Shan
Methodist Mission Representative.
- Dr. T. C. Greene
Presbyterian Mission Representative.
- Mr. J. A. Hunter
American Board Mission Representative.
- Dr. Eva D. Spicer
L. M. S. Representative.
- Mrs. Ruth Cheng Chen
Alumni Representative
- Dr. S. Y. Chu
Alumni Representative.

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YENCHING UNIVERSITY IN CHENG TU

PERSONNEL OF PROVISIONAL BOARD OF MANAGERS

1942 - 1944

Dr. H. H. Kung (Chairman)
Vice-President of the Executive Yuan.

Mr. C. H. Fei (First Vice-Chairman)
Personnel Director of Central Trust.

Mr. Dwight W. Edwards (Second Vice-President and Chairman of Finance Committee)
Field Director of United China Relief.

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Mrs. Ruth Cheng Chen
Alumni Representative

Dr. S. Y. Chu
Alumni Representative

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LIST OF MEMBERS OF PROVISIONAL BOARD OF DIRECTORS OF YENCHING UNIVERSITY

Dr. H.H. Kung	Chairman
Dr. C.H.Fei	1st Vice-chairman
Mr. Dwight W. Edwards	2nd Vice-chairman
Governor Chang Chun	
Dr. Y.T.Tsur	
Mrs. Min-yi Wang-chen	
Dr. Shu-hsi Hsu	
Dr. H. C. Chang	
Mr. Chin Hsiung Hsia	
Dr. T.C. Greene	Representing Presbyterian Mission
Miss Eva D. Spicer	Representing London Mission
Mr. J. A. Hunter	Representing American Board Mission
Dr. Kao Feng-shan	Representing Methodist Mission
Mrs. Ruth Cheng-chen	
Dr. S. Y. Chu	

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YENCHING UNIVERSITY

Meeting of Post-War Rehabilitation Committee

Tentative Plans

PURPOSE: Yenching University in Chengtu is professedly a war-time second-team affair. The faculty group there is loyal, but small and inexperienced. Problems of day to day administration have had to be coped with on the spot and to the best of our ability. But determination of policy, planning for post-war rehabilitation and intimate knowledge of the administrative background all require much wider reference. With V-E Day belonging to the past and V-J Day almost within sight, some hard thinking along these and other lines can not be too long delayed. Unfortunately Peiping and Weihsien are still inaccessible. There is deep conviction that vigorous discussions should be instituted in America now that Miss Boynton has returned, Dr. Sailer and Dr. Peng-Cheng Hsu are leaving for Chengtu, and Dr. Mei happens to be in this country. Furthermore, there are now in America many of the faculty whose opinions should be considered.

ORGANIZATION AND MEMBERSHIP: The above stated purpose was presented at the meeting of the Yenching Trustees and approval was immediately given to the organization of a Post-War Rehabilitation Committee, as a sub-committee of the Trustees' Board. At a meeting of the Executive Committee of the Trustees on June 7 such a Committee was approved, as was the tentative plan for a conference to be held in accordance with the suggestions in this memorandum. It was agreed that the Committee should be largely a faculty group, as the work will involve a good deal of very detailed discussion and planning, presupposing a very intimate knowledge of the University. The following people were suggested to attend such a conference:

Reconstructed Administrative Committee Members:

H. S. Galt	S. D. Wilson
R. C. Sailer	Miss M. B. Speer
Miss Mary Cookingham	

Chengtu Representatives:

Y. P. Mei	Hsu Peng-Cheng
Miss G. M. Boynton	

Faculty Members near New York:

L. E. Wolferz	Miss A. M. Boring
Miss Augusta Wagner	Miss Anne Cochran
William Adolph	Hsia Yun

Trustee Representatives:

Henry Pitt Van Dusen	Mrs. Samuel McCrea Cavert
A. L. Warnshuis	Eric M. North

Associated Boards Staff Members:

E. H. Ballou	C. A. Evans
C. H. Corbett	Mrs. W. P. Mills

Yenching University: Meeting of Post-war Rehabilitation Committee, Plans, Page 2.

PLACE: Gramatan Hotel, Bronxville, N.Y.

TIME: Friday, June 29, to Sunday, July 1, 1945
The party will gather at the Grand Central Station to take the train leaving at 2:22 p.m. on Friday, June 29, and to arrive at Bronxville at 2:55 p.m. It is hoped to begin the first session at 4:00 p.m. Possibly tea will be served.

EXPENSES: Faculty people near New York are invited to attend at their own expense for travel. Expenses at the Conference will be paid.

TENTATIVE AGENDA:

1. University policy
2. University finance:
 - a) Endowment Fund
 - b) Cultivation and solicitation in America
 - c) Budget Administration
3. Plant and books and equipment
4. Curriculum and educational adjustments
5. Christian message against the new background
6. Faculty and Staff:
 - a) Personnel study by department and by office
 - b) Mission Board personnel
 - c) Back salary adjustment
 - d) Annuity plan problems
7. Interinstitutional contacts:
 - a) Harvard-Yenching Institute
 - b) Princeton-Yenching Foundation
 - c) Wellesley College relationship
 - d) Missouri School of Journalism
 - e) Rockefeller Foundation interest
8. The Report of the Planning Committee of the Associated Boards

An Agenda Committee consisting of Miss Boynton, Miss Boring, and Miss Speer has been set up to work out an agenda for adoption at the meeting.

COMMITTEE ON PREPARATIONS: To work up a meeting like this some preparation is necessary. Miss Speer, Miss Cookingham and Dr. Mei constitute the Committee on Preparations. Miss Cookingham has a regular office, Dr. Mei can run around, and they together can consult Miss Speer when necessary.

Y. P. MEI

June 4, 1945

Minutes of Admissions Committee Meeting

10:00 A.M., July 21, 1942

Present: Misses Grace Boynton, Ch'en Wen-hsien, and Chou Li-chiu; Messrs. Chang Chuan, Cheng Te-k'un, Li Anche, Y. P. Mei, Wu Kuo-chang, and Han Ch'ing-lien

1. Application and Examination Dates

It was decided that application be accepted from Aug. 8 to 10 and examination be from Aug. 14 to 15. in both Chengtu and Chungking.

2. Examination Schedule

Examination of the various subjects is scheduled as follows:

Date	Time	Subject
August 14	7:00-9:00	Chinese
" "	9:15-11:15	English
" "	2:00-4:00	Mathematics
August 15	7:00-9:00	Natural Science
" "	9:15-11:15	Social Science

3. Student Fees

A general principle was agreed upon that Yenching University would not require its students to pay more tuition and other fees than the students of other universities on the Hua hsipa campus, at least for the first year.

4. Transfer Student Examination

It was agreed that transfer students be required to take Chinese and English placement examination in August and major subject examination in the beginning of next semester.

5. Examination Questions

Types of questions were discussed and it was agreed that in view of printing difficulty questions of each subject should not exceed one full page. The following were requested to be responsible for the different subjects:

Chinese	Cheng Te-k'un	English	Miss Boynton
Mathematics	Wu Kuo-chang		
Natural Science	Messrs. Chang Chuan, Wu Kuo-chang		
Social Science	Messrs. Y. P. Mei, T. K. Cheng, C. L. Han		

It is expected that all questions be handed in by the end of this month.

(Signed)

Han, Ch'ing-lien
Secretary, Pro tem

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Minutes of Meeting of Admissions Committee

2:00 p.m., August 31, 1942

Present: Dr. Y. P. Mei, Mrs. Y. P. Mei, Miss Grace Boynton,
Messrs. Ralph Lapwood and Han Ch'ing-lien/ and
Wu Chi-yu.

Chengtu Entrance Results

Mr. Han presented the results of Chengtu entrance results. A general discussion on admission standard and no. of students to be admitted was made.

Total Number of New Students to be Admitted

AC-1 Voted the total number of new students should not exceed 150 of which about 100 be freshmen and 50 transfer with one-third women students.

Admission Standard

AC-11 Voted the entrance standard for the major subjects be set as follows: Chinese, 40; English, above 50 for freshman English, be from 50 to 30 for sub-freshman English; Mathematics, 40 for arts and public affairs, 50 for science, from 40 or 50 to 30 for subfreshman mathematics; science, same as mathematics.

Oral Examination

AC-111 Voted oral examination be required only for those who apply for scholarships.

Borderline Cases

to request

AC-1V Voted Miss Boynton, Mrs. Mei, and Messrs. Ralph Lapwood, Wu Chi-yu and Han Ch'ing-lien to form a special committee to decide on borderline cases.

Adjourned.

Han Ch'ing-lien
Secretary, pro tem

Minutes of Meeting of Admissions Committee
10:00 p.m., August July 21, 1942

Present: Dr. Y. P. Mei, Misses Grace Boynton, Ch'en Wen-hsien, and Chou Li-chiu; Messrs. Chang Chuan, Cheng Te-k'un, Li An-che, Wu Kuo-chang, and Han Ch'ing-lien.

Matters related to admission of new students were generally discussed and the following decisions were reached:

1. Application and Examination Dates

It was decided that application be accepted from August 8 to 10 and examination be from August 14 to 15 and be held in both Chengtu and Chungking.

2. Examination Schedule

The examination of various subjects is scheduled as follows:

Date	Time	Subject
August 14	7:00-9:00	Chinese
" 14	9:15-11:15	English
" "	2:00-4:00	Mathematics
August 15	7:00-9:00	Natural Sciences
" "	9:15-11:15	Social Science

3. Student Fees

A general principle was agreed upon that Yenching University would not require its students to pay more tuition and other fees than the students of other universities on the Huahsipa campus, at least for the first year.

4. Transfer Student Examination

It was agreed that transfer students be required to take Chinese and English placement examinations in August and examination in major subjects be given in the beginning of the fall semester.

5. Examination Questions

Types of examination questions were discussed and it was agreed that questions of each subject should not be too long (not to exceed one full page) in view of printing difficulties. The following were requested to be responsible for the questions of different subjects:

Chinese	Prof. Cheng Te-k'un	English	Miss Grace Boynton
Mathematics	Prof. Wu Kuo Chang		
Natural Science	Messrs. Chang Chuan and Wu Kuo-chang		
Social Sciences	Messrs. Y. P. Mei, T. K. Cheng, and C. L. Han		

Adjourned.

Han Ch'ing-lien
Secretary, pro tem

Yenching University Summer Courses

Minutes of Teachers Meeting

July 1, 1942 (11:00a.m.)

Present: Miss Grace Boynton, Miss Chou Li-chiu, Mr. Cheng Te-k'un, and Mr. Han Ch'ing-lien

A general discussion on summer courses was made and the following decisions were agreed upon:

1. All summer courses be changed to three credits.
2. Registration for summer work to begin on July 2 and class work to begin on July 6, next Monday.
3. The following courses to be offered at present:
English, in charge of Miss Boynton.
General Chinese History, in charge of Mr. Cheng Te-k'un.
General Sociology, in charge of Miss Chou Li-chiu for the month of July.
4. Class rooms to be decided by individual instructors.
5. The first period to begin from 7:30 to 8:20, the second period from 8:35 to 9:25, the third period from 9:40 to 10:30
6. It was agreed that each student may take from 6 to 8 credits while special cases would be dealt with according to individual situation.

Adjourned

Han, Ch'ing-lien
Secretary, pro tem

Univ. Council

AGENDA OF MEETING OF UNIV COUNCIL ON REOPENING
August 19, 1942

QUESTIONS CONCERNING ORGANIZATION OF 'COUNCIL'

1. Desirability of Organization
2. Election of Officers--Chairman, and Secretary
3. Term of Council
4. Function
5. Membership
6. Time of Meeting

REPORTS

1. Admissions
2. Old Students
3. Faculty Prospects
4. University Bldgs and Housing
Office Assignment
6. Medical Service
7. University Assembly

BUSINESS

1. Appointment of Univ Committees
 - 1) Admissions
 - 2) Housing
 - 3) Budget
 - 4) Student Welfare
 - 5) Loan, Subsidy, and Self-help Work for Stud
 - 6) Library
 - 7) Science Equipment
 - 8) Curriculum
 - 9) Athletics
 - 10) Univ Lecture and Univ Assembly
 - 11) Landscape
 - 12) Faculty Social
2. Tentative Regulations concerning Faculty Treatment
3. Average of \$2,000 for Travel Subsidy per
Faculty Member arriving by the Northern Route
4. Decision on Rank and Salary of Faculty Members
5. Support to Faculty in Peking
6. Curriculum, Schedule for Fall Semester
7. Preseasonal Conference of Faculty
8. Freshmen Week
9. Organization of Board of Directors
10. Candidates for Chancellor or President

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Minutes of Meeting of the University Council
4.30 p.m. Oct. 6, 1947

Present: Dr. Y. P. Mei (Chairman), Miss Grace Boynton, Miss Chou Li Chin, Miss Lu Hui Ching, Mrs. Y. P. Mei, Mrs. Cheng Lin Chuang, Messrs. Ralph Lapwood, Chiang Yin Shu, Cheng Lin Chuang, Hsiung Te Yuan, Li An Che, Liao Tai Chu, Wu Chi Yü, Wu Kuo Chang and Han Ch'ing Lien.

Election of Secretary

Mr. Han Ch'ing Lien was elected as secretary.

Reports

1. Dr. Mei reported that the Rank and Salary Committee had made a general review of the ranks and salaries of all administrative and teaching staff who are now on the Campus and certain adjustments have been made, subject to the approval of the F.E.C.

2. Mr. Han reported on the number of students registered up to Oct. 5:

	Men	Women	Total
Arts	46	24	70
Science	18	9	27
Pub. Aff.	50	18	68
Total	114	51	165

Among these, 59 are old students (40 men and 19 women) and 106 are new students (74 men and 32 women).

Mr. Han reported further that as there are still ten days during which students may register the total enrolment for this semester may easily exceed two hundred.

3. Mr. Cheng Lin Chuang reported that a Committee on Social Studies and Service has been organized with Prof. J. B. Taylor as chairman and Mr. Cheng as secretary. The final organization and program of the committee will be submitted to the Council for approval.

4. Dr. Mei reported that according to the latest information, our campus in Peiping is now used by the Japanese as a naval hospital.

5. Dr. Mei reported that Mr. and Mrs. William Band and Mr. and Mrs. Michael Lindsay are now safe in the unoccupied territory of South Hopei and it is not likely that they will join us in the near future, according to information from the British Embassy in Chungking.

Procedures for Regulation Making and Curriculum Constructing

It was generally understood that regulations pertaining to business have to be submitted to the F.E.C. and regulations pertaining to academic work have to be submitted to the Deans' Committee, and finally to the University Council, for approval. It was also

the understanding of the Council that all courses offered and new courses added have to be approved by the Deans' Committee which will finally report to the University Council for approval.

General Topic of the University Council for the
Present Academic Year

Members of the Council agreed to take up the following topic for general discussion for the present academic year: "Our Contributions to the National Resistance and Reconstruction Program."

Faculty Evening Discussion

Members of the Council agreed that as a supplement to the discussion on the above mentioned topic by the Council, a faculty evening discussion group be organized to give all faculty members the opportunity to express their opinions.

UC-I VOTED to request Mr. Chiang Yin En to be in charge of the faculty evening discussion group.

Re-instating the Department of Physical
Education

Miss Lu Hui Ching brought up the question of re-instating the Department of Physical Education. It was felt the question should first be discussed by the P.E.C. and the Deans' Committee before final action can be taken by this body.

Adjourned.

Han Ch'ing Lien
Secretary

Minutes of Meeting of the University Council

4.30 p.m., Nov. 2, 1942

Present: Acting Chancellor Y. P. Mei (Chairman), Miss Grace Boynton, Miss Chou Li Chiu, Miss Lu Hui Ching, Miss Kuan Jui Wu, Miss V. K. Nyi, Mr. Chao Jen Chun, Mr. Cheng Lin Chuang, Mr. Chiang Yin En, Mr. Hsiung Te Yuan, Mr. Liao Tai Chu, Mr. Ralph Lapwood, Mr. Kiam Ma, and Mr. Han Ch'ing Lien.
Mr. Tu Ying Kuang (by invitation)

Reports

The Chairman reported that letters have been received from Mr. Bliss Wiant from America and from Miss Augusta Wagner from Peiping and read parts from the latter.

The Secretary reported on some of the actions recently taken by the Deans' Committee, which will be circularized to the Faculty.

Discussion

Library Regulations

UC-II VOTED to adopt the tentative library regulations as recommended by the Library Committee.

Admission of Students in the Spring

A general discussion was held on the possibilities and desirability of admitting new students in the spring. It was the opinion of the Council that the question be referred to the departments for further study and be discussed at the next meeting.

School of Religion Students

The Chairman reported that some of our School of Religion students had entered Nanking Theological Seminary as guest students. Members of the Council were of the opinion that they be allowed to do so.

Budget for 1943-1944

UC-III VOTED that a special meeting of the Council be held on Thursday, Nov. 5, at 4.30 p.m., to discuss academic planning and budgeting for the next academic year.

Adjourned

Han Ch'ing Lien
Secretary

Minutes of Special Meeting of the University Council

4.30 p.m., Nov. 5, 1942

Present: Acting Chancellor Y. P. Mei, (Chairman), Miss Grace Boynton, Miss Lu Hui Ching, Miss Kuan Jui Wu, Miss V. K. Nyi, Mr. Chao Jen Chun, Mr. Cheng Lin Chuang, Mr. Paul Chang, Mr. Chiang Yin En, Mr. Hsiung Te Yuan, Mr. Li An Che, Mr. Liao Tai Chu, Mr. Cheng Te Kun, Mr. Liu Cheng Chao, Mr. Ralph Lapwood, Mr. K. Ma, Mr. Lin Yueh Hua, Mr. Wu Kuo Chang and Mr. Han Ch'ing Lien.
Miss Chen Feng Chih and Mr. Tu Ying Kuang (by invitation)

Academic Planning and Budgeting for 1943-1944

Reports were made by deans and department chairmen on academic planning for 1943-1944 for their respective colleges and departments. Supplementary remarks were made by those concerned. It was agreed that, basing on this general understanding, each department and college will draw up a financial estimate for the same academic year which was to be submitted to the Budget Committee before next Monday, Nov. 9.

Adjourned

Han Ch'ing Lien
Secretary

1110

Minutes of Meeting of the
University Council

4.30 p.m. Dec. 14. 1942.

Present.: Acting Chancellor (Chairman), Miss Grace Boynton
Miss Chou Li-chiu. Miss Lu Hui-ching, Miss Kuan
Jui-wu, Miss V.K. NYi, Mr. Choa Jen-chun, Mr. Cheng
Ling-chuang, Mr. Chiang Yin-en Mr. Liao tai-chu, Mr.
Paul Chang Mr. Ralph Lapwood, Mr Kiam Ma Mr. Wu
Chi-yu, Mr. Lin Yu-hua and Mr. Han Chi'ng Lien.
Mr. Tu Ying Kuang (by invitation)

Reports:

Reports were made on result of the mid- semester
examination, make-up work by old students, university social
center, subsidy for faculties from the Ministry of Education
and the UCR, and preparations for Christmas and New-Year
Celebration.

Discussion:

Admission of Students in the Spring.

UC-IV Voted that no advertised entrance examination be held
in the spring, but that consideration be given to
students from occupied territories under special circumstances.

Recognition by the Chentu Rotary Club to Senior Male Student

The Chentu Rotary Club desires to give recognition to
senior male students who have made contribution to the life
and welfare of the student body, for community, or to the institution
and asks the University to make one nomination.

UC--V Voted to recommend Mr. Cheng En-yuan (38058) to the Chengtu
Rotary Club.

Substituting Comprehensive Examination For Senior Theses.

UC-VI Voted that the present system of requiring senior theses be
continue and that due adjustment be made to reduce the neces-
sary cost.

Discussion of Academic Policy.

It was decided that a special session of the Council be called
for next. Monday, Dec. 21, at 7.00 P.M. in the Faculty Club Room

Adjourned.

Han Ch'ing-lien

Secretary.

Minutes of Special Meeting of the University Council

7:00 P.M. Dec. 21, 1942

(This special meeting was called for the purpose of discussing academic policy of the University, which had been brought up at several occasions but had not received the proper attention due to such an important question.)

Present : Acting Chancellor Y. S. Wei (Chairman), Misses Grace Boynton, Chou Li-chiu, Lu Hui-ching, and V. S. Wyll; Messrs. Chao Jen-chun, Paul Cheng, Cheng Lin-chuang, Cheng Te-k'uan, Chiang Hia-en, Hsiung Te-yuan, Ralph Woodward, Li An-che, Liao Tai-shu, Lin Yuch-sha, Lin Cheng-chao, Ma Kiam, Wu Kue-chang, Wu Chi-yu, and Han Ch'ing-lien. Messrs. Mrs. Ch'ien Wang Min-yi, Hsieh Wen-ping and Lin Chi-wu (by invitation).

Special Welcome to Mrs. Ch'ien Wang Min-yi

A special welcome was extended by the chairman to Mrs. Ch'ien Wang Min-yi who would join the University shortly.

Reports :

The Chairman reported on the attitude of the Ministry of Education towards re-instating additional departments and on the financial prospects of the University.

The deans of the three colleges reported on the plans for the development of the three colleges respectively.

Discussion :

Strengthening of the Existing Colleges.

The strengthening of personnel of the different colleges was especially emphasized. After careful deliberation it was

UC-VII Voted to call attention of the departments to the point that in planning departmental programs special efforts be made to secure old members of the University and well qualified new members if the old ones are not available.

special curricular programs.

Members of the Council realized that special emphases in the educational program should be based on the actual conditions as well as needs of war-time China. Many suggestions were made and the following resolution was passed:

10-- Voted that Prof. Ma Hsiao be requested to co-opt other members to form a special committee to make plans for improving the teaching of Chinese studies.

The Acting Chancellor appointed Miss Lu Hui-ching, Messrs. Ralph Lapwood, Miss Tai-chu, Cheng Hsiao-shan, Ma Hsiao, and Liu Shi-ku to make a study on the problem of reviving the Department of Physical Education.

Further discussion on problems related to Academic Policy.

It was the consensus of opinion of the Council that more meetings should be arranged to make thorough discussions on problems as listed in the agenda. It was agreed that a special meeting should be held on every Monday at 7:00 p.m. until all problems under the general topic are properly dealt with, and that in view of the importance of the discussion other faculty members be urged to attend forthcoming meetings.

Adjourned.

Han Shing-lien

Secretary.

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Minutes of Special Meeting of the University Council

2:00 p.m. Dec. 28, 1942

Present : Acting Chancellor Y.P. Mei (Chairman), Misses Grace Boynton, Lu Hui-ching, and V.K. Nyl; and Messrs Chao Jen-chun, Cheng Lin-chuang, Chiang Yin-yin, Hsiung Te-yuan, Ralph Lapwood, Liao Tai-chu Lin Yueh-hua Ma Kiam, Wu Chi-yu, and Han Ch'ing-lien.

Mrs. Ch'en Wang Min-yi and Misses Chen Pang-chih, Chou Sze-mei, Han Ya-yen, Jao Yu-ssu, T'ang Chi-hsueh, Yang Min-hsien, and Messrs. Hsieh Wen-ping, Kung Chun, Lin Chi-wu, and Shin Yu-chung (by invitation).

Reports:

Prof. Kiam Ma made a report for the Committee on Improving the Teaching of Chinese Studies in which he mentioned the following: emphasis of teaching in basic courses, printing of new textbooks for basic courses, securing of more teaching staff for the different department concerned, and promotion of special research project.

Discussion:

Special Curricular Programs.

Different phases connected with the problem were discussed and many suggestions were made. It was finally UC--LR Voted that the Dean's Committee asked to make a digest of the discussion on the topic and to present concrete suggestions for approval of the Council at its next meeting.

Re instating of Other Colleges and Departments.

Miss Lu Hui-ching made a report for a special committee appointed by the Acting Chancellor to explore possibilities for re-instating the Department of Physical Education in which she fully explained the needs and possibilities for re-instating such a department at Yenching in Chengtu. It seemed the consensus of opinion of the Council that since we have had quite a strong teaching and administrative staff in physical education necessary steps should be taken to make the plan materialized.

Members of the Council also expressed the opinion that the Institute of Chinese Studies and the Department of Philosophy ect. should be revived. After thorough deliberation it was agreed that the Acting Chancellor be requested to appoint special committees to make study on possibilities for reviving the above mentioned departments. (Subsequently the following persons were appointed:

For the Institute of Chinese Studies: Prof. K. Ma Dr. Cheng Te-k'un and Dr. Y.P. Mei; for the Department of Philosophy: Dr Y.P. Mei Dr. Shih Yu-chung, Dr. P.C. Hsu Mr. Lo Chang-shu, and Mr. Kuo Jen-tao.)

Adjourned.

Han Ch'ing-lien

Secretary.

Minutes of Meeting of the University Council
7:00 p. m. Jan. 4, 1943

Present: Acting Chancellor Y. P. Mei (Chairman), Misses Chou Li-chiu, Lu Hui -ching, and V. K. Nyi; Messrs. Chao Jen-chun, Paul Chang, Cheng Lin-chuang, Cheng Te-k'un, Chiang Yin-en, Hsiung te-yuan, Ralph Lapwood, Li An-che, Liao Tai-chu, Lin Yueh-hua, Liu Cheng-chao, Ma Kiam, Wu Kuo-chang, Wu Chi-yun and Han Ch'ing Lien.

Mrs. Cheng Wang Min-yi, Misses Chen Fang-chih, Chou Sze-mei, Han Ya-yen, Tang Chi-hsueh, and Yang Min-hsien; and Messrs. Kuan Yu-shan, Kung Chun, Shih yu-chung, and Wu Jun-fang (by request)

Reports:

Re-instating of the Institute of Chinese Studies
Prof. Kiam Ma reported on plans for re-instating the Institute of Chinese Studies in which he mentioned that problems related to personnel and financial support and plans for cooperation with undergraduate departments concerned had been considered.

Re-instating the Department of Philosophy
Dr. Mei reported on plans for re-instating the department of Philosophy in which he mentioned that personnel, financial support and reference materials seemed to be available, that in cooperation with W. C. U. western philosophy would be emphasized in Yenching, and that the teaching of the three required courses - Introduction to Philosophy, Logic, and Ethics - would be readjusted to increase teaching efficiency.

Increasing of Facilities for Music Training
Mr. Liao Tai-chu reported on plans for increasing facilities for music training in which he recommended that a full-time music teacher be appointed and that a Committee on Music Training be organized under the Office of the Proctor.

After discussion it was
UC-X Voted that a Committee on Music training be organized.
(Subsequently Mr. Liao Tai-chu, Chairman, Mr. Yu Chu g-hai,
Mr. Huang Ju Wen and Miss Kwang Jui Fang were appointed)

Cooperation with Hua Hsi University
The pros and cons of the question were thoroughly discussed. It was agreed that although physical difficulties seem to be insurmountable, at least at present individual departments in the Colleges of Arts and Public Affairs should be authorized to approach the different departments of the Arts College of W. C. U. U. to map out plans for curricular cooperation.

Adjourned

Han Ch'ing-lien,
Secretary.

Next Meeting of the Council

It was agreed that there should be another special meeting next Monday, Jan. 11 at 7:00 p.m. in the Faculty Club Room to discuss policies of student discipline and curricular emphases, etc.

Recommendation of the Deans' Committee to the University Council
(Jan. 4, 1943)

Curricular Emphases of Yenching University in Chengtu

Introductory Remarks:

In the construction of a program of curricular emphases special attention should be paid to the needs of post-war China as well as war-time China, the available personnel and financial resources of the University, and avoidance of overlapping and duplication with other universities in China and particularly with the other Christian Universities in Chengtu. Besides, inter-department cooperation and curriculum planning should be stressed.

The College of Natural Sciences:

In view of the urgent need of science training in war-time China and especially after the war when the nation embarks in a national reconstruction program, it is suggested that every possible effort should be exerted to develop and to strengthen the College of Natural Sciences. In principle the College should emphasize both theoretical and practical training, and special research should be made in both fields. In order to give students an opportunity for participating in field work, contact should be made with outside organizations and factories.

Special Curricular Emphases of Individual Departments:

Mathematics:

1. To make mathematics a basic study for students of all natural sciences, and, to a certain extent, to students of some departments in social sciences by providing strong teaching of fundamental mathematical skills.
2. To train statisticians with a knowledge of Mathematical basis and techniques.
3. To emphasize Mathematical Physics, looking forward to fruitful cooperation with the Physics Department in advanced teaching and research.
4. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Physics:

1. To provide rigorous training in physical principles and experimental techniques.
2. To develop advanced teaching and research in radio work.
3. To cooperate with the Department of Mathematics in the emphasis of Mathematical Physics.
4. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Chemistry:

1. To emphasize teaching in general and basic courses.

2. To develop research in Industrial Chemistry, such as, leather, paper, and ceramics.
3. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Biology:

1. To emphasize teaching in general and basic courses.
2. To make extensive collection of local flora and fauna.
3. To undertake Special Biology Major work as soon as circumstances permit.
4. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Home Economics:

1. To offer basic training in Home Economics to all women students.
2. To train teachers of Home Economics.
3. To train workers for the many lines of child welfare work in cooperation with the Department of Sociology.
4. To provide experts on nutrition and diet in cooperation with the Department of Chemistry.
5. To offer short course for the training of Personnel in home economics.
6. To cooperate with the Department of Sociology in the undertaking of field and extension work.
7. To undertake research projects in various fields of home economics.

The College of Arts and Letters

In retrospecting the historical mission of higher education and in considering the present needs of China, the College of Arts and Letters takes as its main objective the emphasis on a combination of liberal education and professional training. And, in view of the international nature of the Institution and the unique position it has enjoyed the College takes as its responsibility to introduce Chinese civilization to the Western world and western civilization to China. To achieve this end, the College should lay special stress in the use of scientific method for research. The College, also pay special attention to the teaching of such fundamental courses which are basic tools for the pursuance of any knowledge.

should

Special Curricular Emphases of Individual Departments:

Chinese:

1. To emphasize teaching of basic courses.
2. To cooperate with the Department of Western Languages in the teaching of literature and translation work.
3. To cooperate with the Department of Journalism to give students an opportunity for practice work.
4. To cooperate with the Departments of History and Philosophy in the undertaking of special research projects.
5. To offer teaching in Japanese and Tibetan languages.

Western Languages:

1. To emphasize teaching of basic courses.
2. To introduce teaching in semantics.
3. To cooperate with the Department of Chinese in the teaching of literature and translation work.
4. To cooperate with the Department of Journalism to give students an opportunity for practice work.
5. To offer advanced courses in cooperation with the other Hua Hsi Pa universities.
6. To offer teaching in Russian language besides English, French, and German.

History:

1. To emphasize teaching of basic courses.
2. To offer such history courses which will give better historical understanding to students of other social and natural sciences.
3. To cooperate with the Departments of Chinese and Philosophy in the undertaking of special research projects.
4. To emphasize the training of historical method to enable students of history major as well as other departments to have better understanding and technique in research.
5. To offer courses in geography.

Philosophy:

1. To emphasize teaching of basic courses.
2. To offer such philosophy courses which will enable students of other social and natural sciences to have better perspective.
3. To undertake study of philosophy of religion and research in Chinese religions.
4. To offer such philosophy courses which will make students to form a sound philosophy of life.
5. To cooperate with the Departments of Chinese and History in the undertaking of special research projects.

Journalism:

1. To emphasize all-round training by requiring students to have a basic knowledge in all social sciences and in some natural sciences.
2. To offer such technical courses which are imperative for the journalistic profession.
3. To cooperate with the Departments of Chinese and Western Languages to enable students to have sound training in basic tools.
4. To publish "Yenching News" in both Chinese and English to give students an opportunity for participating in practice work.
5. To undertake necessary extension work to enable students to gain wider experience in field training.

Physical Education:

1. To provide adequate physical training program for every student.
2. To encourage group contest for the training of sportmanship.
3. To offer courses for minor study to enable students of other departments to have better preparation in their major profession.
4. To undertake training of teachers for middle schools and other social organizations, such as, Y.M.C.A. and Y.W.C.A.

Music Courses

There should be at least one full-time music instructor in the College of Arts to act as music director and to offer a few elective courses in music.

The College of Public Affairs:

The College of Public Affairs made outstanding contributions in the past to the study of social institutions, international relations, and rural administration. In view of the present needs of China it is suggested that such policy should be continued. For planning and carrying out the program of rural administration, the College has already set up a standing Committee on Rural Reconstruction. In this connection the College should not only offer courses related to rural reconstruction but also should emphasize field training and experiment stations should be established. The University Committee on Social Studies and Social Service, a university organization as it is, should be considered largely a function of this College. In order to carry out the plan of the Committee contact should be made with outside organizations, especially the C. I. C.

Special Curricular Emphases of Individual Departments:

Political Sciences:

1. To emphasize teaching in political theories and institutions.
2. To undertake training of personnel for general and local government administration.
3. To emphasize training of personnel in the field of diplomacy and international relations.
4. To cooperate with the Departments of Economics and Sociology in the undertaking of extension and field work.
5. To undertake special research work.

Economics:

1. To emphasize teaching in theoretical courses to give students a basic training in economics.
2. to emphasize teaching in practical courses, such as, money,

Banking, public finance, accounting, and international trade, to give students a practical knowledge in these fields.

3. To emphasize teaching in rural economics, especially cooperation.
4. To cooperate with the Department of History to offer courses in economic history and geography.
5. To cooperate with the Departments of Political Science and Sociology in the undertaking of extension and field work.
6. To undertake special research in economic problems

Sociology:

1. To emphasize the study of both ^{social} special theories, social institutions and social work.
2. In the field of social work special attention is paid to social welfare administration, child welfare, medical social work, and community organization.
3. To cooperate with the Departments of Political Science and Economics and Home Economics in the undertaking of extension and field work.
4. To undertake special research in social institutions, social problems and anthropological studies.

Other University Projects:

The Committee on Social Studies and Social Service

The Committee is a university function, although the larger portion of its may have to be carried out by the College of Public Affairs. The proposed program of the Committee include:

1. The study of handicrafts in Chengtu, covering social, economic, scientific, and educational aspects;
2. the provision of facilities for students to engage in field work in the Northwest;
3. the promotion of theoretical studies in selected aspects of a social, especially of a co-operative, economy.

Child Welfare Work:

The University is very fortunate in having competent and ample supply of personnel in this particular field. In view of the present need in China a long range planning should be worked out and its scope of work should be enlarged. It is suggested that a coordinated curricular program should be worked out by the departments concerned.

The Study of Frontier Problems:

It is suggested that courses on frontier problems should be offered by departments concerned. Such courses should include economic, geographical, political, historical, social, and educational phases of the problem.

One Year Practice Program:

To enable students to have practical experience, plans should be made for students to spend one year before their graduation in practice work under the supervision of the University authorities. It is suggested that

detailed plans should be worked out by the three colleges.

Continuation Studies for Adults:

It can not be gainsaid that college education in China is the privilege of a chosen few. There must be a great number of people who are now engaged in certain professions and who crave for an opportunity to have themselves better educated. But under the present circumstances they are unable to have regular advanced training. It is therefore suggested that plans should be made to offer continuation studies as the work of the Continuation Center in American universities and as what the Workers Education Association has been doing in England.

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January 8, 1943

To Members of the University Council
and Other Faculty Members:

This is to remind you that there will be another special meeting of the University Council next Monday, January 11, at 7:00 p.m. in the Faculty Club Room, 27 Shensi Kai. The important items to be discussed include university extension work, policy of student discipline, and program of curricular emphases. With regard to the last one, it seems there will not be time to have it discussed sentence by sentence. You are therefore requested to have the program read before you come to *The meeting* and jot down those questions which you think should be further discussed. In order to have a total picture of the program it is important for you to have the whole program read through, not only the paragraph on your own department. Please bring the enclosed copy with you when you come to the meeting.

Very sincerely yours,

Han Ch'ing Lien,
Secretary.

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Minutes of Meeting of the University Council
7:00 p. m., Jan. 11, 1943

Present: Acting Chancellor Y. P. Mei (Chairman), Misses Grace Boynton, Chou Li Chiu, Kuan Jui Wu, and V. K. Nyi; Messrs. Paul Chang, Chao Jen Chun, Cheng Lin Chuang, Chiang Yin En, Hsiung Te Yuan, Ralph Lapwood, Li An Che, Liao Tai Chu, Lin Yueh Hua, Ma Kiam, Harold W. Robinson, Wu Chi Yu, and Han Ching Lien

Mrs. Chen Wang Min Yi, Misses Chou Sze Mei, Han Ya Yen, Liang Sze Chuang, Tang Chi Hsueh; Messrs. Hsieh Wen Ping, Huang Ju Wen, Huan Yu Shan, and Kung Chun (by request).

University Extension Projects

Social Studies and Service:

Professor Cheng Lin Chuang reported for the Committee on Social Studies and Social Service that studies would be undertaken on both social and scientific problems, especially the development of certain industries and the Industrial Cooperatives, that students would be sent to Lanchow during the summer vacation for field practice, and that a branch committee had been set up in Lanchow consisting of several Yenching alumni.

Rural Reconstruction Work:

Dean Wu Chi Yu reported for the College of Public Affairs that following the program undertaken by the College in Peiping a Committee on Rural Reconstruction had been set up consisting of Mr. Cheng Lin Chuang, Miss Chou Li Chiu, and Mr. Liao Tai Chu to map out plans for the study of rural administration covering political, economic, social and educational aspects, that courses of studies of the three departments in the College would be so arranged as to dovetail with the plan of the Committee, and that field stations would be established and field trips would be arranged, to enable students to have an opportunity for practice work.

Frontier Study and Frontier Work:

Dean Wu Chi Yu made report on plans for undertaking frontier study and frontier work in which he made a survey of the main emphases of the existing organizations in this field, and he mentioned that the University would emphasize the training of frontier personnel by offering related courses in languages, history, and other social sciences. During discussion it was pointed out that it might be desirable to set up a section on Frontier Studies in the Department of Sociology.

One-Year Practice Work Before Graduation:

Acting Chancellor Y. P. Mei reported that the University had been considering of making arrangement with outside organizations to enable students to have one-year practice work before

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graduation. After some discussion Messrs. Han Ching Lien, Ralph Lapwood, and Cheng Lin Chung, were pointed by the acting Chancellor to make detailed plans.

Sociological Research Station

Dr. Lin Yueh Hua reported on the work of the Sociological Research Station in Kunming headed by Prof. Wu Wen Tsao in which he mentioned that the research of the Station includes rural and frontier studies of the Southwest and that the method employed emphasizes field investigations.

Prof. Li An Che reported on the work undertaken by himself and Mrs. Li in the Northwest for the Station.

Prof. V. K. Nyi Mei reported on the extension work of the Department of Home Economics in which she mentioned that the nursery school established last fall in cooperation with Chengtu Y. W. C. A. had had a good start, and that the establishment of Children's center or women students' center and more nursery schools are under consideration.

Policies of Student Discipline Administration

Prof. Kiam Ma, Chairman of Student Discipline Committee, reported on policies of student discipline administration in which he mentioned the following basic principles: 1. to observe the Three-People Principles, 2. to adapt to the needs of war-time China, 3. to develop the 'Yenching Spirit' and the following plans for carrying out the above mentioned principles: 1. to organize the Three-people Principle Youth Group, 2. to enforce military training, 3. to strengthen the coordination of extra-curricular and curricular activities, 4. to introduce the guidance-teacher system, 5. to foster the development of the Student Self-Government Association.

Program of Curricular Emphases

A program of curricular emphases was presented by the Deans' Committee. After some discussion it was UC--XI Voted to adopt the program of curricular emphases as recommended by the Deans' Committee.

Report on Discussion of Academic Policy

In view of the importance of the series of discussion on academic policy undertaken by the University Council during the past few weeks, it was agreed that the Secretary should be asked to draft a report for later reference.

Adjourned.

Han Ching Lien,
Secretary.

MINUTES OF MEETING OF THE UNIVERSITY COUNCIL
4:30 p. m., March 8, 1943.

Present: Acting Chancellor Y. P. Mei (Chairman), Miss Grace Boynton, Miss Chou Li-Chiu, Mrs. Chen Wang Min-Yi, Miss Lu Hui Ching Messrs. Paul Chagg, Chao Jen-chun, Cheng Lin-chuang, Chiang Yin-en, Liao Tai Chu, Ralph Lapwood, Kiam Ma, Lin Yueh-hua, Mr. Tu Ying-kuang (by invitation)

Welcome to New Members

A special welcome was extended to Misses Cheng / Fang-chih and Liang Sze-chuang, and Prof. Hsieh Wen-ping who are new members of the council beginning from the spring semester.

Reports:

Corrections in the Minutes of the last meeting was reported that the last sentence of the paragraph on Frontier Studies and Frontier Work should read: "During the discussion it was pointed out that it might be desirable to set up a section on Frontier Studies in one of the Departments of the College of Public Affairs" instead of setting up a section on Frontier Studies in the Department of Sociology as originally recorded.

A recent communication from the Ministry of Education stated that no more department of graduate studies should be established in any institutions in the near future in order to give time to have the existing graduate studies strengthened.

The total number of students registered up to date is 279, among whom 199 men, and 80 women; 138 from Peiping and 141 admitted in Chengtu.

One girl student was admitted as transfer on the recommendation of the Ministry of Education.

Reports were also made on available scholarships for both new and old students, centralization of administering student self-help work, visit of Prof. E. R. Dodds of Oxford University, and leaving of 21 students for Chungking as interpreters.

Discussions:

Results of Fall Semester Examinations

A review was made on the results of fall semester examinations. It was noted that there are extremes cases in marking which are either too lenient or too strict. After discussion it was agreed that a circular should be sent out to all instructors calling their attention to this effect.

Thesis Form and Regulation

In principle the old regulation governing thesis form and other matters related to it should be ~~xxxx~~ maintained with the exception that only one copy is required instead of two and it should be either typewritten or written in Chinese pen.

Minimum Grade of Majors for Fundamental Courses

It was agreed to uphold the old ruling that the minimum grade of major students for fundamental course should at least be "5".

ADJOURNED.

Han Ching-lien,
Secretary.

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MINUTES OF MEETING OF THE UNIVERSITY COUNCIL
4:30 p.m., April 12, 1943.

Present: Acting Chancellor Y. P. Mei (Chairman), Misses Grace M. Boynton, Chou Li Chiu, Kuan Jui Wu, Lu Hui Ching, Mrs. Ch'en Wang Min Yi and V. K. Nyi Mei, Messrs. Chao Jen Chun, Cheng Lin Chuang, Chiang, Yin En, Liao Tai Chu, Ralph Lapwood, Kiam Ma, Lin Yueh Hua, Harold Robinson, Wu Chi Yu and Han Ching Lien Mr. Tu Ying Kuang (by invitation).

Reports:

Proctoring of Examinations

Attention of the faculty was called to the fact that as it is already time for giving monthly examinations special care should be taken in the proctoring of examinations.

Graduation Examinations.

Report was made that according to the Ministry of Education regulation graduation examination should include at least one required subject taken by students in each of the three preceeding years.

Number of Credits taken by Late Arrivals

The suggestion was made that our old students from Peiping who arrive at Chengtu about the middle of the semester or later should be advised to take from 12 to 16 credits instead of full program.

Required Summer Service for Students

According to the Ministry of Education regulation students are required to either participate in some kind of social service work or practice work or undertake outside reading during the summer vacation. The question as to how to enforce this regulation was discussed. It was UC--XII VOTED to refer the question to the Deans' Committee for making detail arrangement.

Admission of New Students

Report was made that the Admissions Committee had decided:

1. No transfer be admitted for the next academic year in view of the large number of old students from Peiping; 2. the Number of new students to be admitted be limited to from 50 to 100; 3. Entrance examination be held in Chengtu only; 4. Accredited school system be revived. After some discussion the report was accepted.

One-year Field Work for students

The recommendations of a special committee appointed by the Acting Chancellor were discussed. It was UC--XIII VOTED to adopt in principle the recommendations of the special com-

mitted appointed by the Acting Chancellor to study the advisability for giving students opportunity to undertake one year field work before their graduation (see appendix 1)

Change of Regulation Governing leave of Absence and Cut

The attention of the Council was called to the fact that the working of the existing regulation governing leave of absence and cut seems somewhat ambiguous and it seems there is not much difference in the penalty given for a leave of absence and a cut. After discussion it was decided to refer the case to the Deans' Committee for making adjustment.

Credits Given for Work of Late Arrivals

Report was made that according to our present practice old students from Peiping who arrive at Chengtu about the middle of the semester are given one-half of the credits for their work for the semester and that this had the approval of the ministry of Education. After discussion it was decided that this arrangement should be terminated by the end of the present academic year and all students, both old and new, should henceforth observe the three-week limit rule.

ADJOURNED

Han Ching Lien,
Secretary.

April 12, 1943.

Proposed Plan of One-year Field Work for Students
Before Graduation

Following discussion of the University Council at its meeting of January 11, 1943 on the advisability of giving students opportunity to under take one-year field work before their graduation, the undersigned were appointed by the Acting Chancellor to form a special committee to make further study of the question. The following are recommendations of the committee:

1. The one-year field work be taken place after sophomore and junior year, and it be made optional at least for the trial period.
2. Contact should be made with outside organizations by the University to have students of the various departments properly placed.
3. Adequate supervision should be made over students engaged in field work by the department concerned.
4. No credits shall be given to students for field work except in cases which the departments and colleges concerned consider as justifiable.
5. Travelling expenses incurred should be born by students or organizations concerned.
6. In order to carry out the plan a special committee should be created as an advisory and planning body and a full-time executive secretary should be engaged.

(Signed) Cheng Lin Chuang
Ralph Lapwood
Han Ching Lien

April 12, 1943.

May 31, 1948

To Chairmen of Departments

Dear Colleagues:

I am quoting the following minutes of a recent meeting of the Deans' Committee for your reference:

Total No. of New Students to be Admitted

DC--52 Voted that the University admit the following number of students to its various colleges and departments with the understanding that if the other departments of the College of Natural Science are re-instated, the number assigned to the Departments of Mathematics and Home Economics be reduced and the total number assigned to the College be made equal to that of other colleges:

Total to be Admitted:	120
College of Arts and Letters:	43
College	
Dept. of Chinese:	10
Dept. of West. Languages:	10
Dept. of Hist. & Geog.	8
Dept. of Journalism:	15
College of Natural Science:	36
Dept. of Home Economics:	18
Dept. of Mathematics:	18
College of Public Affairs:	41
Dept. of Pol. Science:	15
Dept. of Economics:	15
Dept. of Sociology:	15

Yours very sincerely,

Fan Ch'ing-lien
Secretary

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SUMMARY MINUTES OF THE FIRST MEETING OF THE EMERGENCY
BOARD OF DIRECTORS OF YENCHING UNIVERSITY

TIME: Monday, Sept. 14, 1942, 12 o'clock noon.

PLACE: Dr. H. H. Kung's residence, Chungking.

1. PRAYER: Rev. Kao Feng-Shan was asked to lead in prayer.

2. ROLL CALL: Dr. H. H. Kung
*Governor Chang Chun of Szechuan Province
*Dr. Y. T. Tsur
Mr. Dwight W. Edwards
Mr. C. H. Fei
*Mrs. Min Yi Wang-Cheng
Dr. Shu-Hsi Hsu
Mr. H. C. Chang
*Mr. Chin-Hsiung Hsia
Dr. Theodore C. Greene (Prof. William Fenn, proxy)
Miss Eva D. Spicer (Miss Irene Moody, proxy)
*Rev. James A. Hunter
Rev. Kao Feng-Shan
Mrs. Ruth Cheng-Chen
Dr. S. Y. Chū

(Names prefixed with * were absent mostly because of distance.)

3. REPORT by the Director of Office on Re-opening the University:
Dr. Y. P. Mei presented a written report of the work of the office in Chinese, of which the Central News Agency story in English "Yenching University to Re-open in Chengtu" by C. Y. Hsu may be considered a free translation and a copy of which is herewith attached.

EBD 1. VOTED that the report of the Director of the Office for Re-opening the University be accepted and that a vote of thanks be taken to Dr. Mei and his associates for their hard work and fine results.

4. ELECTION OF OFFICERS: The following were elected officers of the Board of Directors:

H. H. Kung, President
C. H. Fei, First Vice-President
Dwight W. Edwards, Second Vice-President
H. C. Chang, Secretary

5. ORGANIZATION OF SUB-COMMITTEES: The following sub-committees were organized and members elected respectively:

Executive Committee:

H. H. Kung, Chairman
Dwight W. Edwards
H. C. Chang
Ruth Cheng-Chen
Kao Feng-Shan

Finance Committee:

Dwight W. Edwards, Chairman
C. H. Fei
James A. Hunter
Mrs. Min Yi Wang Chen
Chin-Hsiung Hsia

6. TERM OF MEMBERSHIP:

EBD 2/ VOTED that, inasmuch as the present Board is emergency in nature, the term of all members serving on the Board be made to expire as soon as the original Board will be again in a position to function, and that if this emergency period should last longer than two years, another election should be held of all members on the Board at the end of the two-year period with the proviso that all members be eligible for re-election.

7. EXPRESSION OF APPRECIATION to organizations and individuals for contributing to the re-opening of the University:

EBD 3. VOTED that letters of appreciation be sent to the following for their respective contributions:

- a) Board of Trustees for liberal grants for current, initial and promotional expenses.
- b) China Foundation for contribution of NC\$60,000.00 towards initial expenses.
- c) Board of British Indemnity Funds for contribution of NC\$30,000.00 towards initial expenses.
- d) Board of Journalism Scholarship Fund in Memory of Chang Chi-Luan (deceased Editor of the Ta Kung Pao) for contributions of NC\$100,000.00 towards the Department of Journalism.
- e) Ministry of Social Affairs for contribution of NC\$2,000.00
- f) National Relief Commission for contribution of NC\$120,000.00 towards travel and relief subsidy to faculty and students.
- g) Dr. H. H. Kung for contribution of NC\$10,000.00
- h) Szechuan Provincial Government for contribution of NC\$10,000.00 and for making available a school building for the use of Yenching.
- i) Methodist Mission for permission to use the buildings of the Girls' Middle and Primary Schools in Chengtu at a nominal rent.
- j) American Red Cross for contribution of five large bales of blue cloth for students' uniforms.

8. AMENDMENT TO THE CONSTITUTION OF the University:

EBD 4. VOTED that, inasmuch as Yenching University in Chengtu is on a temporary basis, the Constitution of the University be not amended, although the present scope of the University is on a much reduced basis.

9. ELECTION OF EXECUTIVE OFFICERS of the University:

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as the Chancellor of the University, ^(b) that President J. L. Stuart be asked to continue to serve as the President of the University and that during the absence of both the Chancellor and the President from the University, Dr. Y. P. Mei, Dean of College of Arts and Letters, be asked to serve as the Acting Chancellor and Acting President.

10. APPROVAL OF THE BUDGET:

EBD 6. VOTED that both the budget of the current expenses for the year 1942-43 and the budget for the initial expenses be approved as presented. (The budget is herewith appended.)

11. PLAN OF FACULTY TREATMENT:

EBD 7. VOTED to approve the plan of faculty treatment as presented by the Office on Re-Opening the University. (The original plan is in Chinese. *An abridged English translation is herewith appended.*)

12. FUNDS FOR STUDENT RELIEF & AID:

EBD 8. VOTED that the estimates for student relief and aid be approved as presented and that efforts be made to raise the required amount of \$305,000.00.

13. EARLY RELEASE OF DR. J. L. STUART:

EBD 9. VOTED that the Board register its unanimous hope that President J. L. Stuart may early regain his freedom and resume his responsibilities in the University, and that the Board of Directors be requested by cable to find ways and means to facilitate Dr. Stuart's early release.

14. TERMINATION OF COMMITTEE AND OFFICE ON RE-OPENING YENCHING UNIVERSITY:

EBD 10. VOTED That both the Committee and the Office on Re-opening the University be permitted to wind up their responsibilities and hand them over to the ~~Board of Directors~~ and that a vote of thanks be taken for the services that these groups have rendered to the University.

ADJOURNMENT: The meeting was adjourned at 3 p.m.

Y. P. Mei
Secretary pro tem.

Housing Committee

Memorandum on Discussion of Housing Problems

A faculty housing committee was created at the last meeting of the Chengbi Executive Committee held on May 21. Members of the committee are Miss Grace Boynton, Miss Ch'ien Wen-hsien, and Miss Huang Yen-yi. On May 25, Miss Boynton, Miss Huang, and Mr. Han Ch'ing-lien went to see Hua Mei Girls Middle School to see how its buildings could be best used in case they are made available to Yenching. After the visit a discussion was held at Miss Boynton's house. The following decisions were reached:

1. To secure the part ^{of faculty living quarter} not occupied by the principal of Hua Mei for two or three faculty families.

2. To secure the students' dormitory for housing our women students.

3. To secure the sixteen rooms on Tien Tien ^(天燈街) Kai for faculty families or single faculty.

4. To secure the administration building for assembly, reading, music, and faculty offices; or, for boys' dormitory in case the authorities of Hua Mei agree to do so.

5. Miss Boynton was requested to attend to the following:

a. To see Miss Streeter to find out whether there is room for our women faculty who come in the latter part of June, or in the summer.

b. To find out from Miss Streeter whether our women students could continue to stay in the women's dormitory of Hua Pa during the summer.

c. To contact the different missions on the Hua Hsi Pa campus to see whether a building could be secured for the use of one of our administrators whose official duties make it necessary for him and his family to live on the Hua Hsi Pa campus.

Han, Ch'ing-lien
Secretary, pro tem

May 25, 1942.

Miss Boynton

Minutes of the Housing Committee

Wed, Oct. 14 at 4.30 p.m.

Present: Y. P. Mei (Chairman), Miss G. M. Boynton, Miss Chou Li Chiu, Mrs. V. K. Nyi Mei, Mr. Hsiung Te Yuan, Mr. Cheng Lin Chuang and Dr. Chen Fang Chih.

Requests for Housing Facilities

Letters of request for housing facilities from Miss Tang Chi Hsueh for herself and her husband and from Dr. Han Ching Lien on behalf of Miss Chou Ssu Mei for herself and her parents, were read.

List of Candidates for Housing Facilities

The full list of Faculty and Staff was gone over and the following were considered prospective candidates for housing facilities: -

Kung Chun.	Wife and mother.
Liang Ssu Chuang (Miss)	1 child.
Tu Ying Kuang	Wife and 4 children.
Chou Ssu Mei (Miss)	2 parents.
Hsiung Te Yuan	Wife and expected baby.
Yen Hua Tao	Wife and 3 children.
Wu Ching Chih (Mrs)	2 children for week-ends from school.
Lo Hsiu Chen (Miss)	Husband for week-ends.
Chiang Yin En	Wife only.
Tang Chi Hsueh (Miss)	Husband, working in Kung Li Hospital.
Tung Chen Fang (Miss)	Convalescent husband.
Wu Chi Yu	Wife and 3 children.

Principles for Determining Priority of Candidates

After some discussion, it was

HC-I VOTED that the following principles be adopted for determining the priority of candidates for housing facilities assignment to families of Faculty and Staff:

1. Length of service and relation to the institution.
2. Rank.
3. Nature of work and responsibility with regard to necessity of residence on the University Compound.
4. Scope of immediate family - wife and husband and children.
5. Difficulty in making other living arrangements.
6. Date of arrival of individual and family - "First come, first served."

Housing Assignment for Faculty Families

The present arrangement for the front building of Chi Hua school was reported on and accepted as follows:-

Upstairs - E. R. Lapwood and Han Ching Lien.
Downstairs- Chao Jen Tsun and Y. P. Mei.

HC-II VOTED that the back building of Chi Hua School be assigned to

Housing Committee Oct. 14, 1942, con.

the following families:-

Upstairs - Lin Yueh Hua and Chiang Yin En.
Downstairs- K. Ma and Cheng Lin Chuang.

HC-III VOTED that the Tien Ting Hsiang rooms be assigned as follows:-

Hu Jen An	Nos. 1,3,5,7.
Wu Shih Kun	No. 2
Yang Hui Ling	" 4
Kung Chun	Nos. 6,8.
Han Ya Yen	" 9,11,13.
Tu Ying Kuang	" 10,12,14.
Hsieh Wen Ping	" 15,17,19,21,23.

(Since the University does not provide housing for parents of Faculty and Staff as a rule, a rent of \$50 per month shall be collected from Mr. Hsieh for the use of an extra room, including light and water supply, for his parents.)

Yen Hua Tao
Hsiung Te Yuan

Nos. 16,18,20.
" 22,24.

Search for Additional Housing Facilities

Members of the Committee were reminded of the need for additional housing facilities, both for faculty and faculty families as well as for office and class-room use of the University. Members were asked to explore all possibilities for acquiring additional housing facilities for the University.

Adjourned.

Y. P. Mei
Chairman

Minutes of the Housing Committee

Friday, Nov. 27, 1942, at 4.30 p.m.

Present: Y. P. Mei (Chairman), G. M. Boynton, V. K. Nyi, Hsiung Te Yuan, Cheng Lin Chuang, Chen Fang Chih.

Regulations concerning Faculty Housing Privileges

HC-4 VOTED that Miss Chen Fang Chih and Mr. Hsiung Te Yuan be asked to serve as Drafting Committee for such regulations, the draft to be presented at the next meeting of the Committee.

Acquisition of Additional Property for Faculty Housing

HC-5 VOTED that increased effort on the part of all members of the Committee should be made to acquire additional property to meet the increasing demand for faculty housing space.

Loan of \$2,000 for Mr. Yeh Chi Huai's Down Payment on the Rooms he is

Renting.

HC-6 VOTED that the \$2,000 requested by Mr. Yeh Chi Huai be temporarily granted him on a personal loan basis, pending adoption of detailed regulations regarding faculty housing by the University.

Re-adjustments in Provision of Housing Facilities

In view of Mr. and Mrs. Hu Jen An's plan to move out to Hua Hsi Pa and the arrival of additional members of the staff, as well as Miss Tang Chi Hsueh's repeated request with additional reasons for rooms, the whole list of applicants was reviewed with the following conclusions:

HC-7 VOTED that among the principles adopted for determining the priority of candidates for housing, by Vote HC-1, No. 4, be amended to read as follows: Scope of immediate family - the member of the University, dependant spouse, children and parents; priority must be given to spouse and children according to available space.

HC-8 VOTED that

- a) Mrs. Fang Han Ya Yen be asked to limit her quarters to two rooms and give up Room No. 9.
- b) Room No. 5 be assigned to Miss Liang Ssu Chuang when she arrives.
- c) Room No. 3, with the kitchen next to it, be assigned to Miss Tang Chi Hsueh when the suite is made available by Hu Jen An's removal.

Adjourned

Y. P. Mei
Chairman

Miss Boynton

MINUTES OF HOUSING COMMITTEE
March 16, 1943, 4:00 p.m.

Present: Dr. Mei (Chairman), Mrs. Mei, Misses Wang Min Yi, G. M. Boynton and Messrs Hsiung Te Yuan, Cheng Lin Chuang and H. W. Robinson. Miss Lu Hui Ching was present by invitation.

After a report of the needs of the Physical Education Section by Miss Lu Hui Ching it was
HC-14 VOTED to recommend to the FEC the following allocation of rooms at the Wen Miao. Rooms 1, 13 & 14 to be used by P. E. People. Room 2 (now recreation room) to be divided into 4 single rooms for faculty and staff residents.

Pingpong table to be moved to large din/ing room, ~~xx~~
~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~ ~~xxxxxxx~~
messrs Lin Jung Yu and Tu Po Chien to occupy present teachers' dining room, or the back half of Room 2, if present teachers' dining room is retained in present location.

Messrs. Shih Yu Chung and Wu Chih Toa to occupy the two from single rooms of Room 2

Regulation concerning Faculty Housing Privileges it was
HC-15 VOTED to add to the Drafting Committee (see HC-4) the following people: Miss Wang Min I, Messrs Cheng Lin chuang and H. W. Robinson (convener)

Report:

Some of the single faculty women have been offered living quarters in the Methodist Women's residence. The remainder will live in T'ien Tang Hsien for the present.

Adjourned

H. W. Robinson,
Secretary pro-tem.

MINUTES OF HOUSING COMMITTEE

February 25, 1943

Present: H. W. Robinson (Chairman), G. M. Boynton, V. K. Nyi, Hsiung Te Yuan, Cheng Lin Chuang, Chen Fang Chih, Wang Min Yi

Rent Subsidy in Place of House

HC-9 VOTED to recommend to FEC that Yenching adopt a system of subsidy for rent similar to the system used at Hua Hsi Pa for those to whom no housing facilities are furnished. Those who are provided with houses shall pay the electric light fee.

Location of Yenching Coop

← HC-10 VOTED to approve of the temporary use of the new building for the Coop but efforts should be made to find a more satisfactory location.

HC-11 VOTED to approve of the renting of the Building at Chiang Hsi Kai for residences.

HC-12 VOTED to consult Mrs. Chiang, the chairman of the compound at 27 Shansi Kai about building a roof for laundry purposes for the people of that community.

Assignment of Rooms at Wen Miao

HC-13 VOTED that Wu Jun Fang move back to his former room and use part of it as an office for Physical Education Department.

Wu Chih Toa to occupy room now used by Wu Jun Fang
Yu Ching Lung and one other person to live in room now used by Physical Education Department as an office.
Room beside the guest room to be reserved as an infirmary for students who are sick.

Two military instructors to live in the room between the dormitories and oppose the teachers' dining room.

In case of necessity a partition be put in the teachers' dining room so that the back part can be used as a store room so the present store room can be used for residence.

ADJOURNED.

H. W. Robinson,
Chairman.

RECOMMENDATIONS OF THE TRAVEL SUBSIDY COMMITTEE TO THE FEC

I. Former Faculty Members from Peking

- A. Members of the former faculty who can meet fundamental needs of the university, and who have not been connected with puppet governments or institutions, will be welcome to the Yenching staff whenever they arrive. They shall receive travel subsidy according to the table below.
- B. Other ^{full time} members of the former faculty who are not needed for fundamental positions in the university shall be entitled to the same travel subsidy as those in class A above, if they arrive in Chengtu before August 1, 1943. After that date there will be no travel subsidy for such members, but the university will endeavor to find positions for them in Yenching or elsewhere.

Travel Subsidy Schedule for Yenching Faculty

<u>Northern Route</u>		
1st adult *		\$5,000 00
2nd adult and others		4,000 00 each
<u>Southern Route</u>		
1st adult		8,000 00
2nd adult and others		6,000 00 each

In order to facilitate the determination of amounts to be paid from different cities the following divisions are recommended:

<u>Northern Route</u>		
Peking or Shanghai to Loyang		2,000 00
Loyang to Paoki		1,000 00
Paoki to Chengtu		2,000 00
		<u>5,000 00</u>
<u>Southern Route</u>		
Peking or Shanghai to Hengyang		2,000 00
Hengyang to Kweilin		800 00
Kweilin to Kweiyang		2,000 00
Kweiyang to Chungking		1,600 00
Chungking to Chengtu		1,600 00
		<u>8,000 00</u>

* The term "adult" shall be defined as follows:

Members of the Yenching staff, with their wives and husbands, as well as their children who are sixteen or more years of age, shall be considered as adults. A child six years and below sixteen years shall be counted as half an adult when determining the amount to be paid for travel subsidy.

II. Newly Engaged Faculty Members:

The establishment of the following rule is recommended:

The amount of travel subsidy paid by the University shall be one half of the sum based on the usual maximum scale and shall not exceed the cost for more than three adults. ^{at half rate} In case of unusual circumstance the FEC may make exceptions to this general rule.

T. C. Liao,
Secretary
(pro tem)

April 28, 43 (re-drafted)

Ranking & Salary Ctltee

YENCHING UNIVERSITY
RECONSTRUCTED SCHEDULE ON RANK & SALARY
FOR FACULTY & STAFF

RANK ASSISTANT INSTRUCTOR LECTURER ASSIST. PROF. PROFESSOR

AMOUNT OF \$75-135 \$140-200 \$205-260 \$270-350 \$350-
SALARY

AMOUNT FOR \$10 \$15 \$15 \$20 \$20
EACH RAISE

B.A. 1-4 5-6 7-9 10-1
M.A. OR
INSTR. S.

B.A. 1 2-3 4-5 7-9 10
OR
M.S.

P.H.D. 1 2-4 5-7 8

OTHER QUALIFICATIONS. Ability to
direct lab-
oratory work

AS THE CHAIRMAN OF THE COMMITTEE

1140

304110

MINISTRY OF EDUCATION RANKING SCHEME

GMB

1. Qualifications for Instructor

- a. B.A. degree (no experience)
- b. University Shortcourse graduate, with 2 years service in cultural orgn.

2. Qualifications for Lecturer

- a. M.A. or Ph.D. or equivalent
- b. 4 years good record as Instructor, plus publications.
- c. 5 or more years Upper Middle School teaching experience, with special attainments and publications.
- d. Special studies in Chinese culture with publications.

3. Qualifications for Assistant Professor

- a. Ph.D. or equivalent.
- b. 3 years good record as lecturer, with publications.
- c. Qualification 7A 2a followed by continued research or specialised professional work for 4 or more years.

4. Qualifications for Professor.

- a. Assistant Professor for 3 or more years with important publications.
- b. Qualification 3a followed by continued research or professional work with important contributions in discovery, inventions, creative work, for 4 or more years.

Faculty members who have held a rank for one or more years previous to 1940 cannot be demoted whatever their qualifications.

If we set these out on the Yenching scheme we get the following table:

	Instructor	Lecturer	Asst. Prof.	Professor
Years of experience after:				
BA	0-4	5-7	8-10	over 10
MA		0-5	4-6	over 6
PhD			0-3	over 3

Thus the Ministry of Education scheme is in advance of the Yenching scheme by approximately one rank, or 4 years.

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Minutes of the Ranking and Salary Committee
of Yenching University.

7.30 p.m. October 2nd, 1942

Present: Dr. Y.P. Mei (chairman), Miss G.M. Boynton,
Dr. Wu Chi-Yu. (E.R. Lapwood, secretary)

Parttime Staff

It was decided not to rank parttime staff members.

Ranking

Members of the Committee agreed that the consensus of faculty opinion as expressed at the Faculty Meeting of September 30th was in favour of retaining the old Yenching scheme of ranking and salaries, but applying it with a fully liberal interpretation. The Committee therefore proceeded to consideration of the rank of each staff member already in the Chengtu Yenching, and the final list was as given in the ~~appendix~~ appendix.

Adjourned

E.R. Lapwood (Sec.)

Appendix: Rank and Salary of staff members

Name	Rank	Sal.	Name	Rank	Sal
Mei Yi-Pao	Prof	360	Tseng Hsien-Kai	Lect	265
A. Donnathorne	Asst.	110	Hsieh Wen-Ping	Prof	360
Hsiung Te-Yuan	Inst	155	Grace M. Boynton	Prof	360
			Lo Shu-Chen	Asst	120
Han Ching-Lien	Prof	360	Chiang Ying-An	Lect	235
Tu Ying-Kuang	Inst	200			
Chou Ssu-Mei	Inst	155	Yang Ming-Hsien	Inst	170
Liao Tai-Chu	Lect	250	Kuan Jui-Tu	Lect	265
Lu Hui-Ching	Lect	235	Lo Wu-Nien	Inst	140
			Tung Chen-Fang	Asst	110
Yen Hua-Tao		185	Tang Chi-Hsueh	Inst	140
NY					
Nyi Feng-Chi	Prof	360	Wu Chi-Yu	Prof	360
Han Ya-Yen	Inst	155	Chen Fang-Chih	Lect	235
			Chao Jen-Tsun	Prof	360
			Cheng Lin-Chuang	Prof	360
			Chou Li-Chiu	Prof	360
			E.R. Lapwood	A. Prof	310

Minutes of the Ranking and Salary Committee of
Yenching University, 4.0 p.m. 16 December 1942

Present:- Dr. Y.P. Mei (Chairman) Miss G.M. Boyton, Dr. Wu Chi Yu,
Mr. E.R. Lapwood.

Ranking according to Ministry of Education Standards.

After careful consideration of qualifications the following
was determined:

Professors:-	G.M. Boynton Chou Li Chiu E.R. Lapwood Nyi Feng Chi Ma Chien	Chao Jen Tsun Han Ching Lien Liao Tai Chu Wu Chi Yu	Cheng Lin Chuang Mei Yi Pao Hsieh Wen Ping Lin Yueh Hua
Assistant Professors:-	Kuan Jui Wu Lu Hui Ching P. Paerby	Lin Chi Wu Tseng Hsien Tai	Chen Fang Chih Yung Chun
Lecturers:-	Chiang Ying En Hsiung Te Yuan Tu Ying Huang Jao Yu Su Yeh Chi Hui	Chou Sze Mei Lo Wu Nien Yang Ming Hsien Hsu Cheng Yi Sun Yuan Pin	Han Ya Yen Tang Chi Hsueh Yen Hua Tao Yang Hui Ning
Instructors:-	Lo Shu Chen Kuang Jui Fang	Tung Chen Fang	Yao Chih Chien

E. R. Lapwood

Minutes of the Ranking and Salary Committee
of Yenching University, 4.0p.m. 29 Dec.1942.

Present:- Dr. Y.F.Mei (Chairman), Dr. Wu Chi Yu, Mr. Ma Chien, Mr. E.H.Lapwood.

Previous unminuted decisions

At two meetings called informally the following ranking had been ~~xxxx~~
decided: Ma Chien Professor 360 Jao Yu Sou Instructor 200
Lin Yueh Hua A.Prof. 270 Lin Chi Wu Lecturer ~~265~~ 265.

Ranking of Lin Chi Wu

In reviewing the ranking of Mr. Lin Chi Wu it was decided to change his Ministry ranking to Professor, but in view of the whole situation not to change his Yenching ranking.

Ranking of Kuan Jui Wu

In reviewing the ranking of Miss Kuan Jui Wu it was decided to change her Ministry ranking to Professor.

Ranking of Chiang Chin Nan

It was decided to rank Dr. Chiang Chin Nan as Assistant Professor with basic salary of \$310. Ministry ranking to be Professor.

Principles of Ranking

It was decided that before the Spring Review of ranking and salary, a detailed statement of principles should be submitted to the F.A.C. for agreement and approval.

E.H.Lapwood

Minutes of the Fifth Meeting of the
Ranking and Salary Committee of Yenching University
in Chengtu 1.00.p.m. 13 January 1943

Present- Dr. Y.P. Mei, (Chairman), Miss Grace M. Boynton,
Mr. Ma Chien, Dr. Wu Chi-Yu, Mr. E.R. Lapwood.

Ranking and Salary

The following ranks were determined-

	Yenching rank	Basic salary	Ministry of Edn. rank
Chen Chia Hsiang	Asst	75	Instructor
Wang Ming Yi	Prof	360	Professor
H.W. Robinson	Prof		Professor
Liang Ssu Chuang	Lect	265	Professor
Kuan Yu Shan	Instr	200	Lecturer
Huang Ju Wen	Instr	140	Lecturer
Wu Jun Fang	Asst	120	Instructor
Ruth van Kirk	A. Prof		A. Professor

Principles for a definite study of Ranking and Salary

In discussion the following principles were brought out

- Academic record
- Spirit and style of service
- Judgement of Department on Academic record.
- Productivity and/or teaching ability
- Responsibility held in the University
- Position in the general development of the University
- Yenching background
- Experience not in University work.
- General efficiency and extracurricular activity

Miss Boynton was requested to formulate a statement for
discussion at the next meeting of the Committee.

Adjourned

E.R. Lapwood

Minutes of the Sixth Meeting of the
Ranking and Salary Committee of Yenching University in Chengt
7.00 p.m. 20th January 1943

Present - Dr. Y.P.Mei (Chairman), Miss G.M.Boynton, Dr. Wu Chi-Yi
Mr. Ma Chien, Mr. E.R.Lapwood.

Travel Expenses

It was ~~ka~~ decided to ask the FEC to elect a Committee
which should draw up a schedule of allowances for travel to
Chengtu from various points. Members suggested for the Committee
were Mr. Robinson, Dr. ~~kxxxx~~ Wu Chi Yu, Mr. Lin Chi Wu, Mr. E.R.
Lapwood.

Ranking and Salary

The following ranks were recommended -

Name	Yenching rank	Basic Salary	Min. of Edn. rank.
P.Piercy	Lecturer	235	A.Professor
Wu Chih Toa	A.Prof	310	A.Professor
Chang Shih Ke	Acting Chief Accountant	250	
Chu Ching Tsu	Lecturer	265	A.Professor

Adjourned

E.R.Lapwood

Minutes of the Seventh Meeting of
the Ranking and Salary Committee of Yenching University
in Chengtu 7.00 p.m. 21 January 1943

Present - Dr. Y.P. Mei (Chairman), Miss G.M. Boynton, Dr. Wu
Chi-Yu, Mr. Ma Chien, Mr. E.R. Lapwood.

Travel expenses of Mr. Huang Ju-Wen

In view of the very high travel expense account rendered
by Mr. Huang, Mr. Ma was asked to advise Mr. Huang on
University custom in this matter.

Ranking of Miss Piercy

Miss Boynton reported that Miss Piercy's resignation from
the YWCA had not yet been accepted. It was also suggested that
before the ranking of Miss Piercy, the general question of
treatment of foreign staff members should be considered. In
view of this, reconsideration of Miss Piercy's ranking was
postponed.

Ranking of Mr. Kuan Yu Shan, Mr. Wu Jun Fang, Mr. Huang Ju Wen.

Following the recommendation of the FEC, the ranking of
the above three staff members was reconsidered. New
data was available from Miss Lu Hui Ching, and from Mr. Ma.
After careful discussion, especially of relative rankings,
it was decided not to change the original decision. Dr.
Mei was asked to inform each of the members concerned that
a further review would be made at the Spring Reranking,
and to encourage them to ~~continue~~ work with that in mind.

E.R. Lapwood

E.R. Lapwood

Min Boynton
Minutes of the Eighth Meeting of the Ranking and
Salary Committee of Yenching University in Chengtu
4.30 p.m. 6 April 1943

Present - Dr. Y.P. Mei (Chairman), Miss G.M. Boynton, Dr. Wu Chi Yu,
Mr. Ma Chien, Mr. E.R. Lapwood

Principles and procedure for the Spring reranking of staff
and faculty were discussed. It was

VOTED that Dr. Mei should present to a special meeting of the
whole faculty the problems facing the University, and
ask for suggestions and discussion.

(This meeting was held on 12 April 1943)

Minutes of Ninth Meeting - 4.30 p.m. 13 April 1943

Present - as above.

After discussion it was

- VOTED
- (1) to keep the double system of ranking for the time being.
 - (2) to delay the fixing of actual scales of treatment until
more information became available concerning the financial
position of the University.
 - (3) meanwhile to proceed with reranking in terms of basic
salaries on the old scale. Each Dean is requested to
obtain from each of his Department Chairmen recommendations
and observations on ranking of the members of the Dept. *sh*
Reranking will proceed when this data is available. - - -

Minutes of the Tenth Meeting of the Ranking
and Salary Committee of Yenching in Chengtu 20.6.43

Present - Dr. Y.P.Mei (Chairman), Miss G.M.Boynton, Mr. Ma Chien,
Dr. Wu Chi-yu, Mr. E.R.Lapwood

VOTED to recommend to the F.E.C. the following rankings -

Dr. Chang Tsung Pin	Yenching Ass. Prof 270 Ministry of Education - Professor
Dr. Chen Fang Chih	Yenching Lecturer 265 Ministry of Education - Professor
Mr. Liu Kai Hsien	Instructor - 155 (to be raised to 170 at the winter reranking)
Miss Nina Stallings	Professor Ministry of Education - Professor
Mr. Chang Li Feng	Lecturer - 265 Ministry of Education - Ass. Prof.

Adjourned

E.R.Lapwood

Minutes of the Eleventh Meeting of the Ranking
and Salary Committee of Yenching in Chengtu 7.9.43

Present - Dr. Y.P.Mei, Miss G.M.Boynton, Dr. Wu Chi-yu, Mr. E.R.Lapwood

- VOTED
1. In view of the fact that original information was incorrect, and Dr. Chang actually obtained his Ph.D. Degree in February 1938, to recommend that Dr. Chang Tsung Pin's rank be revised to Assistant Professor at 290.
 2. In view of the brilliance of Mr. Kuan Chao Chih's record, and the fact that he is carrying heavy responsibilities in the Mathematics Department teaching, to recommend that he be appointed ~~XXXXXXXX~~ Instructor at 140.
 3. No change recommended in the ranking of Mr. Tu Ying Kuang, but that the F.E.C. authorise the ~~University~~ special treatment of staff members with large families in respect of rice subsidy.
 4. In view of the lateness of the arrival of Dr. Chen Shang Yi, to defer reconsideration of his ranking to the Winter reranking.

Adjourned

E.R.Lapwood

Considerations affecting the procedure of the Rank and Salary Committee

In making recommendations on Rank and Salary, the Committee has three effects of its action to consider

- 1 Effect upon the credit and standing of the University in the academic world.
- 2 Effect upon the academic work of the Department to which the candidate is to be appointed.
- 3 Effect upon the life of the University as a social community involving the views of other members of our group.

It would appear that the University administration and senior members of the Faculty are best qualified to rule upon the first point; that Department chairmen should be consulted upon the second; and that some procedure should be worked out by the General Faculty which would make decisions upon the third point more satisfactory to the group than has sometimes been the case hitherto.

In order to set up an objective standard the attempt has been made to apply principles concerned chiefly with the length of time elapsing between the taking of degrees and the recommendation of the candidate for rank and salary. This has been done as mechanically as possible but the results appear to be unsatisfactory in some cases, to Department Chairmen and to the University Community, and hence to the Committee itself. The following points are therefore suggested as considerations which might be added to the "time principle"

Under University standing in the Academic world

- 1 Academic Record
- 2 Productivity and scholarly standing
- 3 Position in the general development of the University
- 4

Under Department estimate

- 1 Teaching ability
- 2 Experience in other than University work

Under Community opinion

- 1 Spirit and style of service
- 2 General contribution to efficiency and extra curricular activity in the group.

These considerations are submitted for your discussion.
Respectfully

G.M. Boynton

YPM/PC/16

February 26, 1944

Members of Rank and Salary Committee

Miss G.M. Boynton
Prof. K. Ma
Dean Wu Chi-Yu
Dean E.R. Lapwood

Dear Friends,

We have often talked about the need of a set of by-laws of the Rank and Salary Committee. At last Mr. Hsiung Te-Yuan has helped me to codify a set of such by-laws a copy of which is herewith enclosed. Of course it is tentative and only proposed as a basis for discussion.

If your comments are simple, please just jot them down and return your copy to me by next Wednesday. If you feel a discussion by the Committee is advisable, please let me know and I shall call a meeting sometime next week.

Sincerely yours,

(signed) Y.P. Mei

304158

Recommendations To F. E. C.
By Committee on Back Salary

- (A) Amount of back payment--2 Suggestions
1 Basic salary plus rise of cost of living of the place where the person concerned stayed.
2 Basic salary plus 60% increment.
(B) Exchange rate between F.R.B. and Fapi--two suggestions;
1 Actual rate between the place where the person concerned stayed and Chungking, calculated on monthly Basis.
2 Average rate between Peiping and Chungking.

✓ Recommendation 1. Formulae for Calculation

- Either
1 $\text{Basic salary} + (\text{b.s.} \times \% \text{ of rise of c.l.}) \times \text{exchange rate}^*$
*Monthly indice and monthly rate of the place the person
or stayed.
2 $(\text{Basic salary} + 60\% \text{ increment}) \times \text{medium exchange rate between}$
Peiping and Chungking.

✓ Recommendation 2

- (C) Period Covered:
1 Jan. 1942 to July, 1942
2 Aug, 1942 to the month when Chengtu salary begins to be paid according to the present scale.
(D) Date of payment: ✓ Recommendation 3
Either
1 Immediate payment
Or
2 Future payment
a, Depreciation of money value to be accounted for and
b, 60% of back payment to be advanced immediately.

taken into

MINUTES OF MEETING OF FACULTY ADVISORY
COMMITTEE ON REOPENING YENCHING UNIVERSITY

4.30 p.m., August 14, 1942

Present: Miss Grace Boynton, Miss Chou Li-chiu, Mrs. Y.P. Mei,
Mr. Y.P. Mei, Mr. Ralph Lapwood, Mr. Wu Chi-yu, and
Mr. Han Ch'ing-lien.
Mr. Hsiung Te-yuan (by invitation)

Reasons for calling the meeting

Dr. Mei explained that as the number of faculty members is steadily increasing there should be a kind of organization to enable more people to share in the administrative responsibility of the University. A general discussion followed. It was

FAC-I Voted that a Faculty Advisory Committee of Reopening Yenching University be organized with those present as members of the committee, and that as other senior staff members (Lecturers, Assistant Professors, Professors) arrive they be invited to join the committee. It was understood that this was a tentative organization and would function until regular University committees are set up.

FAC-II Dr. Y.P. Mei was elected Chairman, and Mr. Han Ch'ing-lien secretary.

Regular Meetings of the Committee

FAC-III Voted that the regular meeting of the committee be held on every Wednesday at 4.00 p.m.

Admissions Committee

FAC-IV Voted to elect the following as members of the Admissions Committee: Han Ching-lien (convener), Mrs. Y.P. Mei, Wu Chi-yu, Ralph Lapwood, Grace Boynton, Cheng Te-k'un, Ta Ying-kuang.

Housing Committee

FAC-V Voted to elect the following as members of the Housing Committee: Miss Grace Boynton, Miss Chou Li-chiu, Dr. Y.P. Mei.

Faculty Treatment Committee

FAC-VI Voted to elect the following as members of the Faculty Treatment Committee: Wu Chi-yu, Chou-Li-chiu, Y.P. Mei.

FAC-VII Budget Committee

Voted to elect the following as members of the Budget Committee: Y.P. Mei, Ralph Lapwood, Hsiung Te-yuan.

Adjourned

Han Ching-lien (Secretary)

Minutes of Meeting of Faculty Advisory
Committee on Reopening Yenching University
4:00 p.m., August 24, 1942

Present: Dr. Y. P. Mei (chairman), Misses Grace Boynton and Chou Li-chiu, Mrs. Y. P. Mei, Messrs. Chao Jen-chun, Ralph Lapwood, Wu Chi-yu, and Han Ch'ing-lien.
Mr. Hsiung Te-yuan (by invitation)

Welcome to Prof. Chao Jun-chun

A hearty welcome was extended to Prof. Chao Jun-chun of the Economics Department as a new member of the Committee.

The chairman made the following reports:

- That Mr. K. Ma has wired his arrival from Kweiyang,
- That Mr. Cheng Lin-chuang of the Economics Department had arrived at Loyang,
- That Mr. J. B. Taylor would be in Chengtu in a few days,
- That office rooms for the different departments were about ready,
- That the Faculty-Student Meeting be used for department chairmen and deans to make reports on general plans,
- That the University had been negotiating to take over the Hsien Confucius Temple to be used for men's dormitories.

Regular Committee Meeting

FAC-VIII Voted that the regular meeting of the Committee be held on every Thursday at 3:00-4:15 instead of Wednesday as previously agreed upon.

Faculty Treatment

A long discussion on faculty treatment was made. It was the consensus of opinion that if the University intended to maintain its standard and the tradition to require its professors to render full-time service adequate salary should be provided to meet the needs of every faculty. It was finally

- FAC-IX Voted to recommend to the Committee on Faculty Treatment the following:
1. to increase indirect and commodity subsidies,
 2. to establish a loan fund for emergency use,
 3. to level up exchange allowance for people in occupied territories.

FAC minutes

Rank and Salary

Dr. Mei reported on his experience in matters related to rank and salary. Members of the committee agreed that for the time being Dr. Mei be requested to be responsible for these matters with the understanding that other responsible be consulted when necessary.

Travel Subsidy

It was proposed to give each faculty coming by the northern route a lump sum of \$2,000 as travel subsidy. After discussion it was agreed to hold the matter in abeyance for a short time until more informations were gathered.

Organization of Board of Directors

Members of the committee expressed the opinion that with the opening of the University drawing near the preparatory stage should be soon over and a formal organization of the university should be instituted as soon as possible.

FAC-X Voted to ask Dr. Mei to go to Chungking in the nearest future to take up the whole problem with members of the Committee on Reopening Yenching University.

Acting Chairman of the Committee

FAC-XI Voted to elect Dr. Wu Chi-yu to serve as acting chairman of the committee during the absence of Dr. Mei.

Special Meeting of the Committee

Members of the committee decided to hold another meeting on Wednesday at 3:30 to devote the whole session in discussing plans for reopening in the fall as well as business procedures to be adopted during the absence of Dr. Mei.

Adjourned.

Han Ch'ing-lien
(Secretary)

Minutes of Meeting of Faculty Advisory
Committee on Reopening Yenching University

3:30 p.m., August 26, 1942

Present: Dr. Y/ P. Mei (chairman), Misses Grace Boynton and
Chou Li-chiu, Mrs. Y. P. Mei, Messrs. Chao Jun-chun,
Ralph Lapwood, Wu Chi-yu, and Han Ch'ing-lien.
Mr. Hsiung Te-yuan (by invitation)

Academic Plan for the Fall Semester of 1942

The committee approved the following plan as proposed
by Mr. Han Ch'ing-lien:

1. That winter vacation be cancelled and class work
for new students be postponed for two weeks, e.g., to begin
about Oct. 1.

2. Registration:

Registration for old students to be held as
originally planned, e.g., before September 14.

Registration for new students to be held in the
later part of September.

Last day for registration for both old and new
students be about Oct. 15.

Last day for both old and new students to change ~~ea~~
courses be about Oct. 15.

3. Class Work:

Class work for old students to begin about
September 14.

Class work for new students to begin about Oct. 1.

4. Freshmen or New Student Training

This to be held during the winter vacation time
or to be decided by the Dean of Student Discipline or other
authorities concerned.

5. Program of Studies

The combined class schedule as formulated by the
four universities on the Hua Hsi Pa campus to be studied.

Basic, required, and advanced courses to be
offered by the various departments of Yenching to be handed
to the Registrar's Office as soon as possible.

FAC Minutes

Make-up Work for Students from Peiping

After some discussion it was agreed to hold the matter in abeyance for a short time until more data are gathered.

Organization of Board of Directors

Members of the committee were of the opinion that in selecting members of the Board of Directors high moral character, outstanding academic achievement, past relation with and interest in Yenching should be emphasized and care should be taken to avoid political entanglement.

Selection of University Chancellor

While it was recognized that the selection of the university chancellor is the responsibility of the Board of Directors, members of the committee expressed the opinion that at this critical juncture in the history of the University a resident chancellor is more than ever needed and that academic achievement and educational interest should be considered important prerequisites. The committee took notice of the opinions expressed by a group of Yenching alumni at a meeting held yesterday which were in the same vein as that mentioned above.

Tien Te-pei's application for subsidy

Mr. Fan reported that Tien Te-pei, a sophomore student, needs dental care. The total cost would probably amount to \$600 of which the Student Relief Committee might pay a part. Members of the committee agreed that if it is an urgent and serious case the university should pay the rest.

Special Meeting of the Committee

It was agreed that another special meeting be held next Sunday, August 30, at 3:30 p.m.

Adjourned.

Han Ch'ing-lien
Secretary

Minutes of Meeting of Faculty Advisory
Committee on Reopening Yenching University

3:30 p.m., August 30, 1942

Present: Dr. Y. P. Mei (Chairman), Misses Grace Boynton and Chou Li-chiu, Mrs. Y. P. Mei, Messrs. Ralph Lapwood, Liao Tai-chu, Wu Chi-yu and Han Ch'ing-lien.
Mr. Hsiung Te-yuan (by invitation)

Welcome to Mr. Liao Tai-chu

A special welcome was extended to Mr. Liao Tai-chu of the Department of Education who had just arrived from Peiping.

Special Reports

Dr. Mei reported the University had finally made satisfactory arrangement with local authorities concerned to use the Hua Yang Hsien Confucius Temple as men student dormitory.

Dr. Mei reported the faculty housing problem is becoming more acute and as more faculties are coming more residential quarters should be provided.

tabulated Mr. Han reported the Chengtu entrance marks had been tabulated and the admission committee would meet tomorrow to decide on major policies on admission.

Library Committee

FAC-XII Voted to elect the following to serve as members of the Library Committee: Mr. Han Ch'ing-lien (convener), Miss Chou Sze-mei, Miss Penelope Piercy, and Messrs. Wu Chi-yu, and Ralph Lapwood.

Student Welfare Committee

FAC-XIII Voted to elect Mrs. Y. P. Mei and Liao Tai-chu to serve as members of the Student Welfare Committee with Mr. Han Ch'ing-lien as a coopted member to help in organizing the Freshmen Week.

Regulations Governing Faculty Treatment

Dr. Mei reported on the proposed tentative regulations governing faculty treatment. A new feature in the proposed regulation is the Fulltime Service Increment. This was to be

FAC-Minutes

initiated mainly for the purpose of giving our faculty adequate support on the one hand and maintaining our long tradition of requiring our professors to render full-time service on the other. After some discussion it was

FAC-XIV Voted to accept the tentative regulations governing faculty treatment as proposed by the Faculty Treatment Committee.

Proposed Budget for 1942-1943

The Budget Committee for the year July 1, 1942 to June 30, 1943 as proposed by the Budget Committee was carefully examined. It was finally

FAC-XV Voted to accept the budget as proposed by the Budget Committee with minor modifications.

Initial Budget

The Committee had a careful review of the initial budget and it was agreed to accept it with some minor modifications, especially on the part of library equipment.

Adjourned.

Han Ch'ing-lien
Secretary

Minutes of Meeting of Faculty Advisory
Committee on Reopening Yenching University

3.00, p.m., Sept. 3, 1942

Present. Dr. Wu Chi-yu (chairman), Misses Grace Boynton, Chou Li-chiu, and Lu Hui-ching, Messrs. Ralph Lapwood, and Han Ch'ing-lien, and Mr. Liao Tai-chu.
Mr. Hsiung Te-yuan (by invitation)

Welcome to Miss Lu Hui-ching

A special welcome was extended to Miss Lu Hui-ching who had arrived yesterday from Peiping and who on account of other business had to leave earlier.

Wu Special Reports

Dr. reported that according recent information Mr. Chiang Yin-en, chairman of the Department of Journalism, had arrived in Chungking from Kweilin and would be in Chengtu in about a week's time.

Dr. Wu reported that according to a telegram from Mr. Tien Ching-fu a large body of Yenching faculty and students had arrived at Paochi.

Report fo the Housing Committee

Mr. Hsiung reported for the Housing Committee that certain principles had been decided in assigning houses to faculty families. After some discussion it was

FAC-XIV Voted to accept the recommendations submitted by the Housing Committee. (See appendix 1)

Report of Student Welfare Committee

Mr. Liao reported for the Student Welfare Committee that certain guiding principles had been decided for administering student welfare. After some discussion it was

FAC-XII Voted to adopt the recommendations submitted by the Student Welfare Committee. (See appendix 2)

Registration Deposit

FAC-XIII Voted that each new student be required to pay a registration deposit of fifty dollars which should be considered a part of the student's tuition fee if he or she finally registers and will not be refunded in case he or she can not come for registration in time.

FAC Minutes

Auditors' Tuition Fee

FAC--XIX Voted that auditors who take full schedule be required pay same tuition fee as ordinary students and those who take part-time work be required to pay fifteen dollars per credit.

Fall Semester Academic Calendar

After some discussion the following academic calendar was agreed upon.

Fall Semester begins (for new students)	Sept. 25 (Friday)
Dormitories open to students	Sept. 25 (Friday)
New Students to arrive	Sept. 25 (Friday)
Exemption and placement test	Sept. 26 (Saturday)
Freshmen Guidance	Sept. 27 (Sunday)
	Sept. 29 (Tuesday)
Registration	Sept. 30 (Wednesday)
	to 12.00 Oct. 1.
Opening Convocation	Oct. 2 (Friday)
Class Work begins	Oct. 2 (Friday)

Adjourned.

Han Ch'ing-lien
Secretary

FAC Minutes Sept. 3, 1942

Appendix 1

Recommendations of the University Housing Comm.

1. In general principle the University requires all students, men and women, to stay in the dormitory and those who desire to live with their families should secure special permission/ from authorities concerned.

2. It was estimated that houses for six families are still needed and Miss Boynton and Mr. Hsiung were requested to look after the matter.

3. In assigning houses to faculty members their seniority and size of their families should be considered.

4. Single men and single women are to live in men and women dormitories respectively.

5. The university provides houses for the families of all its faculty except those assistants who come from places other than Yenching University in Peiping.

Appendix 11

Recommendations of Student Welfare Committee

1. Financial help to students

- a. limited to our old students and be on loan basis.
- b. women and men students receiving such help must secure permission from Mrs. Mei and Mr. Liao respectively.
- c. scope of financial help traveling to Chengtu, tuition and other regular fees including board and room, medical treatment including cases that need immediate care and be approved by the University Physician, other special cases be referred to the committee.
- d. Pocket money on self-help basis and each not to receive more than fifty dollars per month.
- e. Bedding and winter clothing subsidy be granted according to individual needs.

11. Self-help

- a. application be made with Mrs. Mei and Mr. Liao
- b. students engaged in outside work should report to Comm.
- c. self-help be paid at three dollars per hour.
- d. one-third of amount earned should go to University as payment of student debt.

paying

Regarding of debt by students to the University a special scale should be worked out basing on value of money and cost of living.

e. Types of self-help work

1. clerical, 2. home teaching and tutoring, 3. manual work, 4. office work, and 5. miscellaneous work.

111. Co-curricular activities

Detailed plans be worked out in consultation with the Student Self-Government.

IV Freshmen Week

- a. Date--Sept. 27-29, 1942
- b. Members--Miss Lu Hui-ching (chairman), Mrs. Wei, Messrs. Liao Tai-chu and Hsu Ch'ing-lien.
- c. Program--opening assembly, publicity, visitation, lectures, recreations, etc.

Minutes of Meeting of Faculty Advisory Committee
on Reopening Yenching University
8:00 p.m., Sept. 10, 1942

Present: Dr. Wu Chi Yu (acting chairman), Miss Chou Li-chiu, Miss Grace Boynton, Miss Lu Hui-ching, Mrs. Y.P. Mei, Messrs. Chao Jen-chun, Ralph Lapwood, Li An-che, Liao Tai-chu, Chiang Yin-an, and Han Ch'ing-lien.
Mr. Hsiung Te-yuan (by invitation)

Welcome to Mr. Chiang Yin-an

A special welcome was extended to Mr. Chiang Yin-an, chairman of the Department of Journalism, who had just arrived at Chengtu from Kweilin.

Special reports

Dr. Wu reported that according to a recent letter from Dr. Y.P. Mei the organization of the Board of Directors had been completed and a formal meeting of the Board had been ~~scheduled~~ scheduled to be held in the near future.

Dr. Wu reported that he had attended the Presidents' meeting in the morning on the Hsi Fa campus and the problem of faculty relief offered by the American United China Relief Committee had been discussed. The relief was to include medical care and Children's education.

Mr. Liao Tai-chu reported on the recent activities of the student Welfare Committee. It was planned to call a student meeting to explain the procedure for applying loan and other matters.

Miss Lu Hui-ching made a detailed report on the preparations made by the Freshmen Week Committee which is a joint organization of both faculty and students.

Number of credits to be taken

FAC-XIX Voted that the total number of credits to be taken by students should be in accordance with the rule of the Ministry of Education and the practice of Yenching in Peiping.

Placement of Faculty from Peiping

The question of how to place those faculty members who arrive at Chengtu late in the fall when ~~their~~ their positions are already filled by other persons and how much financial assistance the University should give them were generally discussed. It was felt that the committee is not in a position to pass judgement on matter like this and that it may have to be referred to the Board of Directors or the Board of Trustees.

New members of Library Committee

FAC-XX Voted to elect Mr. Chiang Yin-an to be additional member of the Library Committee.

Adjourned

Han Ch'ing-lien

Secretary

Minutes of Meeting of Faculty Advisory
Committee on Reopening Yenching University

3:00, p.m., Sept. 17, 1942

Present: Dr. C. Y. Wu (Acting chairman), Miss Grace Boynton,
Miss Lu Hui-ching, Mrs. Cheng Lin-chuang, Mrs. Y. P.
Mei, Messrs. Cheng Lin-chuang, Chao Jen-chun,
Ralph Lapwood, Chiang Yen-en, and Han Ch'ing-lien.
Mr. Hsiung Te-yuan.

Welcome to Mr. and Mrs. Cheng Lin-chuang

A hearty welcome was extended to Mr. and Mrs. Cheng
Lin-chuang who had just arrived from Peiping.

Reports

Dr. Wu reported that the rice problem had been discussed
at the Presidents' Meeting held this morning. It was learned
that hereafter rice for faculty members can only be purchased
at the price of \$65 per tou instead of \$35 and faculty families
are not entitled even to this privilege. It was understood
that certain measures were to be mapped out to solve this
problem.

Mr. Han reported on behalf of the Library Committee
that the Committee had met last Monday, Sept. 14, and various
measures had been adopted to increase our present collection.

Mrs. Mei reported that the Chengtu Student Relief
Committee agreed to allow us to draw from the total amount of
\$15,000 which had been granted us last June by the National
Student Relief Committee for the relief of our students from
Peiping until the fund is exhausted. It was learned that
the amount for direct relief had increased from \$25 to \$40
each student per month and that only 30% of the students from
occupied territories are entitled to this relief. Mrs. Mei
also reminded members of the Committee that any faculty
asking student to do self-help work should report to the
Student Welfare Committee.

Credits for Physical Education

FAC-XXI Voted that physical education be given one credit
each semester for four years and that these credits
be counted as an addition to the original 136,
and that the manner of conducting the course be left
with the Physical Education Department.

Scholarships to be Offered to New Students

FAC-XXII Voted that members of the Admissions Committee and
Student Welfare Committee be entrusted with the
granting of scholarships to new students with Mr.
T. Y. Hsiung as a coopted member.

Freshmen Doyne System

A general discussion was held on the Freshmen Doyen System. It was finally

FAC-XX111 Voted that there be two women student doyens and one men student doyen for each of the three colleges and they be appointed by the administration in consultation with the deans concerned.

Regulations Governing Academic Work

Copies of regulations governing academic work which were used at Yenching University in Peiping were distributed to members of the committee. After some discussion it was agreed that a special meeting be held on Friday, Sept. 18 at 4:00 in the Conference Room to discuss these regulations. (Due to conflict with the Christian Fellowship meeting it is changed to 3:30 on the same day in the same room.)

Adjourned.

Han Ch'ing-lien
Secretary

To the Members of the Cheng Tu Yenching Committee

There is of course a constant demand upon Han Ch'ing Lien to deal with matters which require the expenditure of small sums for the Office and the students. Up to the present time Mr. Han has been advancing these amounts and has waited until the total was about L.C. 1000 before presenting a bill. This is manifestly unnecessary and undesirable, and a Petty Cash Account should be set up for the needs of this sort. I therefore propose the following motion which I am requesting Han Ch'ing Lien to circulate for your signatures:

Moved that the Committee approve the opening of a Petty Cash account for the use of Mr. Han in connection with Yenching affairs. This account is not to exceed L.C. \$1000 and is to be accounted for according to the procedure already observed by Mr. Han.

For Miss Brynston

REPORT OF THE WOMEN'S COLLEGE FOR
FALL SEMESTER, 1943

No drastic change has occurred to the College since Dean Wang submitted her last report on September 31, 1943. In personnel, general conditions and policy the college remains much the same as before.

Personnel: Faculty

Compared with Peiping days, the personnel of the College, faculty as well as students, has grown in proportion (not in actual numbers) to the men ~~in~~ in the University totals. Of the university faculty of 89 members, 30 are women. When the teaching staff is taken into consideration, the proportion of women is even larger: 22 as against 26 men. News has been received of the impending arrival from Peiping of one more women teacher, Miss Chu Chang of the English Department.

Such proportional increase on the part of the women personnel is due to no deliberate policy, but solely to abnormal wartime conditions. Moreover, for those who migrate from the Japanese-occupied areas, the women folks, many of whom are single and are less noticed by the enemy, stand a better chance of crossing the borders.

Two members of the faculty, Misses Fan Hsi-chun and Liu Ching-yen, were recently married. They both took leave of absence of less than one week's period, and have returned to their jobs working as assiduously as before.

Students

Up to date the women students register a total of 140. For the same reason as mentioned above in regard to the faculty, the women students constitute $1/3$ of the university total as compared with the proportion of $1/4$ in the peiping period. In classes they are distributed as follows:

Freshmen	43
Sophomores	44
Juniors	26
Seniors	23
Auditors	4
	140

Of this number 53 have come from old Yenching-in-Peiping. All throughout the year arrivals from Peiping continue to appear.

In academic achievements the women students as a whole have outshone the men. The result of the mid-term examination, which applies primarily to the Freshmen class, indicated that the highest honors in all three academic colleges (Arts, Natural Sciences, and Public Affairs) are carried off by women. Furthermore, of the eleven scholarships granted by the Ministry of Education to the Freshman class of the Natural Science College this year, ten have been awarded to the women, and only one to a man, on the basis of scholastic merit.

Dormitory Food

With the rocket up-shooting of prices, the student's food deteriorates considerably in quality as well as in quantity. As a matter of fact the students, the workmen and most of the single faculty members (the university does not provide them with kitchen facilities) eat exactly the same kind of food in one common dining room. The prices paid by the Huasipa students for their food are about $1/3$ higher than that over here. The University and student representatives are making a study of the ways and means of improving the food. Perhaps some subsidy in kind, say government-rated rice, may relieve the situation some what.

Health

It is true that the phrase "ill-fed, ill-clothed and ill-housed" is subject to the widest range of interpretations. Compared to pre-war days

however, it may be appropriately applied to us. It is gratifying, therefore, to be able to report that as a whole the health of the faculty members and the students has been good, in the sense that it could have been much worse.

Tuberculosis is a disease to be dreaded in Szechuan. The weather, with its humidity and lack of sunshine, works much hardship on the patients. Of the women students suffering from the disease, two have completely recovered and have resumed their studies. Four are still in complete rest in various sanitariums. One member of the faculty, Miss Lo Hsiu-chen of the History Department, has resigned on account of tuberculosis.

Gastric ulcer, influenza, and malaria are common diseases. But we have come to regard these as minor ailments.

The Wellesley Fund

The Wellesley Fund, as Miss Boynton most appropriately described it, is a god-sent gift to the College. It calls forth our warmest acknowledgment.

The first instalment has arrived in early October, in \$35,564.19 Chinese currency. It has benefited seven members of the faculty and three students. The latter, two tuberculosis patients and one very serious gastric ulcer, have been granted monthly aid. The instalment is almost depleted and the second remittance anxiously anticipated.

Miss Boynton and Mrs. Dye, who are primarily responsible for the administration of the fund, expect to submit at some later date a detailed report.

Loans, Aids, Scholarships, and Self-help Work

Most of the students who have come from Yenching-in-Peiping are friendless and homeless in free China, and financially dependent upon the university. This semester, of the 53 girls from Peiping, 41 have received university loan funds: 28 full loans and 13 half-loans. A full-loan is \$1875.00 for the semester (those who come in the middle of the semester receive less in proportion to the decrease in their board.) This is not quite sufficient to cover the student's tuition, room and board, which amount to \$2145.00 and slightly higher for the natural sciences. The student is expected to make up the deficit by self-help work.

The total expenditure on loans cannot be correctly calculated until scholarships are considered. When a student is awarded a scholarship, she must forthwith turn it over to the university, to have her previous loans deducted therefrom. Only when a credit balance exists in her favor does she receive a cash payment. Up to date the total loan fund owed by the women students for the semester after the scholarships deductions, amounts to \$45,101.08.

Another item, happily of the credit side, requires attention. The Ministry of Education makes monthly grant of food-subsidies in cash to the Peiping-migrated students. These subsidies often lag several behind date in their arrival- but arrive they will, sooner or later. Taking the June grant as basis for calculation, (which is conservative since the Ministry increases its grants quite liberally), the Ministry owes the 41 girls a sum total of \$26,808.00 for the semester. As in the case of scholarships, this sum will go into payment of the loans made by the university to the students. Deducting this from the \$45,101.08 concerned, the net expenditure on student loans will be more than halved.

This semester the Women's College has been fortunate enough to receive many extra-university (i.e. from sources outside the university budget) scholarships and grant-in-aid. Acknowledgement of thanks for such liberal aids must be made to the Ministry of Education, the Chinese National Y. W. C. A., the Committee on Child Welfare, the Methodist Mission.

the Chengtu Student Relief Committee, the Wheaton College Y. W. C. A., the Gaylor Missionary League, the Charlotte Peabody Nichols Fund, the Shanghai Commercial & Saving Bank, the Journalism Department, and the Mrs. Mei Scholarship Fund. A total of \$86,905.77 has been received and awarded. Then, as intrauniversity scholarships, the women students have been granted one chancellor Wu Lei-chuan scholarship of \$1845.00 and six free tuitions totaling \$2400.00.

To sum up, the Women's College loans and scholarships may be tabulated as follows:

A. Extra-university:			
(1)	Grants received -----	\$86,905.77)	
(2)	*Minimum grants owed by the Ministry of Education	26,808.00)	\$113,713.77
B. Intra-university:			
(1)	Scholarships -----	4,245.00)	
(2)	Loans -----	45,101.08)	49,346.08

* N.B. A large portion of (A)2 will make up for (B)2.

Repatriated American Faculty Members

The repatriation from Weilsien of some 20 of our American Faculty members is an occasion of the greatest rejoicings in Yenching. To us it is the most precious Christmas present from God, and for it we thank the American Government, and even our enemy for its cooperation.

The Acting President has sent in requests for nine of the repatriated colleagues, including seven women, to join us at Chengtu. It is unnecessary to describe how desperate we need them. all. Representating the Women's College I wish to express specially our longing for Miss Speer, our Dean. We miss her administration and her guidance. Her keen, analytical mind, her executive ability, her experience, her profound understanding of human affairs, and above all her devotion to Yenching, have made her our very moving spirit, such an integral part of us that without her the College stands unnatural and incomplete. I anxiously hope that Miss Speer could arrive early particularly to rescue the college administration from my inexperienced and unqualified hands.

All the other repatriated members invited by Dr. Mei are urgently needed here and their coming most warmly welcomed. As Dr. Mei has asked their respective departments to write them individually, I shall not take away the initiative from those concerned. Suffice it to say that we are awaiting most eagerly for their arrival.

Our thoughts extend equally to those who for different reasons cannot join us so immediately. It is our hope that America will afford their health the necessary recovery, physical as well as mental. May it not be long before we all march back, from different quarters, to join President Stuart in old Peiping.

December 28, 1943

Respectfully submitted,
Chen Fang-chih, *Chien Fang-chih*
Acting Dean.

cc. N. Y. Committee of College for Women
Individual members of Administrative Committee of College for Women
President's Office
Dean Margaret B. Speer
Miss Grace M. Boynton

REPORT OF THE WOMEN'S COLLEGE FOR
SPRING SEMESTER, 1944

The Women's College, as part of the University, began the second semester in much the same routine as the first. This is saying a great deal for war time and is indeed worthy of thanks-giving.

Winter Graduation

At the close of last semester 19 students graduated from the University, of which 12 were women. It is most gratifying to report that practically all are engaged in works intimately connected with the war. Of the 12 girls, four work in various hospitals, as nurse, social worker, chemist, and secretary. Two are directors of nurseries and a third serves in an orphanage. The Y.W.C.A. has recruited two as secretaries. One has joined the Frontier Service Department. Two remain as assistants in the university.

Spring Registration

This semester the women students register a total of 136, the vacancies left by the winter graduates being filled partially by students newly arrived from Peking and by fresh admittance. They constitute over 1/3 of the University total of 375, and are distributed in the following manners:

<u>Class</u>	<u>No</u>	<u>College</u>	<u>No</u>
Freshman	40	Arts	48
Sophomore	44	Sciences	46
Junior	31	Pub. Aff.	36
Senior	15	Graduate	1
Graduate	1	Special	5
Special	5		<u>136</u>
	<u>136</u>		

Loans and Scholarships

This semester the students find their financial condition in a sadder plight than the last. The cost of food, which constitutes the largest item of their expenditure, has risen from an average of \$300 per month last semester to that of \$600 this semester. Moreover, the Ministry of Education has stopped granting food subsidies to new applicants, leaving late arrivals to further sorrowing.

It is plain that the university cannot be expected to solve the problem entirely for the students. But by revamping the relations between loans and scholarships, the university has substantially ameliorated the condition of a considerable number of students. The university has issued to a student remains at \$ 1375, the same as the last semester. But whereas last semester those loan-holders, who received scholarships or government subsidies, were required to turn these back to the university to have their loans deducted therefrom, this semester government subsidies are handed to them without any deduction, whatsoever, and scholarships are deducted by the half and by the quarter from full-loan-holders and half-loan-holders respectively.

University loans are granted to needy students from Yenching in Peiping. A recipient is required to have achieved the grade ratio of 5.1 in his academic work. This semester the university has issued loans amounting \$ 220,312.50 of which \$ 64,687.50 have been allotted to 39 girls, in 30 full-loans and 9 half loans. Partial deductions from scholarships have made up for \$ 19,142.25, making it a net expenditure of \$ 45,545.25 on loans for women students.

Scholarships are awarded to needy students who have acquired a minimum grade ratio of 6.5, except in the case of departmental or specially designated scholarships. Out of the university total of \$ 116,325.71, the women students have obtained \$ 62,685.71, more than 50%. Such preponderance may be explained by two factors. In the first place, the general grade ratio of the women students is higher than that of the men. Secondly, several very large scholarships, namely Child Welfare, by virtue of their nature necessarily go to the women students.

It remains for the College to express its indebtedness to the donors of these scholarships. For convenience they may be tabulated follows:

(A). Extra-University Scholarships

<u>Name</u>	<u>No</u>	<u>Amount per Semester</u>	
U.C.R. Child Welfare	8	\$ 3,000	\$ 24,000.00
National Reconstruction	2	3,000	6,000.00
Blind Welfare	2	2,500	5,000.00
International Students	4	1,750	7,000.00
Chi Luan Journalism	2	1,500	3,000.00
Wheaton Y.W.C.A.	1	1,458.50	1,458.50
Charlotte Peabody	2	1,458.50	2,917.00
Mrs. Putnam	1	1,401.12	1,401.12
Methodist Women	1	1,139.84	1,139.84
Hittle	2	1,000	2,000
Mrs. Mei Memorial	2	1,000	2,000
Nichol	1	1,000	1,000
Sadder Missionary	1	1,000	1,000
		729.25	729.25
			57,645.71

(B) Intra-University

<u>Name</u>	<u>No</u>		<u>Amt.</u>
Wu Lei Chuan	1	\$ 1875.00	\$ 1875.00
Full Scholarship	1	1875.00	1875.00
Tuition	2	645.00	1290.00
			<u>\$ 5040.00</u>

Grants - in - aid

entrusted
w/r

Aside from scholarships and university loans, the college has been most fortunate in being enlightened the administration of certain funds for the benefit of women students. These funds are given by friends of the college, individuals or groups, to help students who require special aid.

Thanks are owed to the Mc Bride Fund, through Mr. H.W. Robinsen, for \$ 1,000 granted to a case of appendicitis and another \$ 1,000 to a needy student who, being a freshman cannot receive any university loan. Miss Ruth Van Kirk has most kindly aided to the amount of \$ 1,000 each a case of tuberculosis and three Bridgeman Academy students who have arrived too late to receive university loans. Miss Pauline Chang has made a gift of \$ 500 to assist the tuition payment of a student. An anonymous donor has sent an amount of \$ 2,000 toward the funeral expenses of a student who died of pneumonia.

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The largest amount of grants - in - aid has derived from the Wellesley Fund. A full account of the Fund has been rendered in a separate report and will not be repeated here. In connection with aids and individual students, however, it is a pleasant obligation to note that the Fund has been expended on cases of health deficiencies. Up to date seven students have been benefited: one case of gastric ulcer, one of eye-glasses, and the rest tuberculosis. Their total \$ 18,635.00 and include medical expenses as well as food subsidies.

Self-help Work

When it is taken into account that the minimum expenditure of a student is \$ 8,000.00 for the semester, it is needs no explanation to point out the fact that for most students from Occupied China self-help work constitutes an important source of income.

This semester the university has allotted \$ 60,000 for the purpose. The U.C.R. Student Relief Administration at Chengtu also offers opportunities to students, Yenching included. But these sources are far too inadequate to meet the actual need. Many students have found self-help work as tutors in private homes. Yenching women students are specially favored as English teachers. As tutors they receive remuneration several times that of the university rate of \$ 20 per hour. But the advantage is somewhat reduced by the time element as consumed in the process of going to and returning from these outside jobs.

Student Food

The Students have continue to manage their own dining hall, including the purchase of foodstuff, the supervision of cooking, and the hire and fire of kitchen employees. In order to further increase their over-all efficiency, they have since this semester amalgamated their management with that of the men's hall. The students have so distinguished themselves in this service as to merit an honorable mention, which was accredited to them by the university on Honor's Day.

Due to the soaring of prices, however, student food constitutes a long-term problem from the standpoint of nutrition. According to a survey made recently by the faculty and students of the Dietetics Class, Home Econ. 202, the food consumed by the women students gives only 1500 calories per capita per day, of which some 70% is derived from cereals. The protein intake is also far from being adequate: about 30 g. per day with only 2% from animal sources. Most of the vitamin A is taken in the form of carotene, and its value to the body becomes doubtful since each person receives only 9g. of vegetable oil per day. Similarly, as a result of deficiency in oil, most of the Vitamin C contents are lost in the process of cooking.

In fine, the diet cannot even stand comparison with that consumed by the working class before the war., then already considered as below subsistence level.

Improvement by the students' own efforts is not feasible in view of their prohibitive ability to pay.

Student Health

unremittingly It is quite impossible to make an adequate survey on the health condition of the students. Several phenomena, however, call for gratification. In the first place, the functioning of the Wellesley Infirmary has almost unrelentingly taken care of cases of minor illness, among women students: cold, unknown fever, malaria, digestion upsets, etc. Secondly, the dreaded diseases of Typhus and diphtheria, which have invaded the men's dormitory, have spared the women. Thirdly, in the case of tuberculosis, of all the universities at Chengtu, only Yenching can boast of a complete record of fluoroscopic examination. It reveals that 4% of the our community is actively affected, which, according to Dr. Green of the W.C.U.U. Hospital, is lower than the percentage of pre-war Cheeleo university. Among the Yenching girls, no new cases have developed this semester, while three old cases have fully recovered, leaving in complete rest only two girls who fortunately have their homes near Chengtu, and have their own financial resources to draw upon.

Summer Graduation

Just this week the university graduated a class of 50 students, including 11 women. According to a ceremony was held in conjunction with the other four Christian Universities at Chengtu. It is too early to make any report on their the postgraduation plans of the students concerned.

Faculty Members

The women members of the faculty have increased from last semester's number of 30 to 33. All additions are in the assistant or clerical class.

It is most regrettable that Miss Shen Ying Shen, typist, has been lately laid up with active tuberculosis. Her medical needs will be taken care of by the Wellesley Fund.

The community here anxious awaits the coming from America of the repatriated members, especially Miss Spear, Miss Boring, and Dr. Sailer. May it be blessed with their speedy return

Resignation of the Acting Dean

Breaking a rule of documentary style for the sake of clarity and expressiveness, I take the liberty to write this section in the first person.

Last fall I returned from my summer vacation to be startled by the news that the University had commissioned me to serve as Acting Dean of the Women's College. It was an emergency measure necessitated by the sudden departure of Dean Wang, and was intended as a temporary arrangement to meet the need of a transitional period in order that the University might find time to engage a regular dean. My health had been in poor condition, but I risked it for the sake of the emergency and taking into consideration the temporariness of the situation.

Months have elapsed and now we find ourselves at the end of another academic year. Allow me to dispense with the trite sentiment of dwelling upon my personal incompetence. Since last winter I contacted sinusitis which has given me many fevers. This, together with other physical ailments, calls for such rests as the duties of the Deanship do not and cannot allow. The sole and fundamental reason for my resignation is ill health.

That the administration has ^{harkened} unto my pleas is a manifestation of Yenching's spirit of truth in freedom. Availing myself of this opportunity, I wish to express a word of profound gratitude to the entire administration for the guidance, sympathy, support, and indulgence it had most generously and unconditionally extended me in the past ten months.

harkened

for coming And now the Administration is to be congratulated on having found a new dean in the coming service of Miss Lu Hui Ching. Her position hitherto as Head of the Physical Education and Health Division has brought her into intimate contact with student life. Above all her keen sense of responsibility will inevitably lead her to introduce to the Women's College many improvements now sorely lacking. It is needless to give the assurance that all those who have known Miss Lu will pledge her the warmest support. God bless the new Dean!

Respectfully submitted,

Ch'en Fang-Chih

Ch'en Fang-Chih
Acting Dean, 1933-1944.

June 27, 1944.

CC. N.Y. Committee of College for Women
Members of Administrative Committee of College for Women
President's Office
Dean Marjaret B. Speer
Miss Mary Cockingham
Miss Grace M. Boynton

THE AIM OF YENCHING UNIVERSITY

Yenching University has long adopted for its motto the phrase, of Biblical origin, "Freedom through Truth for Service". In a very real and fundamental sense this motto is and maybe regarded as the aim of the University. But it is not adequate without a more detailed statement. The phrase is so brief that it sounds too vague and general. In a way, all Christian institutions, and even some non-Christian institutions for that matter, may well adopt the phrase for their motto and aim of education.

Yenching University is an institution of Christian higher education in China. It feels a double responsibility in training and in research. On the education side, Yenching University stands for liberal education in a modern sense. It does not feel itself called upon to bear the burden of the British tradition of university education for the young gentlemen according to the English ideal. By liberal education is here meant an education for an effective understanding of the fundamental principles governing human life in its social relations and natural environment. The curriculum is built round the basic base of arts and sciences - social and natural. Study of history, literature and philosophy must necessarily occupy a central place. The experiment of tutorial teaching in the "Modern Greats" course on the Oxford pattern has proved successful and its methods will be greatly extended when funds and facilities are at hand. Academic regulations are set up to guard against narrow specialization. But that specialization is discouraged, but that measures are provided to see to it that a Chemistry major should know history and that a literature major should be acquainted with the fundamental principles of biological and physical sciences. Much more effective, though intangible, assurance of this broadened outlook comes from the community of scholarship. University lectures, publication of scientific papers and reports of progress of research and contributions by faculty members and more mature students should so permeate the atmosphere of the University that every member in the community cannot but feel the relatedness of the different fields of knowledge which will in the end help him "to see things steadily and so them whole." Character-building is a large and important factor. But it works into the education program not as a special item ad hoc but in the intangible and all the more irresistible influence that comes from living in the community of intellectual and religious fellowship.

Democracy on a national scale is something new in China, and its achievement will be one of the big postwar tasks for the country. Yenching feels its best contribution to the nation lies in continuing to send into society year after year groups of young men and young women with liberated minds and liberated energies, ready to serve and sacrifice, and to dare and die if need be. Rural communities and the border lands offer special opportunities for service to people trained in fundamental principles, quickly adaptable to local situa-

an important place

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Yenching is a
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people
tions, imbued with the spirit of the early missionaries in China, and that of the pioneer fathers in American history. The Christian and Sino-American character of the institution may thus be not entirely for naught. But even in the whole field of postwar reconstruction in China, the opportunities for service will be so varied and fluid in nature, and demands of qualification will be so manifold and changeable that it will be the type of educated~~ed~~ that Yenching aims at producing, rather than the well trained narrow specialists that will find themselves most useful and happy at work.

With the demands of war comes a distinct emphasis on practical training in education in China. It is all very necessary and opportune but Yenching does not feel particularly affected or moved. Frankly speaking, Yenching is not interested in producing hand-to-mouth specialized workers of the foreman type. They have an indispensable place in a national economy of personnel, but they can be trained elsewhere and with far less expense, equipment and faculty.

It is true that Yenching conducts courses more or less vocational in nature. We have a department of Journalism, we had courses in premedicines, prenursing, and preengineering. The Chemistry Department offered majors leading to proficiency in leather tanning or ceramics. Even the whole program of study of the College of Public Affairs is practical in nature as it is in name. We do not apologise for any of these courses and intend to bring them all to an even higher level of development when facilities permit. By liberal education we do not mean useless or purposeless education. Education as a matter of fact should be definitely related to national and social needs and problems. We believe men in the fields of public affairs and journalism, for instance, in China should especially carry qualities that we have hoped may distinguish the Yenching product. While these graduates should be prepared to begin at the bottom of their ladders, they should have the stuff in them which will eventually develop them into leaders in their several callings. We also believe in "utility" - utility that comes fundamentally, subtly, and often in the end only. ^{respective}

Reference ~~has~~^{has} already been made to the point of research and publication. Yenching seriously regards as one of its fundamental aims the pushing ^{up} of the border of knowledge. Besides the evident value in itself, it is only continual discovery of new knowledge that will keep education fresh and alive and from falling to the level of routine repetition of second-hand information. The Harvard-Yenching Institute on Chinese studies and the School of Religion deserve here special mention. Yenching before its forcible closure by the Japanese was well on the way of building up a Graduate School with acceptable standards. It is hoped that advanced study abroad may be made increasingly unnecessary. And the graduate training may be one of the contributions from Yenching to the whole group of Christian universities in helping to build up new generations of faculty. But even graduate studies are carried on in the spirit of liberal education as described above. All in all, the aim of Yenching education is to help young men and young women in China to attain a special outlook on life and its values, as well as ability, to bring their ideals into realization. They are to be free men,

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bearing the ^{mark} chop of Christian higher education of the Yenching
brand ~~wherever~~ they go and whatever they do through their
lives.

November 10, 1943.

Y. P. Mei.

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THE AIM OF YENCHING UNIVERSITY

Yenching University has adopted for her motto the phrase, of Biblical origin, "Freedom through Truth for Service". ^{altruistic} This phrase ~~on its surface~~ ^{may} sounds vague and general, yet in a very real and fundamental sense it has been, and is regarded as the aim of the University. What does it mean?

Yenching University is an institution of Christian higher education in China. Like other universities, she affords opportunities of higher learning to a selected groups of Chinese youth which fulfils the requirements of her academic standard. This task is taken by Yenching, however, not as an end in itself, but as a means towards a nobler end. As a Christian institution Yenching believes in the practice of the Christian way of life, realized not merely by the pursuit of knowledge, but also in living a community life based upon freedom, truth and service. In other words, Yenching aims at character building in her education program, ~~tangibly~~ ^{both by study & experience} through books and study as well as intangibly, yet more fundamentally, by imbuing the minds of her youth with the sense of social and religious fellowship. ^{and social responsibility.}

^{From her aims & achievements} Cherishing the Christian principle of international brotherhood, Yenching ~~towers above other Chinese universities in one~~ ^{has pioneered in some} realization of cosmopolitanism, by which is meant the promotion of international good-will through cultural cooperation.

The Princeton-Yenching Foundation has not only enabled the establishment of Yenching's College of Public Affairs, but has effected the exchange of professors and students between the two universities, and also the publication of literature and periodicals of international interest. The Harvard-Yenching ^{made possible}

Institute of research on Chinese Studies does not limit the scope of its work to research on Chinese history and literature. It has worked ^{out} ~~met~~ a system of indexes which facilitates the study of Chinese by foreigners.

The Missouri School of Journalism founded Yenching's Department of Journalism, which has produced journalists for America as well as China. Wellesley College continually receives a large number of Yenching girls, both graduates and undergraduates, and takes care of any appreciable part of the ~~principal financial end~~ ^{support} of Yenching Women's College. The cooperation between Yenching and the Peiping Union Medical College, another institution of international character, has resulted in the preparation of China's most selected group of medical doctors, nurses and dietitians. Other systematic exchanges of professors or students, or both, have been arranged by Yenching with Columbia University, Mills College, and Hawaii University in America, and with Liverpool and Oxford universities in England. Until the ~~attack~~ ^{outbreak} of the present Sino-Japanese War, one characteristic feature which distinguished Yenching from other Chinese Universities was the ^{on her campus} presence of a large group of foreign students: Hawaiian, American, Formosan, Russian, and others.

President J. Leighton Stuart conceives of Yenching as "an ideal". Accordingly members of the faculty have been assigned a double responsibility in relation to the students: to teach ~~them~~ them and to live with them as their friends. Thus the doyen system which emphasizes free informal discussion and individual conferences between teachers and students was an Yenching initiation long before it became a government requirement. Of greater significance, the Yenta Christian Fellowships, an organization of voluntary membership, endeavors to create among teachers and stu-

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dents a ~~pregra~~ profound understanding of the fundamental principle,
~~and-all-the~~ governing human relations: a common sense of right
and duty, ^{sharing to mutual} and a mutual participation in advantage, and all that goes
^{to make} in for building the Yenchinian a good Christian and a worthy
citizen.

The reconstruction of post-war China will call for ^{immense} efforts.
of a super human nature. Yenching prepares to play her part, by
sending continually into society groups of young men and women
with liberated minds and energy, ready to serve ~~and to sacrifice,~~
~~to dare and to die,~~ as they are called upon to manifest their
faith in "Freedom through Truth for Service."

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V. Yenching's Experience of Cooperation

In spite of our effort, our achievement in cooperation run far short of our wishes. A number of difficulties are in the way, which may be put in the two categories of physical and academic. The two-mile distance between Yenching in the city and the WCUU campus works a good deal of hardship. The ricksha fare is beyond most students while the walk each way would take nearly thirty minutes. Yenching's daily schedule has been pushed back by half an hour in order to facilitate students taking courses on the campus. Even then it means a terrible rush and students are likely to be late at one place or the other. Some Yenching teachers were persuaded to conduct their courses on the campus last year, but fewer are willing to do it this year. They feel it is a nuisance to themselves ^{to} and the students they are most responsible for. The advanced natural science students of course have to do their work practically all on the campus and they are resigned to the idea of a two-mile walk in the morning and in the evening. But lunch had to be sent to them from the Yenching students' kitchen in the city, and they have to park themselves on the lawn or anywhere ~~else~~ else they are allowed on the campus grounds ^{to eat} taking it. Students' ^{food} meal under wartime condition ^{is} are by no means rich in nutrition, and to have to take Chinese meals ^{or eat} cold will in time ^{result in} lead to a larger number of cases of broken ^{Again, there is} down health. Then you take the example of the inmates of the Home Economics Practice House, Yenching considers itself fortunate ^{to have} for having secured, for this semester only, the use of the Home Economics Practice House on the campus. Four girls make a team that spend half of the semester in the house practising housekeeping. But these girls have to take their courses in Yenching. That means they have to take the two-mile

walk four times a day.

We were so enthusiastic for the ~~idea~~^{advantage} of closer cooperation, which will work for our own good as well as that of a principle, that we even thought of trying to secure enough space on the campus to set up simple offices and a few additional class rooms. Our plan was, if this effort had become successful, for the whole Yenching, faculty and students to work on the campus and sleep in the city and commute between the two places as a daily routine. The "Canadian School" building became then available. We put in an application with an urgent request. But the authorities decided to let that building be used for some other purpose and the physical difficulties in the way of Yenching's ~~cooperating~~^{unmitigated} more closely with the campus institutions stand without improvement.

Through experience we have learned that certain readjustments in the academic rules and practice of the participant institutions are necessary for coordination ^{smooth} among them to work smoothly. Matters of curriculum construction, grading system, maximum and minimum number of credits to be registered by each student each semester have all to be considered. Then there is also the intangible but very real stumbling block in the differences of academic standards, as well as ~~classroom conduct~~^{for instance}. We find that on the question of ranking of ~~the~~^{the} faculty, all the other four institutions have adopted the Ministry ~~of~~ regulations. Yenching's own scheme is appreciably more strict and our faculty has decided that the more strict standard is a good thing, and should not be given up. Although this problem does not enter into inter-institutional cooperation in the day by day routine, ~~but~~ One cannot help feeling an important discrepancy among the faculty in the atmosphere.

VI. Yenching's Position

Before Yenching was forcibly closed down by the Japanese in Peking, it was a university with a student body of over 1000 and a faculty of more than 200. Thus far only about a third of the students and one ~~1/8~~ eighth of the faculty have been able to come to inland China. It has just completed an experimental year under very difficult circumstances operating in Chengtu. Its present faculty and staff total about eighty while its student body four hundred. In a certain sense, Yenching has a very large absentee faculty and plenty of latent energy to reg in its past scope and standard. To the mind of Yenching administration its past, which is so recent, and its future, which prob bly will not be long coming, are much more real and important than its temporary present. Yenching welcomes comparas^{ons}, ~~statistically~~ ^{statistically} or otherwise, either in point of faculty, or student body, or budget, or curriculum. But Yenching feels that the past record as well as the logical place in the future of an institutions should receive ~~as much attention as~~ in the case of Yenching itself which has reopened in Free China only so recently even more than its present conditions. Per ^{certain} instance, we know of refugee institutions which now have a student body bigger than they have even had in pe ce time at home. Adn the bigger and better institution idea has been much publicized both in China and abroad. We have sometimes wondered what is the attitude towards such phenomena of the agencies of coordination, or whether do they have any stand at all. We must confess that Yenching feels its enthusiasm for cooperation dampened when concrete proposals of cooperation worked out only the basis a cross section of the flickering present of these institutions without giving due regard to the other elements that Yenching feels are so important. We are laying high

future position

which are crucial in the case of Yenching

FT *planning*

hopes in the work of the Commission on Post-war Planning for Christian ~~Higher-Ee~~ Universities organized by the Council of Christian Higher Education. We are confident that ^{the Commission} they will make a thorough going study and ~~precedure~~ produce a report after due consideration of all the relevant factors. It will naturally also make proper reference to the larger issues of the whole question of the future of Christian ~~Highe~~ Universities in China as discussed above. ^e Then we shall have a rational, logical, and long term blue print plan for these institutions, in which each one shall find its proper place in relation to the other members of the family as well as to the whole field of education in China. We fervently hope and pray that Yen-ching will be able to participate in the ^{wholeheartedly this} ~~co-ordinative~~ plan wholeheartedly and to the full length.

Y. P. Mei,
November 18, 1943.
CHENGDU.

包貴思先生

YENCHING UNIVERSITY IN CHENGDU
REPORT OF DISCUSSION ON ACADEMIC POLICY

BY THE UNIVERSITY COUNCIL

Spring, 1943.

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Appendix A Digest of Student Opinion

Report of Discussion on Academic Policy
by the University Council

I. Introduction

The question of academic policy was considered one of prime importance even when the plan for reopening the University in Free China was first thought of. In individual conversations and in group discussions it was often brought up. After the reopening of the University in the fall of 1942 at Chengtu the importance of academic planning was increasingly felt. It was realized that the plan formulated during the period of preparation would require some revamping to make it adapted to the real situation, that in order to avoid extreme departmentalization and to insure the development of a balanced program an all-university plan reached through open discussion by all parties concerned would be necessary, and that in view of the fact that the University might not be able to move back to Peiping in one or two years there should be a long-range planning instead of a makeshift measure. The question was therefore made the main theme of discussion of the University Council which is composed of representatives of both teaching and administrative staff and which is the highest legislative body of the university between Pre-sessional Conferences. But due to the fact that at every monthly meeting of the Council there were always problems of more immediate nature to be disposed of, the question never received the kind of proper attention that is due to it. It was finally decided at the December meeting of the Council that special meetings should be called to give the matter a thorough and systematic deliberation. The first special meeting was held on December 21, 1942 with a record attendance. This was followed by three weekly meetings. During these discussions the following problems were covered:

1. Development and Strengthening of the Existing Colleges and Departments.
2. Curricular Emphasis of the University
3. Re-instating of Other Colleges and Departments.
4. Curricular Adjustment and Cooperation with Hua Hsi Pa University.
5. Extension and Social Service Work of the University
6. A Program of Student Guidance or Disciplinary Measures.

A resume of the discussion on various topics is given in the following pages.

III Development and Strengthening of the Existing Colleges and Departments

When the University was reopened in the fall of 1942 permission had been secured from the Ministry of Education to reestablish the following three colleges and nine departments:

College of Arts and Letters:
Department of Chinese
Department of Western Languages
Department of History and Geography
Department of Journalism

College of Natural Sciences:
Department of Mathematics
Department of Home Economics

(During the period of preparation for reopening the University, every effort was made to have the Science College include the Department of Biology, Chemistry, and Physics. But with China cut off from the outside world it was a sheer impossibility to secure the needed apparatus and chemicals in the short time available. However, in order to meet the needs of war-time and post-war China and to take into consideration the aspirations expressed by the alumni of Yenching, preparation departments of the three fundamental sciences were set up.)

College of Public Affairs:
Department of Political Science
Department of Economics
Department of Sociology and Social Work

In the discussion of developing and strengthening the existing colleges and departments special attention was focused on the College of Natural Science. The two recognized departments of Mathematics and Home Economics have laid within a short period, fairly solid foundations from both the points of view of personnel and facilities. But in the three preparation departments of Biology, Chemistry, and Physics there is only a meager amount of equipment acquired and the majority of the teaching staff are junior and part-time members. During the discussion it was pointed out that science training is the most urgent need of China, especially of post-war China when a national program of industrialization is launched. The opinion was very strong that every available effort should be marshalled for the development of the Science College. This had the support not only of members of the Science College but also of the Arts and Letters and Public Affairs Colleges. It was stated that a fairly adequate amount of apparatus of home and foreign make might be secured if sufficient financial support could be given. It was also pointed out that although science training in the above lines are given in the Hua Hsi Pa universities, there is no need to fear duplication as the need for such training is so great that there is always enough field for Yenching to make special contributions which the work of other universities has not yet covered.

In discussing the development and strengthening of the existing colleges and departments of the University as a whole special emphasis was made on personnel. It was stressed that the University should make it a policy to build up its personnel from the top rather than from the bottom. While sentiment for enlisting old Yenching faculty members was high the Council was also conscious of the danger of inbreeding. After careful discussion the following action was taken:

VOTED to call attention of the departments to the point that in planning departmental program special effort should be made to secure old members of the University and well qualified new members if the old ones are not available. See UC Minutes of Meeting of December 21, 1942.

III Curricular Emphasis of the University

The topic of curricular emphasis which constitutes the backbone of the series of discussion on academic policy was given very careful attention. In general, members of the Council were of the opinion that special emphasis in the educational program should be based on the actual conditions as well as needs of war-time and post-war China, and that the University should pay attention to make such special contributions that would not overlap the work of other universities. After a discussion the question was referred to the Deans' Committee to make a digest of opinions expressed by members of the Council and to present concrete suggestions for approval of the Council. The Deans' Committee took up the matter and presented the following program which was approved by the Council at its meeting of January 11, 1943:

Recommendation of the Deans' Committee to the University Council
(January 4, 1943)

Curricular Emphasis of Yenching University in Chengtu

Introductory Remarks:

In the construction of a program of curricular emphasis special attention should be paid to the needs of post-war China as well as war-time China, the available personnel and financial resources of the University, and avoidance of overlapping and duplication with other universities in China and particularly with the other Christian Universities in Chengtu. Besides, inter-department cooperation and curriculum should be stressed.

The College of Natural Sciences:

In view of the urgent need of science training in war-time China and especially after the war when the nation embarks in an national reconstruction program, it is suggested that every possible effort should be exerted to develop and to strengthen the College of Natural Science. In principle the College should emphasize both theoretical and practical training, and special research should be made in both fields. In order to give students an opportunity for participating in field work, contact should be made with outside organizations and factories.

Special Curricular Emphasis of Individual Departments:

Mathematics:

1. To make mathematics a basic study for students of all natural sciences, and, to a certain extent, to students of some departments in social sciences by providing strong teaching of fundamental mathematical skills.
2. To train statisticians with a knowledge of Mathematical basic and techniques.
3. To emphasize Mathematical Physics, looking forward to fruitful cooperation with the Physics Department in advanced teaching and research.
4. To offer advanced courses in cooperation with other Hua Hsi Pa Universities.

Physics:

1. To provide rigorous training in physical principle and experimental techniques.
2. To develop advanced teaching and research in radio work.
3. To cooperate with the Department of Mathematics in the emphasis of Mathematical physics.
4. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Chemistry:

1. To emphasize teaching in general and basic courses.
2. To develop research in Industrial Chemistry, such as, leather, paper, ceramics.
3. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Biology:

1. To emphasize teaching in general and basic courses
2. To make extensive collection of local flora and fauna.
3. To undertake special biology major work as soon as circumstances permit.
4. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

Home Economics:

1. To offer basic training in Home Economics to all women students.
2. To train workers for the many lines of child welfare work in cooperation with the Department of Sociology.
3. To train teachers of Home Economics
4. To provide experts on nutrition and diet in cooperation with the Department of Chemistry.
5. To offer short course for the training of personnel in Home Economics.
6. To cooperate with the Department of Sociology in the undertaking of field and extension work.
7. To undertake research projects in various fields of Home Economics.

The College of Arts and Letters

In reviewing the historical mission of higher education and in considering the present needs of China, the College of Arts and Letters takes as its main objective the emphasis on a combination of liberal education and professional training. And, in view of the international nature of the Institution and the unique position it has enjoyed, the College takes as its responsibility the introduction of Chinese civilization to the western world and western civilization to China. To achieve this end, the College should lay special stress in the use of scientific method for research. The College also pay special attention to the teaching of such fundamental courses which are basic tools for the pursuance of any knowledge-

Special Curricular Emphasis of Individual Departments:

Chinese:

1. To emphasize teaching of basic courses.
2. To cooperate with the Department of Western Languages in the teaching of literature and translation work.
3. To cooperate with the Department of Journalism to give students an opportunity for practice work.
4. To cooperate with the Department of History and Philosophy in the undertaking of special research projects.
5. To offer teaching in Japanese and Tibetan languages.

Western Languages:

1. To emphasize teaching of basic courses
2. To introduce teaching in semantics.
3. To cooperate with the Department of Chinese in the training of literature and translation work.
4. To cooperate with the Department of Journalism to give students an opportunity for practice work.
5. To offer advanced courses in cooperation with other Hua Hsi Pa universities.

6. To offer teaching in Russian besides English, French, and German.

History:

1. To emphasize teaching of basic courses.
2. To offer such history courses as will give better historical understanding to students of other social and natural sciences.
3. To cooperate with the Departments of Chinese and Philosophy in the undertaking of special research projects.
4. To emphasize the training of historical method to enable history major students as well as those of other departments to have better understanding and technique in research.
5. To offer courses in geography.

Philosophy:

1. To emphasize teaching of basic courses.
2. To offer such philosophy courses as will enable students of other social and natural sciences to have better perspective.
3. To undertake study of philosophy of religion and research in Chinese religions.
4. To offer such philosophy courses as will help students to form a sound philosophy of life.
5. To cooperate with the Departments of Chinese and History in the undertaking of special research projects.

Journalism:

1. To emphasize all-round training by requiring students to have a basic knowledge in all social sciences and in some natural sciences.
2. To offer such technical course as are imperative for the journalistic profession.
3. To cooperate with the Departments of Chinese and Western Languages to enable students to have sound training in basic tools.
4. To publish "Yenching News" in both Chinese and English to give students an opportunity for participating in practice work.
5. To undertake necessary extension work to enable students to gain wider experience in field training.

Physical Education:

1. To provide adequate physical training program for every student.
2. To encourage group contests for the training of sportsmanship.
3. To offer courses for minor study to enable students of other departments to have better preparation in their major profession.
4. To undertake training of teachers for middle school and other social organizations, such as, Y.M.C.A. and Y. W. C. A.

Music Courses:

There should be at least one full-time music instructor in the College of Arts to act as music director and to offer a few elective courses in music.

College of Public Affairs:

The College of Public Affairs made outstanding contributions in the past to the study of social institutions, international

relations, and rural administration. In view of the present needs of China it is suggested that such policy should be continued. For planning and carrying out the program of rural administration, the College has already set up a standing Committee on Rural Reconstruction. In this connection the College should not only offer courses related to rural reconstruction but also should emphasize field training, and experiment stations should be established. The University Committee on Social Studies and Social Service, a university organization as it is, ~~should~~ should be considered largely a function of this College. In order to carry out the plan of the Committee contact should be made with outside organizations, especially C. I. C.

Special Curricular Emphasis of Individual Departments:

Political Science:

1. To emphasize teaching in political theories and instructions.
2. To undertake training of personnel for general and local government administration.
3. To emphasize training of personnel in the field of diplomacy and international relations.
4. To cooperate with the Department of Economics and Sociology in the undertaking of extension and field work.
5. To undertake special research work.

Economics:

1. To emphasize teaching in theoretical courses to give students a basic training in economics.
2. To emphasize teaching in practical course, such as, money, banking, public finance, accounting, and international trade, to give students a practical knowledge in these fields.
3. To emphasize teaching in rural economics, especially cooperation.
4. To cooperate with the Department of History to offer courses in economic history and geography.
5. To cooperate with the Departments of Political Science and Sociology in the undertaking of extension and field work.
6. To undertake special research in economic problems.

Sociology:

1. To emphasize the study of social theories, social institutions, and social work.
2. In the field of social work special attention is paid to social welfare administration, child welfare, medical social work, and community organization.
3. To cooperate with the Departments of Political Science and Economics and Home Economics in the undertaking of extension and field work.
4. To undertake special research in social institutions, social problems and anthropological studies.

IV Re-instating of Other Colleges and Departments

When the University was forced to close by the Japanese on December 8, 1941, in Peiping, it consisted of the following colleges and departments:

Undergraduate Colleges:

College of Arts and Letters:

- Department of Chinese
- Department of Western Languages
- Department of History
- Department of Philosophy
- Department of Psychology
- Department of Education
- Department of Journalism
- Department of Music
- Department of Physical Education

College of Natural Science:

- Department of Biology
- Department of Chemistry
- Department of Physics
- Department of Mathematics
- Department of Home Economics

College of Public Affairs:

- Department of Political Science
- Department of Economics
- Department of Sociology and Social Work

Graduate Yuan:

- Division of History
- Division of Physics
- Division of Biology
- Division of Chemistry
- Division of Political Science

Besides, graduate work was also given in the following Departments: Chinese, Philosophy, Psychology, Education, Chemistry, and Sociology and social work.

Besides the above undergraduate colleges and graduate yuan there were also the School of Religion and Harvard-Yenching Institute and extension works, the important one of which was the Chingho Experiment station.

As given under the topic of Development and strengthening of the Existing Colleges and Departments there are now only three undergraduate colleges and nine departments as compared with the original three undergraduate colleges and 16 departments. The rest are not yet reestablished for either one, or a combination of the following reasons: lack of personnel, lack of funds and equipment, and difficulty in securing government approval. However, members of the Council seemed to concur in the opinion that some departments should be added to the present approved list.

Departments of Biology, Chemistry, and Physics:

The opinion of the Council was unanimous that these departments should be formally reestablished. While lack of personnel and equipment might prove to be the stumbling-block in the way to achieving this goal it was hoped that plans should be made immediately to secure qualified personnel and sufficient equipment.

Department of Physical Education,

The University may feel proud of the fact that it is one of the few institutions of higher learning in China that have made contribution to the training of personnel in physical education. The need for such training has been increasing since the outbreak of the Sino-Japanese War, as the government has taken definite steps to carry out a comprehensive program of training in physical education. It was the opinion of the Council that in view of the urgent need, and since we have had quite a strong teaching and administrative staff in this field, necessary steps should be taken to have the plan materialized.

Department of Philosophy

Aside from the fact of the important position that the study of philosophy has occupied in the institutions of higher learning, the Department of Philosophy at Yenching had its special function of cooperating with the Department of Chinese and History and the School of Religion and the Harvard-Yenching Institute in promoting Chinese studies. The pros and cons in having this Department re-instated was thoroughly gone over. It seemed the consensus of opinion that if the Department could not be reestablished by itself, it should at least be combined with the Department of History under the title of Department of History and Philosophy following the example of some other institutions.

The Institute of Chinese Studies

This Institute at Yenching in Peiping was called the Harvard-Yenching Institute. It was a joint organization of Harvard University and Yenching University. Following the example of Yenching, other Christian University, such as University of Hanking, West China Union University and Cheeloo University have also established the same Institute using funds from the same source. The fund granted to Yenching by Harvard is earmarked for this special purpose, and cannot be used otherwise. At the meeting of December 28, 1942 a special committee was appointed to make a study on the possibilities for reviving the Institute. A report was later made to the Council that problems related to available personnel and financial support and plans for cooperating with undergraduate departments of Chinese, History, and Philosophy (if it could be re-instated), etc., has been considered.

Department of Music

Members of the Council realized that it is not yet opportune for making plans to have the Department of Music re-instated due to lack of personnel and equipment. But it was opined that the University should at least have one full-time music instructor to act as music director and to offer one or two elective courses in Music. After a discussion it was decided to appoint a Committee on Music Training as a planning body.

V Curricular Adjustment and Cooperation with

Hua Hsi Pa Universities

This is a question of long standing. Members of the Committee on Reopening Yenching University and alumni and friends of Yenching had a series of discussions on the question of location before it was finally decided to have the University reopened in Chengtu. This was motivated by the hope that space might be available on the Hua Hsi Pa campus. It was only when the last effort to realize this hope had failed that negotiations were started to rent this premises of Hua Mei (Methodist) Girls' Middle School on Shensi Kai which is about thirty minutes walk from Hua Hsi Pa. It was in fact originally intended to have a complete cooperative arrangement in curriculum with other Hua Hsi Pa universities. But this physical difficulty of thirty minutes walk made this plan well-nigh impossible. One professor has a class at 2:00 p.m. which lasts until 3:00 in Hua Hsi Pa. He has to leave Shensi Kai at 1:30 to be there in time. If he happens to meet some acquaintances after the class and have a chat, he cannot be back to Shensi Kai until 4:00 or later. This means the whole afternoon is gone. The students who are taking courses in Hua Hsi Pa are facing the same difficulties which cannot be detailed here. However, members of the Council were quite conscious of the necessity of having closer relation with Hua Hsi Pa universities.

It was understood that the Science College, due to lack of facilities on Shensi Kai, had to carry on its work in Hua Hsi Pa with regard to curricular cooperation. Dean E. R. Lapwood made it clear in his statement of Development of College of Science issued on December 16, 1942 that "In general, we expect to give all freshman and sophomore courses in Yenching for our own students only, but to plan junior and senior courses as part of a joint 5-university plan for science teaching, avoiding overlapping and filling gaps in the total programme. These junior and senior courses will be open to students of all universities, and our students will be able to attend courses given by other universities." This seems to agree with the opinion expressed by members of the Council at the meeting. But it was deemed necessary to make arrangement to save students from making trips to Yenching during noon time and more space should be secured in Hua Hsi Pa. (The University has already made a contribution of \$100,000 LC towards erecting a new building in the New Hospital area for which the Science College would be entitled to have the privilege of using one floor space for office and laboratories.)

Members of the Council were also of the opinion that individual departments in the Colleges of Arts and Letters and Public Affairs should be empowered to negotiate with the same departments of Hua Hsi Pa universities for making adjustment and coordination in the securing of personnel and in the offering of courses and the University should make it a policy to have all fundamental courses conducted on Shensi Kai.

Extension and Social Service Work and Other Special

Projects of the University

Extension and social service work has occupied an important position in modern institutions of higher learning. Yenching had always made special effort to carry out this kind of work. The following is a summary of plans presented at the Council meeting.

Social Studies and Social Service

There has been organized in the University a Committee on Social Studies and Social Service. It is a university function, although the larger portion of its work may have to be carried out by the College of Public Affairs. The program of the Committee includes: 1. the study of handicrafts in Chengty covering social, economic, scientific and educational aspects; 2. the provision of facilities for students to engage in field work in the Northwest; 3. the promotion of theoretical studies in selected aspects of a social, especially of a cooperative, economy.

Rural Reconstruction Work

Following the program undertaken by the College of Public Affairs in Peiping, a Committee on Rural Reconstruction has been set up to map out plans for the study of rural administration covering political, economic, social, and educational aspects. It is the plan of the Committee that courses of studies offered by the three departments in the College of Public Affairs should be so arranged as to dovetail with the plan of the Committee, and that field stations should be established and field trips should be arranged to enable students to have an opportunity for practice work.

Frontier Study and Frontier Work

It was the opinion of the Council that frontier work is undertaken frontier study should be made. It was suggested that courses on frontier problems should be offered by the departments concerned. Such courses should include economic, geographical, political, historical, social, and educational phases of the problem. During the discussion it was also pointed out that it might be desirable to set up a section on Frontier Studies in one of the Departments of the College of Public Affairs.

Child Welfare Work

The University is very fortunate in having competent and ample supply of personnel in this field. A successful experiment has already made in this work. This is the Nursery School established by the Home Economics Department in cooperation with the Chengtu Y. W. C. A. ~~There are at present about 150 applicants on the~~ The school can accommodate about thirty children. There are at present about 150 applicants on the waiting list. According to the plan of the Department as revealed by its chairman, Mrs. V. K. Wyi Mei, the establishment of Children's Center and Women Students Center and more nursery schools are under consideration. In view of the pressing need in China it seems that long-range planning should be worked out and its scope of work should be enlarged. It seems also that there should be a coordinated curricular and activity program to be worked out by all departments concerned.

Sociological Research Station

The Council heard a report from Dr. Lin Yueh-hua, professor of Sociology, on the work of the Sociological Research Station in Kunming started and headed by Professor Wu Wen Tsao formerly of the Department of Sociology and Social Work. He mentioned that the research of the station includes rural and frontier studies of the

Southwest and that the method employed emphasizes field investigations. Prof. Li An-che of the Sociology also reported on the work undertaken by himself and Mrs. Li in the Northwest for the Station. The question of amalgamating the work of the Station with the University was not taken up.

One-Year Practice Work Before Graduation

It was reported that the University had been considering the possibility of making arrangements with outside organizations to enable students to have one-year practice work before graduation. The Science College has a concrete plan nearly completed. After some discussion on the problem Messrs. Cheng Lin Chuang, Ralph Lapwood, and Han Ching-lien were appointed to make detailed plans.

Continuation Studies for Adults

Mention was also made of offering continuation study for adults. The opinion was expressed that college education in China is still the privilege of chosen few. There must be a great number of people who are now engaged in certain professions and who crave for an opportunity to have further learning to enable themselves to have better preparation for their profession and better outlook for their future life. But under the present circumstances they are unable to have formal advanced training. It might be desirable to have plans made to offer continuation studies like the work of the Continuation Center in American universities and similar to what the Workers Education Association has been doing in England. There was no discussion on the topic at the meeting.

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A Program of Student Guidance or Disciplinary Measures

During the discussion of the topic Prof. Kiam MA, Chairman of the Committee on Student Discipline, reported on the policies of student discipline administration in which he mentioned the following basic principles: 1. to observe the Three-people Principles 2. to adapt to the needs of wartime China; 3. to develop the "Yenching Spirit", and the following plans for carrying out the above basic principles: 1. to organize the Three People Youth Group; 2. to enforce military training; 3. to foster the development of Student Self-government Association. The whole problem was later thoroughly dealt with and different opinions were freely expressed. Previously and later the question was discussed by the Committee on Student Discipline and at the Pre-session Conference of the spring semester of 1943. The following is a digest of opinions gathered at these different occasions put in a more finished form:

A Program of Student Guidance or Disciplinary Measures

Introductory Remarks:

It has increasingly been felt that an educational institution should not only be a place where knowledge is diffused but also a place where all-round individuals can be trained. The student discipline administration, or student personnel administration as it may be more properly called, should therefore be considered as important as, if not more important than, operational and instructional administration. The scope of its work is so involving that nearly every phase of university administration is concerned either directly or indirectly. Consequently, a guidance program cannot be successfully carried out unless all administrative functions are articulated for this common share in its responsibility. And, a guidance program cannot be genuinely scientific unless such techniques as introduced by applied psychologists are employed.

Basic Principles:

The basic principles upon which a guidance program should be formulated and upon which it should be carried out include:

1. Emphasis of individual differences.
2. Solution of group problems and difficulties as well as those of an individual.
3. Guidance of daily life activities as well as employment of educational diagnosis of therapy by introducing psychological and educational tests, especially aptitude tests.

Main Objectives:

1. To emphasize those objectives as listed in the several orders issued by the Ministry of Education on student discipline. (See especially An Outline Program for the Training of Chinese Youth promulgated by the Ministry in February, 1938. The Essentials of student disciplinary Measures promulgated by the same in September, 1939, and several other Ministry order related to the enforcing of guidance-teacher system. These materials are available in the Office of Studies.)
2. To uphold the tradition and spirit of Yenching University in Peiping and to carry out those educational ideals upon which this University was founded, such as are exemplified in the University motto of "Freedom through Truth for Service."

Patterns of Organization:

1. To follow in general the pattern required by the Ministry of Education, e.g., there should be an Office of Proctor in which there are two bureaus: Guidance of Student Life, and Physical and Hygiene Training, and in addition there should be another bureau on scholarship and loans, etc.
2. The work of the Bureau on Military Control and Training, a separate office, should be correlated with that of this office and Military Control Training. The Bureau should be instituted at the earliest possible moment.
3. Details of scope and procedure of work of the several bureaus should be worked out.

Essential Personnel Records:

The following personnel records are deemed necessary for an efficient administration of student personnel work:

1. Scholastic records including educational achievement, mental growth, special abilities and interests, and special weakness.
2. Family conditions records including a, name, sex, native place, date of birth; b, education and occupation of parents; c, education and occupation of brothers and sisters; d, education and occupation of other members in the family; e, financial conditions.

3. Personality records including attitude, life view, behavior, personality development, and work habits, and special past experience.
4. Physical examination records including physical and mental conditions.
5. Extra-curricular or co-curricular activity records.
6. Individual counseling and group guidance records.

The question as to how and in which administrative division these records should be kept should be carefully studied and decided by agreement of those concerned.

Coordination of Guidance Activities:

All teaching and administrative staff should be aware of the fact that the creation of a better school spirit or atmosphere is not the work of a single person or a few persons, nor is it the task of a certain particular administrative division ~~at the University~~ but the responsibility of every member and every administrative division of the University. Whatever a teacher or an administrator does is a part and parcel of student guidance work. For example, the office of Studies is concerned with the selection of qualified college materials, registration of students in proper courses, and ~~supplying~~ supplying of scholastic informations necessary for educational diagnosis. The Controller's Office is concerned with equipping of these facilities which are necessary for the betterment of student life, and the increasing of teaching efficiency. It is obvious that the work of a teacher is ever more closely related to student guidance. It is therefore suggested that the activities of all teaching and administrative staff should be coordinated to facilitate the work of the Office of the Proctor.

Enlisting of Cooperation of Student Organizations:

The University has long had the tradition of promoting faculty-student cooperation. The student presumably know their own problems better than those who live somewhat separated from them. In carrying out a guidance program the Student Self-Government Association may make valuable contributions. Moreover, in some problems the University may well adopt a policy of encouraging students to exercise more self-government and social control under the guidance of University authorities. The cooperation of the Christian Fellowship and other student organizations should likewise be enlisted.

Coordination of Student Activities:

All student activities should be coordinated through the Office of the Proctor. Student organizations applying for registration should be required to furnish the following informations: name, nature, sponsors and officers, membership list, organization or constitution, name of ~~sponsor~~ ~~adviser~~ ~~advisor~~, payment of dues, and scope of activities (academic, civic, recreational, and religious, etc.), etc. A weekly or at least a monthly analysis should be made to insure a balanced development of student activities of all kinds, and a thorough review should be made of the nature of activities of the existing organizations so that due adjustment can be made. The maximum and minimum of hours allowed each student to participate in extra-curricular or co-curricular activities should be regulated in accordance with students scholastic records so that student's academic work will not be neglected.

An All-University Counseling System:

Despite all the criticisms directed against the guidance-teacher system, it is still recognized as the best means for giving counseling to students. It is suggested that the system should be instituted

as soon as necessary preparations are made. In view of the limited number of faculty members, the deans and department chairmen may have to participate in counseling work. Although a smaller number of students may be assigned to them. It is understood that students are to be divided by colleges, departments and years.

Nature and Scope of work of Guidance Teachers:

1. to give advice in registration of proper courses, and in selection of a profession.
2. to direct group activities.
3. to supervise students' daily life.
4. to undertake individual counseling in order to offer personal advice for making adjustments.
5. to study student's scholastic achievements and weaknesses and suggested remedies.
6. to study students' mental and physical conditions and development.
7. to cooperate with students' parents for improving guidance measures.

Initial and Monthly Meetings of Guidance Teachers:

It is suggested that before inaugurating the all-university counseling a meeting of all guidance-teachers should be called to discuss counseling techniques and procedures and other related problems. Besides, a monthly meeting should be held to give guidance teachers an opportunity to make report on their work and exchange experience among themselves.

Report on Discussion of Academic Policy

Appendix:

A Digest of Student Opinion:

The University has long enjoyed close faculty-student cooperation or, as is commonly described by the expression, "the spirit of one family". During the time when the University Council was in the process of discussing the question of academic policy an announcement was made to students at a meeting to solicit their opinion on the various topics involved. The Student Self-Government Association immediately took up the matter and questionnaires were sent out to the whole student body, and several groups of students also met informally to discuss the matter. The following is a digest of opinion expressed by the students.

I. Development and Strengthening of the Existing Colleges and Departments:

The opinion is nearly unanimous that laboratory facilities, teaching personnel, and library collections should be further strengthened.

II. Curricular Emphasis of the University:

To emphasize those courses of studies which are not given by other universities in Hua Hsi Pa and to offer those courses which are much needed in war-time China.

III. Re-instating of other Colleges and Departments:

To re-instate the Department of Philosophy, the Department of Physical Education, the Institute of Chinese Studies, and the Graduate School, in which Yenching has made more contributions than other Christian universities.

IV. Curricular Adjustment and Cooperation with Huahsipa Universities:

It was suggested that at least all fundamental courses and tool subjects should be offered at Yenching and students should be advised to take only those courses in Huahsipa which are offered by well-qualified professors, and that arrangement should be made for science students to have board and room facilities on or near Huahsipa Campus.

V. Extension and Social Service Work of the University:

It seems the consensus of opinion of students that special attention should be made to frontier study and frontier work. They pointed out that there are too many people who talk about frontier work but very few people who actually participate in the work. It was therefore suggested that field stations should be established to enable students to know both theoretical and practical sides.

VI. Program of Student Guidance or Student Disciplinary Measures:

To emphasize those objective laid down by the Ministry of Education and to uphold the tradition and spirit of Yenching, to promote further faculty-student cooperation by frequent exchange of opinion, especially with the officers of the Student Self-Government Association, and to promote such social service work as has bearing in the National Resistance and Reconstruction Program.

The students also made other miscellaneous suggestions which are to be circularized among all faculty concerned.

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PROPOSED CURRICULUM FOR MAJORS IN ENGLISH

The Joint Departments of English of Ginling College, the University of Nanking, West China Union University, and Yenching University wish to make the following suggestions for a curriculum for majors in English.

1. In view of the poor foundation in English of most middle-school graduates, the would-be major in English should receive more intensive training in fundamentals during his freshman year. He should therefore take 6 credits of English language in each semester of the year. This would be permitted by some such schedule as the following:

COURSES	CREDITS	
Chinese	3	3
English	4	4
History	3	3
Physical Sciences	3	3
Social Sciences	3	3
Elective (English in the case of a major)	<u>2</u>	<u>2</u>
	18	18

2. The sophomore year should be a year of preparation for the further study of both literature and language. There should be 3 credits of composition, emphasizing exposition and argumentation and preparing the student to write clear and logical papers in his courses in literature. Phonetics should be a not too technical course of two credits, to be followed, in the junior year, with speech correction. An elementary course in philology, with emphasis on the development and structure of English, should also be introduced. These courses would be permitted by some such schedule as the following:

GENERAL REQUIREMENT		MAJOR COURSES		TOTAL	
Chinese	3	3		3	3
Philosophy	3	3		3	3
		Composition	3	3	3
		History of			
		Eng. Lit.	6	6	
		Introd. to			
		Poetry	6	6	
		Phonetics	2	2	
		English			
		Language	2	2	
				<u>17</u>	<u>17</u>

3. In view of the fact that few students have sufficient command of English to justify devoting much time to a second language, not only should the second language be optional, but the student should be able to secure credit for two years (totaling 12 credits). It should not be started in the sophomore year.

4. After the sophomore year, the curriculum should become very flexible. During the junior and senior years no individual courses need be specified. At most, there should be minimum requirements in a few fields or types. These might be as follows:

LITERATURE

Fiction	3	credits
Drama	3	"
Poetry	3	"
European Lit. (to 13th)	3	"
European and American Lit. (from 13th)	3	"
Individual Writer	3	"

LANGUAGE

Composition	4	credits
Speech	2	"
Translation	2	"

5. There should be two somewhat different majors in the field: one for the student of literature, one for the student of language. These would be fundamentally the same but would permit of differing emphasis. Exclusive of the second language, these two majors would have the following requirements:

Major in Literature: a minimum of 34 credits of literature.
" " " 14 " " language.

Major in Language: " " " 26 " " literature.
" " " 22 " " language.

6. In addition to these minimum requirements, a major in English should be required to take a minimum of 12 credits from the following fields:

Western Philosophy and Religion
Western History
Western Art

7. A major in English should further be required to take courses in Chinese language and literature throughout his college course. During his junior and senior years these should average 2 credits each semester and total 8 credits over and above the work of the first two years.

8. These requirements are suggested as a guide. It should be possible for individual institutions to receive permission for experimentation with original curricula which, while varying from the norm, appear likely to provide a student with a useful command of language and a basis understanding and appreciation of English literature. We should like, in the Joint English Program in Chengtu, to adopt the following curriculum, which not only agrees with the principles just stated but which has these features which seem to us desirable:

1. Courses in literature are grouped by periods, thus permitting the student to concentrate in any one semester on one relatively limited period rather than spreading himself over the whole range of literary history.

2. Courses in literature are of three types, providing three different types of training for the student. In the purely lecture courses, the merely absorbs. In the recitation-discussion courses, he studies literature with the aid of the professor. In the tutorial courses, he is left more on his own responsibility in the study of a single writer.

3. The background lectures make it possible to provide the social, political, and cultural background for all the courses in the period, thus avoiding duplication of similar or identical material by different teachers.

TOTAL		JUNIOR I		JUNIOR II		SENIOR I		SENIOR II	
A	B	A	B	A	B	A	B	A	B
<u>LITERATURE</u>									
(19th-Cent.)		(20th-Cent.)		(Classic-Med.)		(16th-18th Cent.)			
<u>LECTURES</u>									
Background Lectures		Background Lectures		Background Lectures		Background Lectures		Background Lectures	
4	4	1	1	1	1	1	1	1	1
<u>RECIT-DISCUSS.</u>									
Novel (3)		Novel (3)		Classical (3)		Shakes. (3)			
22	22	6	6	6	6	5	5	5	5
Poetry (3)		Drama (3)		Biblical (2)		18th Cent. (2)			
American (3)		Poetry (3)		Medieval (2)		European (2)			
<u>TUTORIAL</u>									
Tutorial (2)		Tutorial (2)		Tutorial (2)		Tutorial (2)		Tutorial (2)	
8	8	2	2	2	2	2	2	2	2
34	26								
<u>LANGUAGE</u>									
Compos. (2)		Composit. (2)		Translat. (2)		Translat. (2)		Translat. (2)	
6-3	10	2	2	2	2	2	2	2	2
2-0	4	2	2	2	2	2	2	2	2
2	6	1	1	1	1	2	2	2	2
4	4					2	2	2	2
14	24								
<u>ELECTIVE</u>									
Eng. Hist. (3)		Amer. Cult (3)		Western Art (3)		Great Thinkers (3)		Great Thinkers (3)	
12	12	3	3	3	3	3	3	3	3
12	12								
<u>CHINESE</u>									
Chinese (2)		Chinese (2)		Chinese (2)		Chinese (2)		Chinese (2)	
8	8	2	2	2	2	2	2	2	2
8	8								

YPM/PC/173

Sept. 12, 1944.

Mr. H.W. Robinson,
153 Hua Hsi Pa

Dear Mr. Robinson,

A few days ago I received an official letter from the West China Mission of the American Board informing us that owing to the need and circumstances of the work of the Mission at Sian you will be leaving Chengtu for that city very soon and that therefore your service promised Yenching has to be withdrawn. It was with much regret that myself and all members of the Faculty Executive Committee, when they were told, heard the news. We realize that this was quite in line with the condition on which you joined us in Yenching, and it is only because of this realization that we find it possible to be reconciled to the idea of your leaving us altogether.

One naturally recalls how you came to Chengtu and joined Yenching some 3 semesters ago when our situation was desperate and our need for proper personnel so keen. We fully understand you did not particularly like the job we asked you to do. But you were willing generously to help out and did all the "dirty work". The responsibility in the Controller's Office during that year when the University had to struggle with such difficult problems must have given you a lot of headaches, but you have always borne it all in kindness and in good cheer. We are grateful not only for what you have done for the University as its Controller, but also and much more for the cheerful and friendly tone you have contributed to the whole University administration and community life.

When Mr. Hausske arrived, I believe it is true to say both you and we rejoiced over the thought that you may be released from the difficult position of the Controllership and pass it on to Mr. Hausske who is more used to it. But our sincere thought was that you might still be in Chengtu and contribute at least part of your time and service to Yenching in our religious life and activities. We ~~had~~ hoped that the combination of yourself and Dr. Wei Yang-ching will mean a much strengthened and enriched program for ^{the} Yenching Christian Fellowship this year. It is naturally something of a disappointment to us that the need of your Mission requires your leaving Chengtu altogether, and this is compensated only partially by the thought that you will have an opportunity to do your good work in Sian among another group of your friends old and new. Furthermore you will be one step ahead of us in our homeward march.

On the eve of your departure, I do wish to have you know that the whole faculty are grateful for your service to the University and have thoroughly enjoyed your friendship and fellowship. For Mrs. Mei and myself our trip to O'Mei has probably helped us to understand each other better than all the activities in University work. And we are certain that when we are all back in North China again our paths will cross many times with the happy memories of this fellowship in Szechuan.

cc, Miss G.M. Boynton

Mr. Hausske (Mission Secretary)
Mr. Hausske (Secretary of I.A.C.)

Sincerely yours,

Y.P. Mei

12 10

G.M. Brington

YENCHING UNIVERSITY
Faculty and Staff Record - 1943-4

PROFESSORS

NAME	RANK	BASIC YENCHING MINISTRY SALARY	DEGREES	EXPERIENCE
K. Ma	Prof.	Prof. 360	Nanyang 1902 M. A. 1926	PUMC 17-25 Yenching 26-35 Hongkong U. 35-42
Grace Boynton	Prof.	Prof. Mission	B. A. 1912 M. A. 1916 A. M. 1933	Yenching 1919-
H. W. Robinson	Prof.	Prof. Mission	B. S. 1910 Seminary 13, 16, 33	Honolulu 10-13 North China 16-40
Chao Jen-tsun	Prof.	Prof. 360	B. A. 23 M. A. 25 Ph. D. 27	Universities 31-42
<i>Chien Yui Chueh</i> Y. P. Mei	<i>Germany Trinity Hual.</i> Prof.	Prof. 360	B. A. 24 Ph. D. 27	Yenching 28-38 KSEI 38-40 CIC 40-41
Shih Yu-chung	Prof.	Prof. 360	B. A. 25 M. A. 30 Ph. D. 39	Honan U. 30-33 Chekiang 34-36
Hsieh Wen-ping	Prof.	Prof. 360	B. A. 25 Grad. Study 25-28	universities 28-
Wu Chi-yu	Prof.	Prof. 360	B. A. 27 M. A. 29 Ph. D. 33	Yenching 33-
<i>Li Fan Hwei</i> V. K. Nyi	<i>gale & visiting prof 37-37. U of Mich 26, Ph.D. 28 (U gale) Harvard 29-30 - Academia Sci 30-34</i> Prof.	Prof. 360	B. A. 24 M. A. 25 Grad. Study	universities 4 yr Yenching 27-29 Fooshing Co. 40-
Chou Li-chiu	Prof.	Prof. 360	B. A. 26 M. A. 30 Grad. Study	PUMC 7 yrs. Ginling 37-40 Yenching 40-
<i>Trang Yuan Jung</i> C. L. Han	<i>U of Chicago 27-32 Princeton & Yale</i> Prof.	Prof. 360	B. A. 28 M. A. 38 Ph. D. 41	Harbin school 28-30 Yenching-30-37
Wang Min Yi-	Prof.	Prof. 360	B. S. 25 M. A. 28	School Principal 28-36 Kiangsi 36-37 Kweichow 37-41
Cheng Lin-chuang	Prof.	Prof. 360	B. A. 31 M. A. 33	Ginling 33-34 Gov. 34-35 Yenching 35-
Nina M. Stallings	Prof.	Prof. Mission	B. A. 14 B. S. 21 M. S. 34	Social Serv 15-28 School "a" 2

ASSISTANT PROFESSORS

NAME	R A N K		BASIC SALARY	DEGREES	EXPERIENCE
	YENCHING	MINISTRY			
Ruth Van Kirk	Ass. Prof.	Ass. Pro. Mission		B. A. 14 Studies	Bridgeman 24-34 Mission work 20-
Chen Shang-yi	Ass. Prof.	Prof.	330	B. S. 32 M. S. 34 Ph. D. 39	Yenching 32-34 Peiping Institute 34-37 Yenching 39-
Chang Chin-nan	Ass. Prof.	Ass. Prof.	310	Ll. B. 26	Newspapers 24-
E. R. Lapwood	Ass. Prof.	Prof. Mission		B. A. 31 M. A. 32	Medhurst 32-36 Yenching 36-39 CIC 39-42
Lin Yao Hua	Ass. Prof.	Prof.	310	B. A. 32 M. A. 35 Ph. D. 40	Yenching 32-37 Harvard 40-41 Yunnan 41-42
Tang Ping-Liang	Ass. Prof.	Ass. Prof.	290	B. A. 29 M. A. 39 Ph. D. ?	Central China 39-
Tan Chun-lin	Ass. Prof.	Prof.	270	B. A. 33 M. A. 35	Lingnan 38-
Chang Tsung Ping	Ass. Prof.	Prof.	270	B. S. 34 M. S. 36 Ph. D. 38	rec. of F. E. C. 290.
Kuan Jui-wu	Ass. Prof.	Prof.	270	B. A. 31 M. A. 33	PUMC 2 yrs. Orphanage 34-37 Yenching 37-40 part-time
Lin Chi-wu	Ass. Prof.	Prof.	270	B. A. 31 M. A. 37 M. A. 38	YMCA's 31-34 Yenching 34-37, 38-
Liao Tai-chu	Ass. Prof.	Prof.	270	B. A. 32 M. A. 35	School 33-34 Hsien Gov. 35-36 Yenching 36-

LECTURERS

NAME	R A N K		BASIC SALARY	DEGREES	EXPERIENCE
	YENCHING	MINISTRY			
Liang Ssu-chuang	Lect.	Prof.	265 170	B. A. 30 B. L. S. 31	Peiping Lib. 1½ yrs. Canton Lib. 2 yrs Yenching 33 (1 yr 36-
<i>Chen Kuo Ping</i>					
Chang Ssu-ke	(Lect.)		265 225.280	YMCA 18	Asia Bk. 20-24 Ferguson 24-37 Shangtung U 37-8 Sikong 38-
Tseng Hsien-kai	Lect.	Ass.prof.	265	B. A. 33 M. A. 36	Kuang Hua 38-40 Ginling 40-42
Chu Ching-chu <i>(artist)</i>	(Lect.)	Ass.Prof.	265	Art Col.	Nanking, etc.
Chen Fang Chih	Lect.	Prof.	265	B. A. 35 M. A. 39	Yenching 39-
Chiang Lu Feng	(Lect.)	(Ass.Prof.)	265	B. A. 28	Middle schools, etc. 28-43.
Lu Hui Ching	Lect.	Ass.Prof.	250	B. A. 34 M. S. 37	True Light 37-39 Yenching 39-
Chiang Yin-en	Lect.	Ass.Prof.	250	B. A. 35	Ta Kung Pao 36-42
Chia Ting Hsun	Lect.	Ass.Prof.	¹⁵⁰ 235	B. S. 31	Schools & Mili- tary 36-
Hsieh Wen Mei	Lect.	Ass.Prof.	235	B. A. 31 R. N. 34 Grad. Study	PUMC 35-39 Ginling 40-42
<i>Yu</i>	<i>Lect.</i>				
Kung Chun	Lect.	Ass.Prof.	220	B. A. 33	Colleges 9 yrs.
Tu Lien Yueh	Lect.	Ass.Prof.	220	B. S. 34 M. S. 37	XXXX Yenching 34-35, 37-

LECTURERS
(con't)

Name	R A N K		BASIC	DEGREES	EXPERIENCE
	YENCHING	MINISTRY	SALARY		
Hilda Kiang	Lect.	Lect.	205	Berlin Prague	Private teaching 8 years. Cheeloo 1 yr. Nanking 2½ yrs.
Jao Yu Su	Lect.	Ass.Prof.	205	B. A. 34 M. A. 40	Yenching 34-37 Yunnan 3 yr.
Tu Ying-kuang	Lect.	Lect.	205	B. A. 34	Powen School 34-42

INSTRUCTORS

NAME	RANK YENCHING MINISTRY	BASIC SALARY	DEGREES	EXPERIENCES
Tsou Chi-yen	(Ins.)	2007		
Sun Yuan-pin	(Ins.) (Lect.)	189	B. A. 35	Schools total 4 yrs. Institutes total 2 yrs.
Hsiung Te-yuan	Ins.	Lect. 170	B. A. 38	KSEI 38-40 CIC 40-41 Fooshing 41-42
Chang An-wen	(Ins.)	?		
Han Ya-yen	(Ins.) (Lect.)	170	B. A. 32	School 28-30 N. C. C. 32-33 Orphanage 36-37
Yeh Chi-huai	?	?	170	Normal College 24
Huang Ju-wen	Ins.	Lect. 170	B. A. 31(?) M. A. 36	Gov. Position 25- Kweiyang 41-42 Yenching school 37-42 Bridgeman 36-38 Yenching 39-
Yang Hui-ling	(Ins.) (Lect.)	170	Certificate 33	True Light 33-41 Kweiyang 41-42
Tang Chi-hsueh	Ins.	Lect. 155	B. S. 38 M. S. 41	Yenching 41-
Lo Wu-nien	Ins.	Lect. 155	B. S. 38?	WCUU 38-42
Lin Kai Hsien	(Ins.)	155	B. A. 33	Yenching 34-
		Dec 23 170		
Tseng Tse Pei	Ins.	Lect. 140	B. S. 37 M. S. 40	Research Ass. 2 yrs.
		Dec 23 155		

ASSISTANTS

NAME	R A N K		BASIC SALARY	DEGREES	EXPERIENCE
	YENCHING	MINISTRY			
Wu Jun-fang	Ass.	Lect.	135	B. A. 39	Yenching 35-
Lo Hsiu Chen	Ass.	Ins.	135	B. A. 40	Yenching 40-
Lin Yung-yu	Ass.	Ins.	120	B. A. 40	Shg. YMCA 40-42
Chen Yi-chen	Ass.	Ins.	120	B. A. 41	Army Med. 41-42
Tu Po-chien	(ass.)		120	Certificate 37	Hosp. 6½ yrs-
Chou Chi Hsien	Ass.	Ins.	120		
Chin Chun Teh	Ass.	Ins.	115	B. S. 40 Grad- Study	Schools 40-41, 42-
Lin Yu-chiung	(Ass.)	(Ins.)	110	B. A. 40	Hg. school 1½ yrs.
Yao Chih-chien	Ass.	Ins.	105	B. S. 41	Querilla fighting
Kuang Jui Fang	Ass.	Ins.	105	B. S. 41	PUMC ½ Yr.
Nora Kwok	Typist		100	Hg. U. Matric	Hg. Offices
Kuan Chao Chih	Ass.	Ins.	95	B. S. 41	Yenching 41-
Chen Chia-hsiang	Ass.	Ins.	85	?	Yenching 42-
Wu Ching-chih	Matron		80		
Wu Shih-kuan	Clerk		75		
Chen Shu-yung	Ass.	Ins.	75	B. A. 43	
Lu Cheng-lung	Ass.	Ins.	75	B. A. 43	

ASSISTANTS
(con't)

NAME	R A N K		BASIC SALARY	DEGREES	EXPERIENCE
	YENCHING	MINISTRY			
Lo Po-chao	Clerk		65		
Lai Yun-hsun	Clerk		65	Vacation School	CIC Army Rug. 41-43
Cheng Tzu-li	Clerk		65		
Pai Tsung-hai	Clerk		60		
			65		